**FACULTY OF**

University Date Stamp

**COURSEWORK SUBMISSION SHEET**

This sheet must be completed in full and attached to the front of each piece of assessment

before submission to XXX

Student’s Name:

Registration No:

Programme Title:

Module Code/Title:

Lecturer:

Date Due:

(NB:  Latest hand-in time is by 12pm UK time on the due date)

**Submitted work is subject to the following assessment policies:**

1. Coursework must be submitted by dates as specified by the Programme/Subject Committee.
2. Students may seek prior consent from the Programme/Subject Director to submit coursework after the official deadline; such requests must be accompanied by a satisfactory explanation, and in the case of illness by a medical certificate.
3. Coursework submitted without consent after the deadline will not normally be accepted and will therefore receive a mark of zero.

|  |
| --- |
| *I declare that this is all my own work. Any material I have referred to has been accurately referenced and any contribution of Artificial Intelligence technology has been fully acknowledged. I have read the University’s policy on academic misconduct and understand the different forms of academic misconduct. If it is shown that material has been falsified, plagiarised, or I have otherwise attempted to obtain an unfair advantage for myself or others, I understand that I may face sanctions in accordance with the policies and procedures of the University. A mark of zero may be awarded and the reason for that mark will be recorded on my file.* ***Student’s Signature: Date:*** |

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**COURSEWORK RECEIPT** – **Not** valid unless stamped

Student’s Name :

Module Code and Title:

University Date Stamp

It is the student’s responsibility to retain a copy of this receipt