



## LIBRARY GUIDE

# **Support for Teaching and Research**

An introduction to the range of library services and resources we offer to current staff and researchers

[ulster.ac.uk/library](https://ulster.ac.uk/library)

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# GETTING STARTED

The Library forms part of the Academic Quality and Student Experience Directorate which also has responsibilities for Blackboard Learn, Careers and Campus Life. The Library Service operates through libraries based at each of the University's campuses to support the teaching and research undertaken at each of the campuses. Staff and students are entitled to make use of any of the libraries.

## What you need

The University staff and student ID cards both operate as a library card and are needed for borrowing books at the self-issue machines or at the Information Points.

Those undertaking academic work for the University who are not on the pay-roll but wish to make use of the Library, will need to apply for a library card as an associate through the RAD system – application should be made by contacting your Faculty's RAD Authoriser, details are available from:

[ulster.ac.uk/isd/services/identity-and-access/staff-and-associate-accounts](http://ulster.ac.uk/isd/services/identity-and-access/staff-and-associate-accounts)

## Subject Librarians and Research Support Librarian

Library staff at Information Points are pleased to assist staff and researchers with general queries. Detailed guidance and advice relating to individual research interests is provided by cross-campus teams of Subject Librarians who support each Faculty. A Research Support Librarian liaises with the Doctoral College, Department of Research and Impact and other internal and outside departments to enhance the impact of Library services and resources. New academic staff and research students should arrange to meet with their Subject Librarian as early as possible to learn about our full range of services and resources. The Subject Librarians are your key contacts for assistance in a specific subject area and are involved in providing value-added services, which include:

- Offer expert advice and guidance based on an understanding of the subject area and detailed knowledge of its information resources
- Teach information skills to students at all stages in their academic career from undergraduate induction to postgraduate research
- Consultancy and support in sourcing quality information in relation to individual research interests and projects
- Professional input to resource development decisions for book stock, journal subscriptions and electronic resources
- General advice on citing references and training in the use of bibliographic management software (RefWorks)
- Inputting to new course development and curriculum design in accordance with the University's Integrated Curriculum Design Framework (ICDF)
- Support for Open Access and UKRI block grant funding.
- Support for citation tracking and analysis (bibliometrics) in preparation for the Research Excellence Framework (REF), for measuring research impact and in finalising research for publication
- Input into QAA and other course validation exercises

Click on the 'Library Answers' link on the Library Home Page to search our FAQ database or to submit queries online ('Library Chat'). You may also contact your Subject Librarians directly for help - see the back cover for contact details.

## Library Catalogue

Our Catalogue indexes nearly 1 million items and is available both on and off campus from the Library Home Page as well as through the Portal and Blackboard Learn.

The 'My Account' option within the Catalogue allows you to check your loans, view the status of book reservations and document delivery requests and check whether any overdue fines are outstanding.

## Loan categories

The vast majority of books may be borrowed and most are available on *Standard Loan* - academic staff and research students may borrow up to 25 books on Standard Loan for 8 weeks. There are several other shorter loan categories available and academic staff should identify these when ordering material or contact Information Point staff to move existing stock into any of these categories.

### - *Two day loans*

The Two day Loan Collection consists of textbooks and other items which are required reading for students and are in heavy demand. Titles are kept on the open shelves and have a red dot on the spine.

### - *Two week loans*

Two Week Loan books are also in demand and are kept on the open shelves in the Library (with a blue dot on the spine).

## Book reservations and Inter-campus loans

You can reserve books currently on loan by using the 'Reserve this item' option within the Catalogue. Notification will be sent to you by email when the item is returned from loan. Books held on another campus can also be requested using the 'Reserve this item' option. Note that it can take 2-3 days to transfer an item from another campus if it is on the shelves and you will be notified when it arrives in. Note that the Library also offers a 'Reserve and Collect' service for picking up bookstock from any campus that has been reserved by you in advance.

