

UNIVERSITY OF ULSTER

ACADEMIC PLANNING ADVISORY GROUP

Minutes of the meeting held on 22 March 2019 by video-conferencing

PRESENT

Professor B P Murphy (Chair), Dr S Crothers, Professor M Durkin, Mr A G Faulkner, Mrs R McEvoy, Mr D McGivern, Mr S Mottershead, Mrs J Peden, Mrs E Thompson

IN ATTENDANCE

Mrs A Garland (Secretariat), Professor R Fee and Dr K White (Mins 19.40 – 19.49), Ms L O'Boyle (Mins 19.40 – 19.43), Dr J Harkin and Dr J Quinn (Mins 19.50 – 19.51), Mrs M Paris (Mins 19.51 – 19.53), Professor A McKillop (Mins 19.55 – 19.60), Professor C Curran (Min 19.55), Professor P McCarron (Mins 19.55 & 19.57), Mr I Jack and Mr K Ferguson (Min 19.55), Mr P Mitchell (Min 19.56), Professor H Farley and Dr S Loane (Mins 19.61 – 19.65)

APOLOGIES: Mrs C McCarthy

19.31 MINUTES

The minutes of the meeting of the Academic Planning Advisory Group held on 24 January 2019 were confirmed as an accurate record of the meeting, subject to Min 19.18 being amended to read:

Proposed LLM Employment Law and Practice (FT/PT) (BT) [not BT/JN].

It was also noted that Min 18.147 (November 2018) should be amended to read:

No intake 2018/19

FdSc International Hospitality and Tourism Management (PT) at Southern Regional College (Newry campus).

MATTERS ARISING

19.32 PgCert/PgDip/MSc Nursing (FT/PT) (JN/ME) (Mins 19.5, 18.127, 18.115)

It was noted that the Faculty was currently working with Finance to prepare the Course Costing for the new Advanced Nursing Practice pathway.

19.33 MSc Business Development and Innovation (Mins 19.6, 18.129, 18.117)

It was noted that a copy of the Agreement with China Resources University (CRU) had not yet been received but that the Faculty was working with CRU to progress the proposal.

19.34 Proposed MSc Mechanical Engineering (FT/PT) (JN) (Mins 19.11, 18.137)

It was noted that the revised proposal and Course Costing had not yet been received. The proposal had therefore not been authorised in CMS.

19.35 Timeline for entering Course Proposals in the Academic Plan (Mins 19.12, 18.137)

It was noted that the CA1, CA2, CA2a and CA3 forms had been amended to include course code.

19.36 Proposed LLM Employment Law and Practice (FT/PT) (BT) (Min 19.18)

It was noted that the CMS submission had now been corrected and authorised.

19.37 Access Diploma in Computing, Business and Multimedia (FT/PT) at Belfast Metropolitan College (Millfield campus) (Min 19.20)

It was noted that the new title of Access Diploma in Computing for the Economy had been approved by the revalidation panel on 27 February 2019.

19.38 Postgraduate Certificate of Professional Development (Min 19.22)

It was noted that the new outcentre (hotel) in Abu Dhabi had been approved by SLT at its meeting on 4 February 2019. The Faculty had been liaising with Global Engagement regarding a Memorandum of Understanding which was in the final stages of approval.

19.39 Proposed BSc Hons Financial Technology (Min 19.27)

It was noted that the financial information in the business case had now been reviewed better to reflect costs and had been approved by Finance and by the Chair of the Advisory Group.

