

NHS Trusts/Agencies Candidate Journey

PRE-TEST

CANDIDATE	ULSTER UNIVERSITY	TRUST	NMC
-----------	-------------------	-------	-----

Candidate successfully passes CBT (Part 1)

Applicant received results within 48 hours from the NMC

Candidate completes online application for UK registration (applicant dependant)

Once all required documents have been received, the NMC assess the application (maximum 70 days)

Application approved

Candidate receives confirmation from the NMC to progress to the Test of Competence (Part 2). NHS Trust/Agency contacts CTC and has a Purchase Order (PO) in place to book test date. Email:trustbookings@ulster.ac.uk

Application **not** approved – please refer to NMC Process

CTC emails Lead Contact booking link with live confirmed date.

Administrator checks:

- i) Candidate's eligibility on NMC portal;
- ii) Checks with University's Finance Department that payment has been received:
- iii) Books Candidate on Eventbrite and confirms payment.

Eventbrite will send an email to the candidate confirming time of test and booking date.

Once CTC receives payment, candidate is booked on NMC Portal. The candidate is then enrolled on Blackboard Learn (BBL) site (learning resources) and emailed a link. This may take three to five working days.

Minimum of 14 days recommended study before test date. **No refunds given within this time.**

Eventbrite will send a final reminder to candidate 48 hours before test date.

31 March 2017 Page **1** of **3**



NHS Trusts/Agencies Candidate Journey

TEST DAY

CANDIDATE ULSTER UNIVERSITY TRUST NMC

Candidate arrives **30 minutes** before OSCE examination time (morning or afternoon).

Candidate has photo taken and gives printout to Administrator with ID documents.

Candidate will read and sign a confidentiality agreement, health declaration and health and safety information guidance.

Candidate is given briefing sheets to read in Waiting Area.

Candidate is taken into assessment area by Technician/Lead Examiner and given five minutes to read each OCSE brief.

Candidate completes OSCE

NMC completes ID checks including all relevant documentation, for example, NMC Confirmation letter and valid passport.

(Please note this can be completed pre or posttest).

Candidate receives results from the NMC within five working days post OSCE to individual email address

31 March 2017 Page **2** of **3**



NHS Trusts/Agencies Candidate Journey

POST TEST DAY

CANDIDATE	ULSTER UNIVERSITY	TRUST	NMC

Candidate receives results from the NMC within five working days post OSCE to individual email address

FULL PASS

FULL FAIL

PARTIAL FAIL

Candidate receives PIN from the NMC

End of process

Candidate will need to re-sit the full exam again with a different scenario Candidate will need to re-sit either the scenario based APIE stations with a different scenario

OR

Re-sit the two skills stations

PAYMENT

If candidate's NHS Trust or Agency is booking re-sit, please contact trustbookings@ulster.ac.uk



CTC emails candidate re-sit booking links to choose date and pay for test.

Candidate receives an automated email confirming time of test and booking date.

SEE TEST DAY PROCESS

NB: The candidate will not be required to see the NMC for ID checks on a re-sit day as they only need to do this on their 1st sitting unless required by the NMC.

Candidate will only be required to show their passport as proof of ID and their signed confidentiality declaration.

PASS RE-SIT

Pin received from the NMC

End of process

FAILED RE-SIT

If candidate fails second attempt, they will need to wait six months from the date of their test, before they can take the OSCE again. The candidate will need to re-sit the entire examination even if they partially failed at first attempt.

31 March 2017 Page **3** of **3**