## Document Delivery

If you require material which is not available in any of the campus libraries, then you may request it using the Document Delivery Service.

To use this service complete the Library's online form, remembering to accept the copyright declaration statement.

Articles and book chapters are e-mailed as a PDF file. Emailed articles are available for downloading for 30 days after being sent out by the British Library and they may be printed out once only after viewing.

Further information on the Document Delivery Service is available from:

**[library.ulster.ac.uk/documentdelivery](http://library.ulster.ac.uk/documentdelivery)**

## Renewing books

You can extend your loans in one of the following ways:

- 1) By phoning the Information Point or by calling in person
- 2) By using the 'My Account' option on the catalogue

*Standard (8 weeks) and Two Week loan* books may all be renewed twice if no one else has reserved them and you have no fines outstanding. To renew books obtained through document delivery, contact a member of document delivery staff directly in your campus library.





### Fines for overdue material

To ensure that library material is returned promptly, there are penalties for late return of material that apply to all categories of user. Fines for late return are as follows:

<b>Standard loan (8 weeks)</b>	10 pence per item per day
<b>Two week loan</b>	50 pence per item per day
<b>Two day loan</b>	£1.00 per item per day

An early warning alert is sent by University email 2 days in advance of the date due for return to the Library. Further emails are sent when items become overdue.

An online payment system is available. All fines must be paid online through your library account.

## TEACHING SUPPORT

### Recommending material for purchase

The Library is allocated an information resources budget each year which is based on Faculty requirements. Please recommend material for the Library to purchase in order to support your teaching or research needs.

Budget planning for the academic year usually starts in the preceding January so it is important that academic staff identify the resources needed to support future teaching and research needs early. If you are planning to introduce a new programme or module, or substantially revise an existing module, then please contact your Subject Librarian to estimate the additional resources required as early as possible.

#### Books, e-books and non-book material

You may recommend books (both print and electronic) or non-book items (eg. DVDs, CDs etc) by forwarding your requests to your Subject Librarian.

The Library's policy is to buy e-books in preference to print where it is appropriate and cost effective.

To ensure speedy processing, please provide as much information as possible including the number of copies required and the preferred loan categories based on the number of students completing the module.

#### Journals

The Library subscribes to a vast range of journals, both print and electronic. Unlike book purchases, subscriptions represent an ongoing financial commitment which absorbs a large portion of the overall Library budget. Subscriptions are reviewed annually when preparing next year's budget estimates. Proposals for new titles should be placed with your Subject Librarian well in advance for subscriptions beginning the following January. New titles and proposed cancellations must be agreed within the Faculty. When new programmes or research areas are being planned, please discuss journal provision with your Subject Librarian so that an approach for additional funding can be made if necessary. It is always advisable to discuss any new journal subscription with your Subject Librarian who will be able to advise on alternative electronic access to a particular title [see the section on 'Electronic Journals'].

Printed journals may be traced through the Library Catalogue - select the 'Journals' option from the Collection menu. Note that journals are for reference only and may not be borrowed.

#### Other electronic resources

Recommendations for new subscriptions to database services are also welcomed by the Library. Subject Librarians can arrange trials of new databases for evaluation by academic staff.

#### Collections and Information Access Policy

The Collections and Information Access Policy includes general guidelines for the selection, management and withdrawal of all forms of information resources in the Library. It outlines the Library's move to an electronic only policy in preference to print where it is appropriate. The policy is reviewed every three years in consultation with academic staff. A copy of the current policy is available at: [library.ulster.ac.uk/info/collections\\_policy.pdf](http://library.ulster.ac.uk/info/collections_policy.pdf)

The policy includes our guidelines on accepting donations of material. If you want to make a donation please contact your Subject Librarian in the first instance as space in the Library is at a premium.



## Reading lists

The Library maintains a database of current reading lists which provides active links to catalogue entries for books and journals as well as full-text sources such as articles, book chapters, scanned items and to useful websites. Academic staff who wish to submit a reading list should send it electronically to their Subject Librarian.