COURSE PLANNING

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES (APAG/19/12)

19.40 Proposed MA Games Design (APAG/19/12a)

The Advisory Group considered a proposal and business case to offer MA Games Design in full-time and part-time modes at the Belfast campus and fully online from September 2019. It noted that:

- a proposal and business case for MSc Games Design had been considered by the Advisory Group at its meeting on 31 May 2018 and had been approved to proceed to planning and evaluation for a September 2019 start, subject to a number of conditions (Min 18.65 refers); the Advisory Group had subsequently been advised by the Faculty that the proposal would not be progressed (Min 18.134 refers); at the meeting on 24 January 2019, it had been noted that the Faculty had now advised that the Master's proposal would not be withdrawn and would proceed to evaluation in 2018/19 as originally proposed, but as MA and not MSc (Min 19.9 refers);
- the curriculum had been driven by feedback from industry and staff expertise and was linked to that of the BDes Hons Animation programme; a new member of staff had recently been appointed who was experienced in developing undergraduate and postgraduate programmes in Games Design;
- the proposed intakes were nine full-time and one part-time student in the first intake, rising to 20 full-time and two part-time by the fourth intake;

- there was variation in the student numbers used for the Course Costing and those in the Academic Plan and that the costings needed to be reviewed;
- the Course Costing showed a cumulative deficit after five years but had not been signed off by the Executive Dean as required;
- no additional physical or staffing resources were required but the Faculty was asked to confirm with the Library what would be required in terms of electronic resources;
- a signed Distance Learning Resource Agreement had been received.

AGREED:

- (i) that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2019 start;
- (ii) that the Course Costing be reviewed to ensure the correct student numbers are used and signed off by the Executive Dean;
- (iii) that the Faculty liaise with the Library regarding resources required for the new programme.

19.41 Proposed BDes Hons Games Design (FT/PT) (BT/DL) (APAG/19/12b)

The Advisory Group considered a proposal and business case to offer BDes Games Design in full-time and part-time modes at the Belfast campus and fully online from September 2020. It noted that:

- this proposal and the MA Games Design proposal (Min 19.40 refers) were important for the development of the Ulster Screen Academy at the Belfast campus;
- there was a proposed intake of 15 students in the first intake, rising to 36 by the sixth intake but the Course Costing had been prepared on the basis of 25 full-time students rising to 30 and no part-time students; Dr Crothers recommended that the CA1 form be revised to remove the projected intake table as the numbers given in this section of the course proposal form often differed to those used in the Course Costing and in the Academic Plan;
- no additional physical or staffing resources were required but the Faculty was asked to confirm with the Library what would be required in terms of electronic resources;
- a signed Distance Learning Resource Agreement had been received.

AGREED:

- (i) that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2020 start;
- (ii) that evaluation be considered jointly with the MA Games Design (Min 19.40 refers);
- (iii) that the Faculty liaise with the Library regarding resources required for the new programme;
- (iv) that the CA1 form be revised to remove the projected intakes, this information being contained in the Course Costing alone.

19.42 Proposed FdA Interactive Media Design (FT) at Northern Regional College (Newtownabbey campus) (APAG/19/12c)

The Advisory Group considered a proposal and business case to offer FdA Interactive Media Design in full-time mode at the Newtownabbey campus of Northern Regional College from September 2019. It noted that:

- demand had been market-tested through the College's FdA Interactive Design provision which had been successfully delivered for five years; this programme had however been withdrawn owing to non-compliance with the University's admission process;
- the Associate Dean (Education) welcomed the new proposal but highlighted the need for Faculty oversight in terms of admissions and quality assurance;
- the Faculty was confident in the College's ability to deliver the programme to the required standard;
- the proposal would contribute significantly to the recruitment of students studying at the University's Belfast School of Art as the curriculum had been developed to permit successful applicants to progress to Year 2 of the University's BDes Hons Interaction Design;
- there was a proposed intake of 15 students;
- there were no additional IT requirements and adequate library stock existed;
- the Course Costing showed a cumulative surplus after five years.

The Chair of the Advisory Group was of the view that the current Course Costing template was not entirely appropriate for college proposals and that a modified course costing methodology should be developed for such proposals.

AGREED:

- (i) that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2019 start;
- (ii) that the Chair of the Advisory Group discuss with Mrs Thompson how the course costing methodology could be modified for college proposals.

