

Global Buddy Scheme - Mentor Job Description

The Buddy Scheme is run by Global Engagement and helps new international students settle into life at Ulster by putting them in contact with current students who provide informal support by sharing their experience and tips. The scheme offers the opportunity to make new friends from all walks of life and be part of something that celebrates diversity in an informal, fun and sociable way.

About the role

The purpose of the role is to match new international students with current students who will support them prior to Welcome Week and beyond.

Main tasks & responsibilities:

- Make regular contact with your buddy prior to Welcome Week and to be available for them during Semester 1 or Semester 2.
- Signpost to any services they may require such as relevant student support services, social activities and local services.
- Offer friendly support and share personal experiences and tips about Ulster University and the surrounding area to help settle in and make the most of their time here.
- Help your buddy find activities they may be interested in, such as the SU Sports and Societies
- To attend events with your buddy to help them integrate into Campus Life and meet others.
- Respect confidentiality, unless you feel that your buddy is at risk to themselves or others
- Make regular contact with your contact campus coordinator.

Commitments:

- Complete training where required.
- Contact your Buddy as soon as you have been assigned, even if this is before Welcome Week.
- Set aside 1 – 2 hours a week to communicate with your Buddy. This contact does not have to be in person, online help can be equally as useful. Be flexible in your method of communication.
- Follow confidentiality policy
- Make regular contact with your campus coordinator.
- It is your responsibility to let your campus coordinator know if you or your buddy are having any problems. Such as not being able to contact each other or experiencing language barrier problems. We are here to support you!

This role would suit you if you:

- Want to improve your communication and interpersonal skills
- Are after experience that would contribute to your CV
- Want to meet new students external to your current social group

- Lots of social opportunities and the chance to experience new activities or sports
- EDGE Accredited

Transferable skills gained:

- Verbal and Written Communication
- Organisation/Planning
- Leadership
- Time management
- Creativity
- Initiative
- Problem Solving
- Decision making
- Active Listening
- Confidentiality
- Cultural Awareness