## Scanning service for copyright material

The Library offers a centralised scanning service for copyright material which is made accessible through a reading list on Blackboard Learn. For any given module, under the terms of the University's Copyright and Scanning Licence, we are limited to scanning one chapter (or 10%) from a specific book or one article (or 10%) from a journal issue. We are not permitted to scan more than this without the consent of the copyright owner.

For distance learning courses only, where material is needed beyond these limits, the Library will use a 'Second Extract' service provided by the Copyright Licensing Agency to obtain permissions clearance for digitised chapters and journal articles. This is a fee-based service with a limited budget to support it. Requests for material through this service must be submitted in advance of when it is needed.

Your Subject Librarian can provide further information on the scanning service.

## Examination papers

Most examination papers from the past 5 years are available electronically. To access the database from the library webpages, you will need to logon using your University ID number and network password in order to view the full-text of the papers.

## Course validations

In accordance with the University's Integrated Curriculum Design Framework, academic staff involved in validations of new programmes, revalidations or visits from outside professional bodies should arrange a meeting with their Subject Librarian well in advance of the review. This is to ensure that library resources for the subject are comprehensive and up-to-date, and that documentation relating to the Library submitted prior to visits is accurate. Your Subject Librarian will be happy to discuss any potential library issues or concerns and discuss how best to embed information skills into the curriculum.

During these events, we can arrange a tour of library facilities along with appropriate documentation and attend review meetings with the course team if requested.



**'The Library offers  
full text access to  
nearly 23,000  
unique electronic  
journals both on  
and off campus'**



# RESEARCH SUPPORT

## Electronic resources

It is library policy to move to electronic format whenever possible. Proposals for new resources are welcome and academic staff are advised to discuss requirements with their Subject Librarian. Note that expensive new resources may not normally be purchased unless they have been included in the budget estimates for that year.

The Library already subscribes to a vast range of electronic information. Over 84% of the library's budget is now spent on electronic resources each year. Print resources are increasingly being replaced by their electronic equivalents.

Use your University email address and network password to access most of these electronic resources via the Library Home Page ([ulster.ac.uk/library](http://ulster.ac.uk/library)).

### Passwords

Most electronic resources are password controlled to comply with licensing requirements and to ensure that access is only available to current staff and students. Using the 'Open Athens' authentication system, you will be able to access the majority of these resources by logging on using your University email and network password. Further help on Open Athens authentication is available here:

[ulster.ac.uk/library/electronic-resources/openathens](http://ulster.ac.uk/library/electronic-resources/openathens)

A small number of databases have a unique username/password and these can be provided by contacting the Library.

If you have any problems accessing the Library's electronic resources then please contact a member of library staff for assistance, or use the online Library Help service [help.library@ulster.ac.uk](mailto:help.library@ulster.ac.uk)

### Databases

The Library subscribes to hundreds of databases in all the subject areas taught by the University. You can see the full A-Z list by clicking on the 'Databases' link on our Home Page or through the library webpages on either Blackboard Learn or the Portal. Most databases are accessible off campus and your Subject Librarian will be pleased to assist you in their use. Links are provided to the full-text within each database where available. Note that many databases which contain citations to journal articles also have a facility to allow the sourcing of the full-text article contained in other library databases through use of the **UFindit** button.

### Discovery Service (USearch)

USearch is a library search engine which offers simultaneous searching across many of our databases in one go. It is particularly useful for those starting out in their research and looking for relevant journal articles on a topic. Access USearch from the library webpages.

### Electronic journals

The Library offers full text access to nearly 23,000 unique electronic journals both on and off campus. To search for specific journal titles, click on the link for 'Electronic Journals' on the library webpages. Some journals may be held in a number of different databases though the individual holdings may vary. Note that there may also be a publisher embargo on making the most recent issues available in certain databases.

### Electronic books

The Library provides access to an extensive range of e-books including many textbooks and reference books such as encyclopaedias and dictionaries. Most of them are accessed through the Library Catalogue by searching in the same way as printed books. Select the 'E-Book' option from the Format menu.

