# Typical Planning and Approval Process

Approval for Planning Development Evaluation Approval of Proposal

Document

CA1

Faculty Board: Approved by Associate Dean (Education) and/or Executive Dean if deficit shown

Preferably 15 months

before intake

+

3 weeks before event

Digital Learning Resource

Agreement

(with ADDL)

PANEL

APAG

Report

ASQEC

+

Response + revised document

Course Costings (with Faculty accountant)

Chair of Panel

Non standard fee to be approved by Chief Finance and Information Officer

Six weeks after event

(Four weeks for May or later)

ASQEC

SENATE

documentation approval body

review body deadline