**UNIVERSITY OF ULSTER Form CA8a)**

**COURSE EVALUATION/SUBJECT UNIT REVALIDATION**

**INSPECTION OF PHYSICAL RESOURCES REPORT**

INSTITUTION/CAMPUS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COURSE/SUBJECT UNIT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF VISIT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 PRESENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Panel Members)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Faculty Link Person: external courses)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Course/Subject

 Representatives)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Panel members should note that for new external courses/locations the University’s central departments will provide detailed reports on general computing and library resources.)

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| **1** | **ACCOMMODATION** |
|  | Is the teaching and specialist accommodation adequate? | **Yes/No** |
| Are the study facilities for students adequate? | **Yes/No** |
| If No to any of the above, please give details. If Yes, please add comments, if desired. |

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| **2** | **IT SERVICES** |
|  | Are the IT resources and technical support adequate? | **Yes/No** |
| Does the present level of availability and future commitments for IT laboratory services meet the requirements of the provision? | **Yes/No** |
| Is the basic IT literacy training, eg email, web browsing, wordprocessing, presentation software, adequate? | **Yes/No** |
| If No to any of the above, please give details. If Yes, please add comments, if desired. |
| Is new subject-specific software needed to support the course? | **Yes/No** |
| If Yes, please specify: |

|  |  |
| --- | --- |
| **3** | **LIBRARY** |
|  | Are the book and periodical stocks and other non-book media adequate and appropriate for the course(s)? | **Yes/No** |
| Are the commitments to meet future needs adequate? | **Yes/No** |
| Is electronic and remote access available? (External provision only.) | **Yes/No** |
|  | Are opening hours adequate? (External provision only.) | **Yes/No** |
| If No to any of the above, please give details. If Yes, please add comments, if desired. |

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| **4** | **OTHER SUBJECT-SPECIFIC RESOURCES** |
|  | Do adequate resources and equipment exist? | **Yes/No** |
| Will additional resources be necessary? | **Yes/No** |
| If No, identify any particular items. If Yes, please add comments, if desired. |
| Is there a maintenance/renewal/updating policy for equipment? | **Yes/No** |
| Is this adequate? | **Yes/No** |

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| **5** | **OTHER FACILITIES (external institutions only)** |
|  | Give general views on facilities for students, eg Catering, Childcare, Parking, Residences. |

The completed form should be returned to the Academic Office representative prior to or at the evaluation/revalidation meeting.

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| Academic OfficeJune 2014 |