## Subject guides

The Subject Librarians have prepared guides to the library resources to support teaching and research in each of the Faculties. These guides draw together information from a wide range of quality sources and include print and electronic subject sources, reference material, links to Faculty reading lists and news on library developments. Links to the Subject Guides are available directly from our Home Page or through the library webpages on Blackboard Learn or the Portal ([guides.library.ulster.ac.uk](https://guides.library.ulster.ac.uk)).

For those undertaking detailed research, the Library's Subject Pages also include links to more detailed research support pages which provide information on our full range of services and resources for researchers. Our Faculty Research Support pages may be accessed from: [ulster.ac.uk/library/services/services-to-specific-users/resources-for-research](https://ulster.ac.uk/library/services/services-to-specific-users/resources-for-research)

## Theses

Details of Ulster University PhD theses can be found in the Library Catalogue - use the keyword or author/keyword search and select the 'Thesis' option from the Format menu. Paper theses are for consultation only but may be photocopied according to Library regulations. The Library subscribes to the database ProQuest Dissertations & Theses A&I, the world's most comprehensive collection of dissertations and theses, from 1743 to the present day.

EThOS, the open access repository for UK theses, is now available for searching from the British Library website at: [ethos.bl.uk](https://ethos.bl.uk). This database offers free access to an index of UK theses as well as the full text of over 260,000 digitised theses. Registration is required to access the full text. To check the availability of theses from other universities, please contact a member of the Document Delivery library staff.

## Special Collections

The Library holds a significant number of Special Collections which will be of interest to researchers locally, nationally and internationally. The Special Collections comprise both manuscript and rare published material and are held separately from the main stock in the University Library. Access conditions vary depending on the Collection being consulted and the campus on which it is located.

A separate library guide is available which provides brief descriptions of each of the main collections along with relevant contact details and access arrangements. An online version of this guide is available at: [guides.library.ulster.ac.uk/specialcollections](https://guides.library.ulster.ac.uk/specialcollections)

## Open Access and the Ulster Institutional Repository

Open Access refers to material that is free to all readers at the point of use. There are two routes into Open Access - Gold or Green. Gold Open Access is where the author makes their article Open Access in a journal, sometimes for a fee. Green Open Access is where the author publishes in a journal and then deposits the final accepted version of their article into a subject or institutional repository, such as Ulster's Pure Repository [pure.ulster.ac.uk](https://pure.ulster.ac.uk)

The University requires research staff to deposit (copyright permissions allowing) a copy of all forms of published research in the Pure so as to support Open Access and meet the requirements of the growing number of research funders in the UK (and internationally) who now encourage or mandate Open Access.

The Library has agreements with a number of publishers for APC discounts, and manages the UKRI block grant. If you have a query relating to Open Access or the Institutional Repository, you can contact your Subject Librarian for advice or consult the library guide at: [guides.library.ulster.ac.uk/openaccess](https://guides.library.ulster.ac.uk/openaccess)



## Citing, referencing and bibliometrics

When undertaking research all references must be correctly and consistently cited so that readers of your work can easily identify and locate the material to which you have referred. Individual Schools often recommend a particular style of citation and when preparing research for academic publication you must follow the guidelines for authors provided by your publisher. Your Subject Librarian can provide advice on referencing.

**RefWorks** is a Web-based bibliographic management software package provided by the Library.

The software allows you to:

- collect, organise and store references from a variety of sources, such as books, journal articles and websites
- produce bibliographies, reference lists and in-text citations in a range of referencing styles eg Harvard, OSCOLA, Vancouver, MLA, APA

RefWorks can be accessed both on and off campus from the database listing on the library webpages. First time users need to register at initial login.

It is recommended that you contact your Subject Librarian for a demonstration of RefWorks or go through the online tutorial (click on the 'Help' option within RefWorks) before starting to use it. RefWorks training sessions are held regularly in all campus libraries throughout the academic year. An online booking form is available from the library webpages.