19.43 Proposed FdA Interaction Design (FT/PT) at Southern Regional College (Newry campus) (APAG/19/12d)

The Advisory Group considered a proposal and business case to offer FdA Interaction Design in full-time and part-time modes at the Newry campus of Southern Regional College from September 2019. It noted that:

- the proposal would replace the College's current FdSc in Interactive Multimedia, which had been associated with the University's Faculty of Computing, Engineering and the Built Environment;
- the proposal would contribute significantly to the recruitment of students studying at the University's Belfast School of Art as the curriculum had been developed to permit successful applicants to progress to Ulster's BDes Hons Interaction Design or BSc Hons Interactive Media;
- the Faculty was working towards establishing a network between Southern Regional College and Northern Regional College (Min 19.42 refers), but professional relationships needed to be developed between staff at the two

Colleges before a network could be put in place; this proposal and the proposed FdA Interactive Media Design would therefore be validated separately;

- there were proposed intakes of 24 full-time and 15 part-time students and the two cohorts would be taught together;
- there were no additional IT requirements and adequate library stock existed;
- the Course Costing showed a cumulative surplus after five years.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2019 start.

19.44 BSc Hons Music, Sound and Technology (FT) (ME) (APAG/19/12e)

The Advisory Group considered a proposal to add a part-time mode for the programme from September 2019. It noted that:

- this was a new programme which would have its first intake in 2019/20; the inclusion of a part-time mode had been mistakenly omitted from the CA1 proposal (Min 18.62, May 2018, refers) but the programme had been developed with this option in mind;
- there were no changes to the modules and no direct resource implications;
- the Faculty anticipated three to four part-time students each year, and full-time and part-time students would be taught together;
- the external examiner had not yet been appointed;
- no Course Costing had been submitted for the part-time mode proposal.

The Chair of the Advisory Group confirmed that the Course Costing should be provided for proposals for new modes of study.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal to add a part-time mode for the programme from September 2019 be approved, subject to a Course Costing being provided.

19.45 BSc Hons Therapeutic Communication and Counselling Studies (APAG/19/12f)

The Advisory Group considered a proposal to revise the title of the programme to 'Communication and Counselling Studies' from 2019/20. It noted that:

- the proposed new title had been approved by the revalidation panel on 8 February 2019;
- the Faculty wished to revise the title in order more accurately to reflect the content of the revised programme which enhanced graduate outcomes and employability through a more applied curriculum;
- external examiner support had been obtained;
- current students had been consulted.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal to revise the title of the programme to 'Communication and Counselling Studies' from 2019/20 be approved.

19.46 FdSc Counselling at Belfast Metropolitan College, Northern Regional College, North West Regional College, Southern Regional College, South Eastern Regional College and South West College (APAG/19/12g)

The Advisory Group considered a proposal to revise the title of the programme to 'Integrative Counselling Practice' from 2019/20. It noted that:

- the core theoretical model which underpinned the course was 'integration' and the presence of this core integrative model had been strengthened across all modules for revalidation on 27 March 2018;
- the majority of counsellors in the UK identified themselves as 'integrative' in their approach and the key counselling professional bodies encouraged counselling courses to clearly articulate the core theoretical model that underpinned the programme;
- the new title would particularly appeal to employers in the Health and Care sectors;
- the new title was an assertive statement about the course and was a unique selling point that would distinguish the programme from competing Level 5 courses;
- external examiner support had been obtained;
- the change in title was for new students only and would not apply to existing students.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal to revise the title of the programme to 'Integrative Counselling Practice' from 2019 intake be approved.

19.47 Proposed MSc Music Therapy

It was noted that the Faculty had confirmed that this proposal would not be brought forward for consideration by the Advisory Group (Mins 17.62 and 17.109 refer).

19.48 PgCert/PgDip in Intellectual Property Law and Practice (FT/PT) (ME)

It was noted that the Faculty had advised that the PgCert/PgDip in Intellectual Property Law and Practice, which was approved by the Advisory Group at its meeting on 31 May 2018 (Min 18.63 refers), would not be delivered at this time. It was noted that this proposal had been approved, subject to revisions but that the revised proposal had not been re-submitted and had therefore not been authorised in CMS.

