**PROGRAMME APPROVAL, MANAGEMENT AND REVIEW HANDBOOK**

Key changes made to the handbook since July/August 2018.

The revisions relate to:

* inclusion of guidelines on minimum and maximum cohort sizes (October 2018) (C16 and Appendix 10):
* basis for chair’s action by Chair of Academic Planning Advisory Group (September 2018) (C19 and Appendix 12);
* revised Employability and Entrepreneurship statement (Appendix 17), reflecting new Employability Strategy and removal of separate appendices on Entrepreneurship Training and Personal Development Planning (June 2019) (C25);
* reduced deadlines for completion of documentation following evaluation and revalidation (October 2018) (C42 and H107; Appendix 7):
* explicit requirement for resourcing plan (course costing) for new modes and locations of courses for consideration by APAG or a case to be made where the Faculty believes this should not be provided (C67) (May 2019) and for revalidating courses (H84) (July 2020);
* refinement to Continuous Assurance for Quality Enhancement process (CAQE, previously CAEC) with possibility of extension of approval and exempt from revalidation scheduled in the following year (H81 and Appendix 57) and extension of CAQE to part-time and postgraduate provision (June 2019) (J130-134);
* inclusion of summary of Integrated Curriculum Design Framework (C26, H86 and Appendix 18);
* revised format for evaluation and revalidation documentation (June 2019), arising from work on Integrated Curriculum Design Framework (Appendix 21), with consequent revision to Aide-Memoire for validation panels (Appendix 20);
* revision to Code of Practice for External Examining, to reflect Academic Standards and Quality Enhancement Committee’s approval of permission for external examiners to moderate samples of the work of candidates assessed internally as first class or distinction (hitherto all to be seen), and to require sampling at classification boundaries (June 2019) (Appendix 40);
* new strategy for Learning and Teaching Excellence (November 2019) (B and Appendix 19);
* updated course handbook template (May 2020) (Appendix 36);
* new medical degree (March 2021) (Appendix 2, 3, 4);
* new senior management roles (May 2020 and August 2021) (D45, E60, Appendix 8, 9, 40).