ULSTER UNIVERSITY **CPF/21/01**

COLLABORATIVE PARTNERSHIPS FORUM **Agenda Item: 4**

27 January 2021

TERMS OF REFERENCE AND MEMBERSHIP OF FORUM

To receive an update on the Terms of Reference and Membership of the Forum.

ACTION:

For information.

**ULSTER UNIVERSITY**

**TERMS OF REFERENCE AND MEMBERSHIP OF THE COLLABORATIVE PARTNERSHIPS FORUM**

**(A SUB-COMMITTEE OF THE ACADEMIC STANDARDS AND QUALITY ENHANCEMENT COMMITTEE)**

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| **TERMS OF REFERENCE**   1. To keep under review, advise and make recommendations to the Academic Standards and Quality Enhancement Committee on the development, monitoring and enhancement of collaborative provision in line with the University’s strategic objectives and to report to the Academic Standards and Quality Enhancement Committee on matters relating to: 2. admissions and enrolment; 3. initial course planning, evaluation and re-validation; 4. standards management; 5. quality assurance and enhancement; 6. resources; 7. student support and guidance. 8. To report to the Academic Standards and Quality Enhancement Committee on the outcomes of each meeting of the Forum. 9. To promote, encourage and facilitate the planning of collaborative provision at home and overseas in the context of the University’s corporate objectives. 10. To contribute to the development of Access to HE Diplomas and Foundation degrees linked to the Academic Planning process. 11. To contribute to the Civic Contribution pillar of the University’s 5&50 Strategic Plan through the objectives of employment and widening access. 12. To ensure efficiency and sustainability, promote innovation and disseminate good practice in course provision. 13. To consider any other matters relating to collaborative provision which the Academic Standards and Quality Enhancement Committee or other relevant University Committees may require.   In reaching decisions the Sub-Committee will have due regard to their impact on, and implications for, the University’s commitment to ensuring equality of opportunity and good relations as outlined in its Equality Scheme, and associated policies, and where possible and practicable the Committee will ensure that its actions are proactive in this respect.  The Data Protection Act 2018 and the General Data Protection Regulation (“GDPR”) came into force in the UK and the rest of the EU on 25 May 2018. The purpose of the legislation is to enhance and strengthen the protections afforded to individuals’ rights and freedoms especially their right to privacy with respect to the processing of personal data.  Due to the nature of business at Ulster University (“University”) it is required to hold and process, both electronically and manually, large amounts of personal data. The GDPR provides a framework to ensure that personal information processed and stored by the University whether in hard copy or electronic format is handled properly both on and off campus. |

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| **COLLABORATIVE PARTNERSHIPS FORUM** | |
| **COMPOSITION** | **MEMBERSHIP** |
| Chair  *Faculty Partnership Managers:*  Arts, Humanities and Social Sciences  Computing, Engineering and the Built Environment  Life and Health Sciences  Ulster University Business School | Ms Carol Reid  Dr Paula Brogan  Mr Michael Davidson  Ms Maeve Paris  Mr Jerome Marley  Dr Mary McCann  Ms Carol Reid |
| *One representative nominated by each of the following Partner Institutions:*  Belfast Metropolitan College  College of Agriculture, Food and Rural Enterprise  Northern Regional College  North West Regional College  Southern Regional College  South Eastern Regional College  South West College  Representatives from Approved Partners | Ms Emma Connolly  Ms Sharon McLaren  Ms Tara Millar  Ms Violet Toland  Miss Carolyn Davison  Mrs Heather Miller  Mr Liam Curran  As advised |
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| Head of Quality Enhancement  Access & Educational Outreach – Community  Acting Head of Admissions  Head of Apprenticeship Development & Hub | Mrs Janet Alleyne  Mrs Claire Mulrone  Mr Ronan Cullen  Mrs Abbie McKenna |
| Representative from Collaborative Courses Unit  Representative from Marketing Communications  Secretariat  In attendance from Quality Enhancement | Ms Norma Cameron  Ms Bryony Burns  Mr Michael McCamley  Mr Hugh Deighan  Mrs Nic Bartholomew |