19.49 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

Last intake 2018/19

FdA Design (Product and Graphic) at South West College (Enniskillen and Omagh campuses);
MA Irish History and Politics (CE).

No intake

Access Diploma in Creative Media Production at South West College (Cookstown, Dungannon, Enniskillen and Omagh campuses).

FACULTY OF COMPUTING, ENGINEERING AND THE BUILT ENVIRONMENT
(APAG/19/8)

19.50 Proposed MSc Smart Manufacturing Systems (FT/PT) (ME) (APAG/19/8a)

The Advisory Group considered a proposal and business case to offer MSc Smart Manufacturing Systems in full-time and part-time modes at the Magee campus from September 2019. It noted that:

- the proposal was a collaboration between the School of Computing, Engineering and Intelligent Systems and the Department of Global Business and Enterprise, with the latter contributing one module;
- feedback from students currently on Engineering courses and from local employers indicated demand for the programme;
- no similar postgraduate programme was offered in Northern Ireland;
- a new permanent mechanical lecturer and one fixed-term member of staff would be appointed; no additional library resources were required;
- the proposed intakes were ten full-time and four part-time students; full-time and part-time cohorts would be taught together;
- the Course Costing, which showed a cumulative surplus after six years, but a deficit in the first five years, had been signed off by the Executive Dean; the projected intakes were however conservative and it was expected that the programme would break even before its sixth intake;
- the 'Global Business in Context' module was currently delivered as a 15-credit point module by the Department of Global Business and Enterprise from the Ulster University Business School but was presented in this proposal as a 20-point module; the Executive Dean of the Ulster University Business School, Professor Durkin, asked that the School of Computing, Engineering and Intelligent Systems course team liaise directly with Dr Sharon Loane, Head of Department of Global Business and Enterprise at Magee, with respect to how this module could be most effectively incorporated;
- the proposal had not yet been included in the Academic Plan;
- no panel members had been nominated for the evaluation event and the evaluation documentation would not be ready until the beginning of the summer.

Mr Mottershead advised that market insight capability was now available to assist faculties and that he would circulate an update on this to Advisory Group members.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal proceed to planning and evaluation for a September 2019 start, subject to clarification on incorporation of the module from the Ulster University Business School.

19.51 BEng Hons Mechanical and Manufacturing Engineering (APAG/19/8b)

The Advisory Group considered a proposal to add a part-time mode for the BEng Hons Mechanical and Manufacturing Engineering programme at the Magee campus from 2019/20. It noted that:

- the proposal was to deliver the final 240 credit points of the programme as a progression route based on day release to enable graduates from the part-time Foundation degrees in Mechanical Engineering and related subjects to progress to this Honours degree;

- the day release delivery would suit employees currently on HLAs or Earn-as-You-Learn schemes;
- there was no change to the content of modules currently offered on the full-time course;
- external examiner support had been obtained;
- the projected intake was 15 students in the first intake, rising to 25 students from the third intake;
- no Course Costing had been submitted for this proposal.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal to add a part-time mode for the programme from September 2019 be approved, subject to a Course Costing being provided which incorporated the various study modes and clarified if full-time and part-time provision was co-taught.

19.52 Proposed Access Diploma in Maths and Engineering / Maths and Finance (FT) at Belfast Metropolitan College (Millfield campus)

It was noted that, following the approval of the proposal by the Advisory Group at its meeting in November 2017 (Min 17.134 refers), the provision had been brought forward for evaluation in November 2018 as two separate programmes: Access Diploma in Maths and Engineering and Access Diploma in Maths and Finance. On the recommendation of the evaluation panel, the title of the 'Maths and Engineering' programme had now been changed to 'Maths and Physics'.

The Advisory Group was of the view that 'Mathematics' should be used in the titles of both programmes instead of the abbreviation 'Maths' as this would appear in the formal award parchment. The Faculty Partnership Manager was supportive of the use of 'Mathematics' in the titles.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the change of title to include 'Physics' instead of 'Engineering' be approved but that the use of abbreviation 'Maths' be replaced by 'Mathematics' for both programmes in the formal award title.

