ULSTER UNIVERSITY Paper No CPF/19/14

COLLABORATIVE PARTNERSHIPS FORUM Agenda Item 7

2 October 2019

TEMPLATES FOR PRESENTATION OF COURSEWORK AND EXAMINATION RESULTS

To consider templates for the Presentation of Coursework and Examination Results.

**ACTION**

For consideration.

PREPARATION AND PRESENTATION OF COURSEWORK ASSIGNMENTS

VALIDATED PROVISION

The attached cover sheet should be copied to Word and used for each coursework specification. **Arial 12 should be used throughout where possible apart from the headings outside the box which should be Arial 14.**

Where a module has more than one CRN please ensure that the correct title for that CRN is inserted.

It is important to bear in mind the need for security when coursework is being prepared, and especially in relation to class tests.

# ULSTER UNIVERSITY VALIDATED COURSE

[**Insert** Course Title here, eg, FdEng Engineering**]**

[**Insert** College name(s) here, eg, South West College/ Belfast Metropolitan College**]**

COURSEWORK [**Insert** Semester and Academic Year here, eg, Semester 1, 2019/20**]**

**Module Code**: **[Insert** Module Code**] CRN: [Insert** CRN Number**] Title**: **[Insert** Title for CRN**]**

**Submission Date/ Time**: **[Insert** date of submission and time**]**

**Instructions to Candidates [delete as appropriate]**

**Class Test Aids**: **[insert** here either:

1. information relating to the use of Dictionaries or Reference Books in class tests

## or

1. Dictionaries and/or Reference Books are not permitted
2. details of class test aids provided, eg graph paper, or text books and other material permitted including permission to use a calculator

## or

1. Class test aids are not permitted**]**

## 

**Coursework Element [1] of [2].**

**This element is worth [X]% of the final coursework mark and typically requires [X] hours of effort. This module is assessed by 100% Coursework [X% Coursework and X% Examination].**

**[insert** here name(s) of Module Co-ordinator(s) and College(s)**]**

**[insert** page numbering – page numbering must be centred and reflect the total number of pages comprising the coursework specification, for example, 1 of 3**]**