**DIGITAL LEARNING RESOURCE AGREEMENT**

This digital learning agreement is a formal statement that necessary support has been agreed between the Faculty and Access, Digital and Distributed Learning (ADDL).

**FACULTY:**

**PROGRAMME NAME:**

**PLANNED FIRST INTAKE (MM/YYYY):**

**NOMINATED ADDL STAFF MEMBER:** *(ADDL will be available to assist with queries from APAG and evaluation panel if necessary)*

**NOMINATED FACULTY CONTACT POINT**

**Consideration has been given to the following:**

**Learning Design**:

* Blackboard Learn course areas - standard templates available.
* Module Access Request System and content migration.
* Mandatory Programme Support Area – standard template available.
* VLE (Blackboard) tools and facilities available including content delivery, communication, collaboration, support and assessment and feedback / originality checking tools.
* Various approaches and tools for digital learning.
* Effective and good practice in terms of course development and delivery.

**Resourcing**

* Course team time allocated to development and delivery of online learning materials.
* Identification of Instructional Design Consultant within ADDL for support and guidance.

**Professional Development Requirements**

* Training plan developed to ensure staff providing the programmes have the appropriate expertise and have opportunities to receive appropriate training.
* This should encompass both technical expertise in delivery systems (including Ulster e-Tutor status of course team) as well as the usual evidence of pedagogical expertise.

The completed form should accompany a CA1 or CA3 through the CMS. The Associate / Executive Dean should forward the approval request to the Director of ADDL after the Faculty has approved the proposal. ADDL will then submit it for consideration by APAG.

[addl.ulster.ac.uk/docs/Digital\_Learning\_Resource\_Agreement.pdf](http://addl.ulster.ac.uk/docs/Digital_Learning_Resource_Agreement.pdf)