19.53 FdEng Civil and Environmental Engineering at South West College (Omagh)

The Advisory Group noted that the Faculty had approved an increase in cohort size for the part-time (two-year, three-semester) mode from 15 to 20 students for the 2019/20 intake. This was based on the number of applications already received for September 2019. The programme was due for revalidation in 2019/20 at which point all intakes would be reviewed.

The Faculty Partnership Manager advised that, as the two year, three semester mode was no longer recommended by the University, this mode of attendance would not be re-approved at revalidation.

19.54 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

Last intake 2014/15

BSc Hons Transportation with Specialisms (JN);

PgCert/PgDip/MSc Transport Planning and Policy (JN);

MSci Hons Transport Planning (JN).

Last intake 2018/19

FdSc Computing Infrastructure at Southern Regional College (Portadown campus);
FdSc Interactive Multimedia at Southern Regional College (Newry and Armagh campuses).

No intake

CertHE in Engineering at Northern Regional College (Farm Lodge campus).

FACULTY OF LIFE AND HEALTH SCIENCES (APAG/19/9)

- 19.55 Proposed BSc Hons Pharmaceutical Sciences (FT) (with Diploma in International Foundation Studies (Science and Technology), CertHE and AB exit awards) at Global University, Cairo (Outcentre)
Proposed BSc Hons Sports Coaching and Performance Management (FT) (with Diploma in International Foundation Studies (Science and Technology), CertHE and AB exit awards) at Global University, Cairo (Outcentre) (APAG/19/9a)

The Advisory Group considered proposals and business cases to offer BSc Hons Pharmaceutical Sciences and BSc Hons Sports Coaching and Performance Management, both in full-time and part-time modes, inclusive of an Integrated Foundation Year, at a new outcentre called Global University, Cairo, from September 2019. The Faculty proposed that the courses be approved without an evaluation meeting with the staff teams as they derived from existing curricula at the University. All of the Integrated Foundation Year modules were available as part of the University's stand-alone International Foundation Programme and the forthcoming new proposals to integrate such a year in a number of degrees.

Proposed New Partner: Global University, Cairo

The Advisory Group noted that there was ambiguity around who the partner was and sought clarification from the Faculty. The Faculty advised that Global University, Cairo was a private university managed by an overall company board, which comprised a number of private investors, primarily Sabbour and Ghanem Groups. Clarity around the other investors would be sought, as part of due diligence, by the Faculty. Global University was operated by a middle organisation, Global Academic Foundation, which was not driven by the needs of the overall company.

It was reported that the Egyptian government wished to see international universities operating in branch campuses, the first of which was Coventry University. It was hoped that Ulster University would be the second to establish a branch campus and it was noted that the University's outcentre model was acceptable to Global University, as a defining feature of the Egyptian model for branch campuses was that the students were students of the home university. On signing the contract, a decree would be issued by the Egyptian government recognising the international branch campus. The Faculty advised that Egyptian law was clear that Ulster University would have responsibility for quality and standards and that Global University would be required to comply with Ulster University's requirements. The Board would not be allowed to sell Global University and Global University was required by the Egyptian government to have insurance in place to cover the teach-out of students should this eventuality arise.

The Chair of the Advisory Group enquired if the proposed outcentre had been approved by SLT and Professor Curran confirmed that the paperwork for the outcentre proposal had been completed and forwarded recently to the Vice-Chancellor who had taken Chair's action on behalf of SLT to grant approval of in-country provision of the outcentre at Egypt in principle, and on the basis of it being led by Ulster staff and as such being very similar to the recent SLT decision taken in respect to Abu Dhabi; furthermore, that the in-country provision of the outcentre is subject to the usual and separate due diligence of financial, legal and quality considerations. SLT Chair's action had been requested in order to expedite University approval so that work to finalise the contract could be completed. The Faculty had been working on it for several months in conjunction with Global Engagement and the University's lawyers.

