**EXTERNAL EXAMINERS’ HANDBOOK**

Changes made to the handbook since July/August 2018. (Alternative arrangements put in place during the period of the Covid-19 pandemic are not detailed here.)

The revisions relate to:

* the new MEd Higher Education Practice (from 2019) (2.6);
* revision to internal moderation policy (October 2019) and removal of requirement for external examiners to see all work of First Class or Distinction candidates as part of the moderation process (June 2019), with sampling now permitted (3.3 and 5.2);
* calculation of Honours classification using two algorithms during the transitional period until Honours candidates who enrolled before 2018/19 complete their degrees (June 2018) and for later Honours candidates taking Level 5 in 2019/20 and 2020/21 on account of the Covid-19 pandemic (May and October 2020) (3.7);
* the confirmed Honours classification algorithm and availability of Third Class Honours for Integrated Master’s degrees (October 2018) (3.7 and 5.4);
* classification of Master’s degrees of more than 200 credit points (October 2019) (5.4);
* availability of national Honours degree classification descriptions (December 2019) (5.3 and report forms) and consequent minor revisions to generic assessment criteria (June 2020) (Appendix 10);
* self-certification of illness by students for periods up to five days (March 2019) (5.7);
* travel insurance (June 2019) (7);
* online meetings of boards of examiners (3.4) (October 2020);
* new medical degree (MBBS) and its particular regulations (March 2021) (1.2, 3.7, 5.4, 5.6, Appendix 4);
* revised senior management structure, role of Pro-Vice-Chancellor (Academic Quality and Student Experience), and removal of Courts from University governance (August 2021) (1.1, 3.2, 3.6, 4.2, 4.4, 6, Appendix 11)
* the extension of the use of two algorithms (3.7) for the calculation of Honours classification to include students taking Level 5 modules in 2020/21, on account of the pandemic (September 2021) (3.7);
* end temporary revision to the sample size for internal moderation (September 2021) (5.2).