A library guide to using RefWorks is available at: [guides.library.ulster.ac.uk/refworks](http://guides.library.ulster.ac.uk/refworks)

In providing support to academic staff preparing for publication or the Research Excellence Framework (REF), your Subject Librarians can help you track citation data, including journal impact factors and other bibliometric data, from key sources such as Web of Science, Journal Citation Reports and SCOPUS. The **SciVal** database allows academic staff to find out about their research impact. It provides benchmarking for individual researchers, groups of researchers and institutions based on a variety of different bibliometric measures. Contact your Subject Librarian for help in using these databases. See the Bibliometrics guide for more information <http://guides.library.ulster.ac.uk/citations>

## Plagiarism

For those undertaking research, failure to cite and reference other people's work may constitute plagiarism. Plagiarism is the unattributed copying of the work of another person and is a form of literary theft.

The University uses Internet-based software to detect and identify plagiarism. The software used by the University is called *Turnitin* and is administered by academic staff through Blackboard Learn.

## Photocopying and copyright

There are self-service copiers in each of the libraries. They are all operated by your University ID card.

The Copyright Designs and Patents Act 1988 allows copying of copyright materials under certain circumstances. The amount of a published work which may be photocopied under licence is:

- no more than one chapter of a book
- no more than one article of a journal issue
- no more than one single case report from a law report volume

OR

- no more than 10% of a given work, whichever is greater

Copying must be for the purposes of non-commercial research or private study, which is why, if we make or obtain a copy for you, we ask you to confirm acceptance of a copyright declaration that you require the copy for this purpose.



## Current awareness – keeping up-to-date

We know that it is vital for staff and research students to keep up-to-date in their subject field. The wealth of information available can make this a time consuming task. However, there are various current awareness services available which can make this task easier and help ensure that you are kept abreast of developments in your research area.

### - Library blog for researchers

Along with a number of subject-specific blogs, the Library maintains a blog specifically developed for researchers as a means of keeping up-to-date on research developments. The blog is regularly updated and includes news information on library resources, events and other topical announcements. It may be accessed from the library webpages or directly from: [ulster.ac.uk/library/about/blogs](http://ulster.ac.uk/library/about/blogs)

The Library has also set up a Twitter account which may be accessed from within the Researchers' Blog or directly from: [twitter.com/UlsterUniLib](https://twitter.com/UlsterUniLib)

### - Discussion lists

By joining a mailing list in your chosen subject area you can keep up to date on the latest developments. Electronic discussion lists have become a major resource for connecting like-minded people within higher education in the UK and across the world. You join a list by sending an email. The process is free and secure, and you can unsubscribe from a list at any time. The leading UK academic discussion list service is JISCmail ([jiscmail.ac.uk](http://jiscmail.ac.uk)).

**'Electronic discussion lists have become a major resource for connecting like-minded people within higher education'**



### - Conference proceedings

Recent and ongoing research is not always published in journals. The results of research currently being undertaken may appear in published conference proceedings before they appear in academic journals. Conference proceedings not held in stock may be obtained from the British Library through our Document Delivery Service.

Other useful sources of information on conference proceedings include the Zetoc database which is updated daily and includes an email alerting service to help you keep up-to-date with new papers of interest. Both Web of Science and Scopus databases index conference proceedings. Both of these databases may be accessed from our 'Databases' link on the library webpages.

### - Books

Many online booksellers provide an alerting service which emails you details of new books in a specific subject area. Amazon offers a free alerting service but you need to register. Some major publishers have a facility on their websites to check details of new books. Email alerting services are also available from some publishers, such as, Cambridge, Elsevier and Oxford University Press.

### - Journals

One of the most effective ways to keep up-to-date in journal literature is to save and re-run searches on the most relevant databases for your subject. Your Subject Librarian will be able to advise you on how to do this for the databases in your research area.