The Chair referred to separate correspondence from the Pro-Vice-Chancellor (Education) and focused the Advisory Group to review the following in particular:

- Resources and business viability;
- Partner identity and intended commercial relationship;
- Details of teaching and student support arrangements;
- Details of teachers, appointments, and verification and maintenance of good academic standing;
- Academic and student services;
- The curriculum.

Start Date

The Advisory Group was concerned that a September 2019 start might not allow sufficient time for all the necessary development work at Global University and Ulster University and for the recruitment of staff and students.

Teachers on the Programmes and their Relationship to Ulster University

The Faculty confirmed that teaching staff were not yet in post, including for the Integrated Foundation Year, and would be appointed by Global University in partnership with Ulster staff who would guide the recruitment process, sit on interview panels and review CVs. Staff would be Recognised Teachers of the University and would receive induction, development and ongoing support from Ulster staff. As the Integrated Foundation Year of each programme was not subject-specific, 2019/20 would be used for newly appointed subject staff at Global University to visit and engage with module teams at Ulster.

In terms of the Pharmaceutical Sciences programme, the Faculty had already established a considerable presence in Egypt through, *inter alia*, summer schools. The Advisory Group was informed that there were 55 private universities in Egypt from which staff for the Pharmaceutical Sciences programme could be sought. It was noted that two former Ulster PhD students, who were now employed by a public university in Egypt, had already been approached.

With regard to the staffing resources for the Sports Coaching and Performance Management programme, the same recruitment model would be used as that for the Pharmaceutical Sciences programme. The Advisory Group enquired if there was a ready market of staff available to deliver the Sports Coaching and Performance Management programme and was advised that Sport was a relatively new subject area in Egypt, but that the Faculty was confident that suitable staff could be recruited. The Faculty confirmed that teaching staff on both courses would be full-time permanent staff.

The Advisory Group queried how many staff would be in place for the proposed September 2019 start and noted that the Faculty was confident of making the necessary appointments in good time. Staff for both courses, including the Foundation Year, could not be recruited until the contract had been signed with Global. The Faculty advised that if staff were not recruited in time, the use of 'flying faculty' from Ulster staff was an option.

Library Resources

Mrs Peden advised that the library resources might not all necessarily be available in electronic format and that TNE implications needed to be considered. The Faculty would be required to liaise with the University's Library in terms of specific databases that were required and to advise where students sat in terms of the aggregate offshore return. Dr Crothers envisaged students being included in the Aggregate Offshore Collection (AOC). The Faculty advised that there would be a library at Global University and that guidance would be taken from Ulster University with regard to the purchasing of texts and the use of electronic databases. Students at Global University would have access to Ulster University resources. Mrs Peden highlighted that some publishers did not permit their resources to be used outside the UK and stated that, in such cases, alternative resources would need to be investigated. The Faculty advised that Ulster University staff would work closely with the two former PhD students, who were currently working as academics in Egypt, with regard to Library resources for the Pharmaceutical Sciences programme.

In terms of the Sports Coaching and Performance Management programme, it was noted that there had been a move to using resources that were available electronically in this subject area, for example in regard to BSc Hons Football Coaching and Business Management, taught in part at the Belfast National Football Stadium outcentre.

Academic Services

The Faculty confirmed that Ulster University's VLE would be used. The Digital Learning Resource Agreement had been developed with the ADDL/Office for Digital Learning as required.

Student Services

The Faculty advised that Global University would be guided by Ulster to provide pastoral support and other student services that emulated those at Ulster. Global University had provided assurance that Ulster University's requirements would be met.

Admission Process

The Advisory Group queried if the Faculty anticipated any difficulty in recruiting students to a Foundation Year as a separate programme pending approval of the two degrees. The Faculty stated that it preferred not to offer this year on a stand-alone basis and wished the degree programmes (inclusive of the integrated foundation year) to be advertised by Global University as 'subject to approval'. The Faculty confirmed that discussions had taken place with Mrs McEvoy who highlighted the need to ensure that students had the required level of English, as the courses would be taught in English.

Course Costings

The Faculty confirmed that the Course Costings showed a surplus to Ulster University. Mrs Thompson advised that the Course Costing for the Sports Coaching and Performance Management programme had not been validated by Finance and that this would be a requirement.

