

IMPORTANT INFORMATION RELATING TO THE DECISION OF THE BOARD OF EXAMINERS

NB: Under the Examinations Regulations students are responsible for finding out their results.

- **Students who are not proceeding normally or who have failed to qualify for an award**

If your academic progress decision is included in the list below you should receive, from the Faculty, a Communication of Results (CR) form setting out the details of the decision of the Board. This may be given in person but will more likely be sent to your home address within ten days of the publication of the decision. **If you do not receive a form by this deadline you should contact your Course/Subject Director as a matter of urgency.** After receiving your CR form you are strongly advised to contact your Course/Subject Director to discuss your academic performance.

Academic Standing: B3, D1, D2, D3, D4, D5, D6, N1, N2, N3, N4, N5, N6, PA, P3, P4, P7, T2 or U1

- **Students permitted to proceed to a linked higher level programme (P5, P6 or PD)**

If you are proceeding to a linked higher level programme (eg from a Postgraduate Diploma to a Master's programme) you should note that an award is not conferred at this stage. However, if you decide that you do not wish to proceed you should notify the Examinations Office in writing so that the award can be conferred at the next available conferment ceremony.

- **Students on a linked higher level programme who are exiting with a lower award (S2 or SC)**

If your academic progress decision is S2 or SC you have qualified for a lower award instead of the higher award of the linked course. You should receive a Communication of Results form from the Faculty confirming the decision.

- **Students permitted to transfer programme (T1)**

If you have been given the option of transferring to another programme and wish to find out further information about the transfer you should contact your Course/Subject Director.

Important Debtor Information

You should note that the University will not confer awards or other academic distinctions on students who have failed to pay prescribed fees and any debts owed by them to the University. A student who is permitted to proceed will not be allowed to enrol for the next year of the programme until all debts to the University have been discharged.