Zetoc Alert is a database where you can register your interest in a range of academic journal titles. As soon as the table of contents of the titles you have selected are published they will be emailed to you. You may also set up alerts for articles that match searches for authors names or keywords from article titles. You can access Zetoc Alert from the Library's list of databases on its webpages.

Alternatively, many individual publishers of journals will email table of contents details to you if you register with them.

## Using other libraries

(i) *SCONUL Access* is a reciprocal borrowing scheme which allows academic staff and research students to borrow books from the libraries of over 160 higher education institutions in the UK and Ireland. The *ALCID Scheme* is a cooperative venture between most of the higher education libraries in Ireland and allows access rights to the participating libraries. However, this scheme does not permit borrowing.

For further information on either access schemes contact library staff at the Information Point or visit the webpage [ulster.ac.uk/library/services/borrowing-and-access-schemes](http://ulster.ac.uk/library/services/borrowing-and-access-schemes)

(ii) The *Library Travel Fund* is open to both undergraduate and postgraduate students to receive financial support to visit other information centres and libraries. The award is intended to cover the cost of the cheapest form of transport between Ulster University and the location being visited. Due to financial constraints, there is a £100 cap on costs and travel is normally restricted to within the United Kingdom and the Republic of Ireland.

An application form must be completed in advance of travel and this may be obtained from the Library Home Page at: [ulster.ac.uk/library/about/library-documents](http://ulster.ac.uk/library/about/library-documents)

## Library and information skills (Digital & Information Literacy)

The Library has developed a Digital and Information Literacy Strategy which was approved by the University in 2017. Information literacy is defined as being able to find, evaluate, organise and use information. The Strategy outlines how academic staff and Subject Librarians can work together to ensure that critical research skills are developed by students and researchers while at university. The Strategy can be accessed from:

[ulster.ac.uk/library/about/library-documents](http://ulster.ac.uk/library/about/library-documents)

Academic staff should consult their subject librarian as part of the University's *Integrated Curriculum Design Framework* to ensure information literacy is fully embedded into the curriculum.

## Taught students

If students are to make effective use of the Library's resources, they need to be given an introduction to the services we offer and to be taught some of the techniques necessary for researching material they need for their coursework.

A joint Library/IT induction programme is offered to all new students at the start of each Semester and is arranged through Course Directors.

Following induction, the Subject Librarians offer a range of specific classes covering the resources relevant to the subject, including searching and evaluation techniques. These sessions are highly recommended and can be arranged at appropriate times during the students' course. Ideally, students are introduced to these information skills progressively throughout their programme of study, starting with fairly basic skills and then acquiring more advanced skills and techniques, particularly for dissertations.

Contact your Subject Librarian if you would like to arrange a class for any group of students. These need to be arranged well in advance of the date required in order to ensure that staff and appropriate facilities are available. Library classes for part-time students can also be arranged at a time and location suitable for them.

An online Information Skills module has been developed by the Library to help students search for information effectively. The module includes links to short videos which help illustrate the different stages of searching and the sources available. It may be accessed from our 'Getting Help' page at: [guides.library.ulster.ac.uk/infoskills](https://guides.library.ulster.ac.uk/infoskills)

Undergraduate students can apply to undertake an **EDGE** activity for information literacy (Category 4). Further details from the EDGE website, or by contacting your Subject Librarian.

## Staff and research students

The Subject Librarians participate in the annual Researcher Development Programme for new PhD researchers and deliver information skills training as part of this programme at the start of the new academic year.

Similar sessions can be arranged for other research students and also for new academic staff, either individually or in small groups, by contacting your Subject Librarian.

A guide to information literacy skills is available at: [guides.library.ulster.ac.uk/informationliteracyskills](https://guides.library.ulster.ac.uk/informationliteracyskills)

## Comments and suggestions

We are committed to improving our services to users and so we welcome feedback from you, both formally and informally.

