****

**SABBATICAL LEAVE**

**POST-LEAVE OUTCOMES REPORT FORM**

This outcomes report form is to provide evidence of the outcomes produced during the period of sabbatical leave, **as set out in the Sabbatical Leave Application Form**, and is to be submitted to your Head of School within one month of the end of the period of sabbatical leave.

**Please complete and email to your Head of School**

**SECTION A: PERSONAL DETAILS**

**Title:**

**First Name:**

**Surname:**

**E-code:**

**Job Title:**

**School:**

**REF2021 UoA:**

**SECTION B: SABBATICAL LEAVE DATES**

**Dates of your sabbatical leave period that this report refers to**:

**From: To:**

**SECTION C: OUTCOMES PRODUCED DURING THE PERIOD OF SABBATICAL LEAVE**

*Please give full details and evidence of the outcomes (****as set out in your Sabbatical Leave Application form****) produced during the period of sabbatical leave (please attach additional pages/documentation as necessary):*

**SECTION D: BENEFITS**

*Please state how your expected benefits,* ***as set out in your Sabbatical Leave Application form****, have been achieved:*

**Making a ‘step change’, delivering impact or adding value to your research or teaching:**

**The furtherance of your career:**

**The successful implementation of the University’s People, Place and Partnership Plan and your School’s academic excellence priorities in relation to research and teaching excellence:**

**SECTION E: SIGNATURE**

**Name: Date:**

**PLEASE SUBMIT TO YOUR HEAD OF SCHOOL**