Reputational Risk

Further to the University of Liverpool's withdrawal from a proposed branch campus in Egypt in October 2018, Mr Faulkner stated that, as this development would be in the public eye, the reputational risk to Ulster University of such a strategic development should be the subject of discussion at senior University level.

AGREED:

- (i) that the proposal proceed, as soon as possible, to a bespoke 'Faculty Stage 1' scrutiny event (similar to what had been proposed last year for the provision in Myanmar), before consideration of curriculum approval, which would take into account the minutes of this meeting and supplementary information provided by the Faculty in relation to due diligence on commercial, legal, ethical matters, resourcing, logistics, administration, academic staffing for both programmes and the IFY component and oversight, and student services;
- (ii) that the Faculty ensure that the Course Costing for the Sports Coaching and Performance Management programme was validated by Finance and included for the scrutiny event, along with evidence of preliminary SLT approval of Global University, Cairo as the first outcentre in a new country.

19.56 BSc Hons Food and Nutrition at HKU SPACE (APAG/19/9c)

The Advisory Group considered a proposal to add a full-time mode for the BSc Hons Food and Nutrition at HKU SPACE, which is currently offered in part-time mode, from 2020/21. It noted that:

- traditionally students taking the programme in part-time mode were mature students but that the target market for the full-time mode was younger students who had recently completed sub-degree level study;
- the projected intake for the full-time mode was 25 students;
- additional part-time hours associated with the delivery of the full-time programme would be required but most of these hours would be drawn from the existing pool of part-time lecturers;
- no Course Costing had been submitted for the full-time mode proposal.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal to add a full-time mode for the programme from 2020/21 be approved, subject to the Course Costing being provided.

- 19.57 Proposed MSc Endodontics (FT); MSc Clinical Endodontics* (PT); MSc Advanced Clinical Restorative and Aesthetic Dentistry (FT); MSc Clinical Restorative Dentistry* (PT); MSc Oral Surgery (FT); MSc Clinical Oral Surgery* (PT); MSc Oral Implantology (FT); MSc Clinical Oral Implantology* (PT); MSc Orthodontics (FT); MSc Clinical Orthodontics* (PT); MSc Periodontics (FT); MSc Clinical Periodontics* (PT); MSc Clinical and Diagnostic Oral Sciences (FT); MSc Advanced General Dental Practice* (FT/PT); MSc Digital Dentistry* (PT); MSc Facial Aesthetics* (PT) at the College of Dentistry, Birmingham (Outcentre) and fully online* (APAG/19/9d)

It was noted that, in accordance with what had been agreed by the Advisory Group at its meeting on 24 January 2019 (APAG Min 19.24), a revised proposal and overview report on due diligence had been submitted to the Chair of the Advisory Group who had recommended to the Academic Standards and Quality Enhancement Committee (ASQEC), at its meeting on 13 March 2019, that the proposal be approved to proceed to planning and evaluation for a 2019 start. This recommendation had been approved by ASQEC.

The full set of revised documentation was now provided for the Group, with a statement from the Faculty in regard to the additional assurances notes which were to be provided to the evaluation panel.

The Advisory Group noted that:

- a signed Distance Learning Resource Agreement had now been received based on migration to Ulster University's VLE; and that any change to this arrangement would significantly affect operational readiness for academic delivery and must be escalated through the Chair of APAG;
- different course codes would be required for the full-time and part-time courses which had different learning outcomes;
- library resources did not exist and the Faculty should liaise with the Library regarding required resources and costs.

With regard to the library resources, Mrs Peden stated that additional recurrent funding would need to be sought to maintain access to electronic licences. The Chair reminded the Faculty that Course Costing reports should factor in any additional central faculty and library resources identified in the CA1 course proposal form.

Dr Crothers advised that such a large number of additional students would have an impact on the University's SSR. To avoid subject SSR impact on Pharmacy, a Dentistry sub-school could be set up within the School of Pharmacy, but the impact on the University's SSR could not be avoided. The Chair highlighted that the role of the Advisory Group was to consider viability and quality but that he would bring this concern to the attention of Professor Bartholomew.

