

How do I apply an Open Licence to my research data?

Ulster University Open Research Series
February 2020

How do I apply an Open Licence to my research data?

Open licenses, code, and tools are available to the public free of charge, without obligation. You do not need to register to apply an open license to your material; it is legally valid as soon as you apply it to any material you have the legal right to license.

First, select an Open Licence that matches the conditions you want
see Ulster's guide '[Help with choosing an Open Data License for your research data](#)'

What platform are you using to make your research data public?

Are you publishing
in Ulster's research
repository PURE?

Once you upload your file to PURE you will be prompted to select the visibility, licence, type of data and any embargoes if these are relevant.

Select the open licence that matches the conditions that you want.

As part of the dataset record validation process, a member of the PURE support team will create a licencing information page for your data record and make this licencing information publically available in the PURE portal.

For guidance on how to upload your dataset to PURE see
Using PURE for datasets

Are you publishing
your data
externally?

Note: you are required to create a dataset record (metadata) in PURE with a DOI that points to the external dataset.

Use the following table:

*Guidance on how to apply
licensing information to
different research outputs*

for specific guidance on a range
of research data types

Use the following table

Your licensing information

to extract specific text for your
chosen licence and to access
licence logos

Guidance on how to apply licensing information to different types of research data and database contents

Content Type	How to apply your licence
Text-based document	Text-based documents should contain a Creative Commons (CC) marker — a graphic or line of text stating the license — wherever a copyright notice would go, such as in a footer or on a cover page. For documents containing images, markers should ideally include the CC icons and full URL to the license. For plain text documents, the CC icons may be replaced with the name of the license (e.g. Creative Commons Attribution-Noncommercial) or the abbreviation (e.g. CC BY-NC). In both cases the full URL to the license should be included.
Image	A Creative Commons (CC) marker — a graphic or line of text stating the license — should be displayed on or near the image. Markers should ideally include the CC icons and full URL to the license. For plain text captions, the CC icons may be replaced with the name of the license (e.g. Creative Commons Attribution) or the abbreviation (e.g. CC BY).
Video	Video should contain a video bumper — a notice at the beginning or end of your video that states the author(s) and CC license. If you make your own video bumper, be sure to include the Creative Commons (CC) license icons (including the CC logo) and the full URL to the license. The CC icons may be replaced with the name of the license or the abbreviation. A copyright notice stating the author(s), date, and copyright should also be included. CC pre-made video bumpers are also available: https://wiki.creativecommons.org/wiki/CC_video_bumpers
Audio	One option is an audio bumper – a brief sound clip at the beginning or end of your audio work that states the author(s) and Creative Commons (CC) license. If you record your own audio bumper, be sure to include the full URL to the license and/or the full name of the license (including version number). A copyright notice stating the author(s), date, and copyright should also be included. Another way to mark audio is with a CC marker – a graphic or line of text stating the license – next to the file (on a webpage) or in the liner notes (for physical media). Sample bumpers may be downloaded at https://wiki.creativecommons.org/wiki/User_submitted_bumpers
Dataset	Your publishing portal may allow metadata including the copyright notice and CC licence information to be displayed below your data, or you could create an accompanying file for the metadata.
Website	Use the Commons Licence Chooser to select your chosen licence and generate HTML code. The code will automatically generate a licence button and a statement that your material is licensed under a CC licence. Copy and paste the HTML code into your webpage or website. https://creativecommons.org/choose/

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Type of Licence	Licensing Information for you to use	Logos
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