There is a 'Comments and Suggestions' form available, both in print and electronic format ([ulster.ac.uk/library/contact/comments-and-suggestions](https://ulster.ac.uk/library/contact/comments-and-suggestions)), to pass your comments to us. A response will usually be made to you by the Campus Library Manager.

Subject Librarians also attend appropriate committees such as Faculty Board where issues regarding the Library may be raised.



## Contact Details for Library Subject Teams

[ulster.ac.uk/library/contact](http://ulster.ac.uk/library/contact)

<b>Arts, Humanities and Social Sciences</b> <a href="mailto:ahss@ulster.libanswers.com">ahss@ulster.libanswers.com</a>		
Jeanie Parris, Sub-Librarian	+44 (0)28 9536 5871	j.parris@ulster.ac.uk
Lorna Reid, Belfast Library	+44 (0)28 9536 7411	lj.reid@ulster.ac.uk
Mary Davies, Coleraine Library	+44 (0)28 7012 3296	ma.davies@ulster.ac.uk
Patricia Doyle, Jordanstown Library	+44 (0)28 9536 7229	pa.doyle@ulster.ac.uk
Janice McQuilkin, Magee Library	+44 (0)28 7167 5066	j.mcquilkin@ulster.ac.uk
<b>Computing, Engineering and the Built Environment</b> <a href="mailto:cebe@ulster.libanswers.com">cebe@ulster.libanswers.com</a>		
Mary Rose Holman, Sub-Librarian	+44 (0)28 9536 5638	mr.holman@ulster.ac.uk
Lorna Reid, Belfast Library	+44 (0)28 9536 7411	lj.reid@ulster.ac.uk
Karen Fitzsimons, Jordanstown Library	+44 (0)28 9536 7127	k.fitzsimons@ulster.ac.uk
Fionnuala Carlin, Magee Library	+44 (0)28 7167 5386	f.carlin@ulster.ac.uk
<b>Life and Health Sciences</b> <a href="mailto:lhs@ulster.libanswers.com">lhs@ulster.libanswers.com</a>		
Joan Atkinson, Sub-Librarian	+44 (0)28 7012 4287	jce.atkinson@ulster.ac.uk
Cheree McGill, Coleraine Library	+44 (0)28 7012 4766	c.mcgill@ulster.ac.uk
Kelly McCoo, Jordanstown Library	+44 (0)28 9536 5745	k.mccoo@ulster.ac.uk
Michaela Campbell, Magee Library	+44 (0)28 7167 5255	m.campbell2@ulster.ac.uk
Geraldine Delaney, Magee Library	+44 (0)28 7167 5232	g.delaney@ulster.ac.uk
<b>Ulster University Business School</b> <a href="mailto:business@ulster.libanswers.com">business@ulster.libanswers.com</a>		
Gerard McFall, Sub-Librarian	+44 (0)28 9536 5763	gj.mcfall@ulster.ac.uk
Lorna Reid, Belfast Library	+44 (0)28 9536 7411	lj.reid@ulster.ac.uk
Mary Davies, Coleraine Library	+44 (0)28 7012 3296	ma.davies@ulster.ac.uk
Sarah Smyth, Jordanstown Library	+44 (0)28 9536 5932	s.smyth2@ulster.ac.uk
Fionnuala Carlin, Magee Library	+44 (0)28 7167 5386	f.carlin@ulster.ac.uk
<b>Research Support</b>		
Mick Carragher, Sub-Librarian	+44 (0)28 9536 5079	m.carragher@ulster.ac.uk

## Library opening hours

### Semester 1 and Semester 2

Current information:

[ulster.ac.uk/library/about/library-opening-hours](http://ulster.ac.uk/library/about/library-opening-hours)

Campus	Weekdays
Belfast	8.45am - 9pm (6pm Friday)
Coleraine	8.45am - 9pm (8pm Friday)
Jordanstown	8.45am - 9pm (8pm Friday)
Magee	8.45am - 9pm (8pm Friday)
	Saturday and Sunday
All campuses	1pm - 5pm