AGREED that the Chair raise SSR implications of recent new course approvals with the Pro-Vice-Chancellor (Education).

- 19.58 PgCert/PgDip/MSc Advancing Practice

The Advisory Group noted that the following named pathways will be withdrawn from the programme: Orthoptics; Respiratory Health; Seating and Posture Management; Stroke Care; and Cancer Care from 2019/20.

19.59 FdSc Health and Social Care (BMC, NRC, NWRC, SERC, SRC and SWC)

The Advisory Group noted that the pathway articulating to entry into the University's BSc Hons Health and Social Care Policy (part-time) programme will be withdrawn from 2019/20.

19.60 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

Last intake 2017/18

FdSc Applied and Medical Sciences at South Eastern Regional College (Bangor and Downpatrick campuses).

ULSTER UNIVERSITY BUSINESS SCHOOL (APAG/19/10)

19.61 Proposed Postgraduate Diploma in International Marketing (PT) (ME) (APAG/19/10a)

The Advisory Group considered a proposal and business case to offer a Postgraduate Diploma in International Marketing in part-time mode at the Magee campus from September 2019. It noted that:

- Invest NI had identified a need to introduce a new programme called The Graduate to Export Development Programme (G2E), which targeted InvestNI client firms in Northern Ireland to help expand their business internationally with the assistance of a supported graduate; the programme would provide graduates with a valuable opportunity to gain practical experience and business skills in international business and international market development in addition to obtaining an accredited academic qualification; the Department of Global Business and Enterprise had submitted and won a bid to provide this programme, which was based on the existing MSc International Business but had a more applied focus;
- no similar programme was currently delivered in Northern Ireland;
- Invest NI would recruit 15 client companies who would employ 15 graduates per cohort to participate in the programme and fees would be paid by Invest NI;
- the minimum cohort size was eight students;
- no additional resources or library funding would be required;
- a Distance Learning Resource Agreement had been signed;
- the Course Costing showed a cumulative surplus after five years.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed without evaluation for a September 2019 start.

19.62 Undergraduate Honours Subject: Business Studies (Single Honours) (FT/PT) (ME) (APAG/19/10b)

The Advisory Group considered proposals to revise the title of the Subject to BSc Hons Business Studies with Specialisms and to identify three pathways: Accounting; Marketing; and Enterprise, from 2018/19. It noted that:

- the programme offered a common first year and students in Year 2 chose a pathway in Accounting, Marketing or Enterprise; the Faculty now wished for these pathways to be formally identified and named on award parchments;
- the identification of pathways would only apply to Single Honours students as the course structure for Major and Minor students did not offer any choice;
- the titles of the CertHE and AB exit awards would remain as 'Business Studies' as students would not, at these exit points, have completed the specialism pathways;
- external examiner and student support had been obtained.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposals to revise the title of the Subject to BSc Hons Business Studies with Specialisms and to identify three pathways: Accounting; Marketing; and Enterprise, for Single Honours students only, from 2018/19 be approved.

19.63 Advanced Diploma in Managing the Customer Contact

The Advisory Group noted that Chair's action has been taken to approve a separate course code in order to distinguish the cohort of students at the ATOS outcentre and for both cohorts to be identified as apprenticeship provision.

19.64 BSc Hons Managing the Customer Contact

The Advisory Group noted that Chair's action has been taken to approve separate course codes to distinguish cohorts for Danske Bank, for First Source and for the 'open' cohort and for the three cohorts to be identified as apprenticeship provision.

19.65 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

Last intake 2018/19

FdSc Leadership and Management at South Eastern Regional College (Bangor campus).

Last intake 2015/16

Undergraduate Honours Subject: Business Management (CE).

Last intake 2011/12

BSc Hons Banking and Finance (CE).

No intake

MSc Business and Supply Chain Excellence for Aerospace (JN).

Duration: 2 hours 20 minutes

AG/AFG