

UNIVERSITY OF ULSTER POLICY SCREENING PRO FORMA

What is the Policy? (Name/Description of the Policy)

Acceptable Use Code of Practice

The University furnishes information and communications equipment, networks, systems and services to staff, associates, visitors and students with the express purpose of furthering the University's corporate aims and objectives. The University is committed to:

- Protecting its employees, students, associates, partners, itself and its investment from consequences of illegal and/or damaging use of such equipment and services
- Ensuring the use of such equipment and services is compatible with and appropriate to its corporate aims and objectives

The Acceptable Use Code of Practice exists to promote and ensure these aims and objectives.

What is the aim, objective or purpose of the Policy?

The Acceptable Use Code of Practice provides users of the University's information and communications equipment, networks, systems and services (including telephony) with current detailed information including:

- What is acceptable use
- What is unacceptable use
- Information on current relevant legislation
- Information other relevant related policies and procedures

The University will regularly review the Acceptable Use Code of Practice, and all staff and students are expected to consult with it regularly, and will be notified of any significant alterations.

Who defines or defined the Policy and who implements it?

Any suggested changes to the Code of Practice will be suggested and drafted in the first instance by the Finance and Information Services Directorate.

The Library, Information and Student Administrative Services Committee (LISASC) will review the policy, and subsequently, the policy will go forward for approval by the Senior Management Team (SMT).

Is the Policy applied uniformly throughout the University? Yes No

If "no", what are the consequences in terms of the screening process?

Who are the stakeholders in relation to this Policy, e.g. DEL, UCAS?

The University of Ulster
University staff, associates, visitors and students

How do we interface with other bodies in relation to implementation of this Policy?

Reporting of illegal material to the police.
Co-enforcement of national JANET Acceptable Use Policy

What data are available to facilitate the screening of this Policy?

Primarily the text of the document.

1. Is there any evidence of higher or lower participation or uptake by the following characteristics?

| | Yes | No | Not Known |
|--------------------|-----|----|-----------|
| Religious Belief | | X | |
| Political Opinion | | X | |
| Racial Group | | X | |
| Age | | X | |
| Marital Status | | X | |
| Sexual Orientation | | X | |
| Gender | | X | |
| Disability | | X | |
| Dependants | | X | |

Note: A broad interpretation should be taken of the word 'evidence'. It should include anecdotal evidence and evidence derived from qualitative analysis or quantitative analysis where available.

Please comment:

2. Is there any evidence that different groups have difference needs, experiences, issues and priorities in relation to this Policy?

| | Yes | No | Not Known |
|--------------------|-----|----|-----------|
| Religious Belief | | X | |
| Political Opinion | | X | |
| Racial Group | | X | |
| Age | | X | |
| Marital Status | | X | |
| Sexual Orientation | | X | |
| Gender | | X | |
| Disability | | X | |
| Dependants | | X | |

Note: A broad interpretation should be taken of the word 'evidence'. It should include anecdotal evidence and evidence derived from qualitative analysis or quantitative analysis where available.

Please comment:

3. Have consultations with relevant groups, organisation or individuals indicated that policies of this type create problems specific to them?

| | Yes | No | Not Known |
|--------------------|-----|----|-----------|
| Religious Belief | | X | |
| Political Opinion | | X | |
| Racial Group | | X | |
| Age | | X | |
| Marital Status | | X | |
| Sexual Orientation | | X | |
| Gender | | X | |
| Disability | | X | |
| Dependants | | X | |

Note: A broad interpretation should be taken of the word 'evidence'. It should include anecdotal evidence and evidence derived from qualitative analysis or quantitative analysis where available.

Please comment:

4. Is there an opportunity to promote equality of opportunity or community relations better by altering the Policy, or by working with others, in Government, or in the larger community in the context of this Policy?

Yes No

Please elaborate:

5. Does the Policy discourage disabled people from participating in public life and fail to promote positive attitudes towards disabled people?

Yes No

Please elaborate:

6. Does the Policy provide an opportunity to better promote positive attitudes towards disabled people or encourage their participation in University life?

Yes No

Please elaborate:

The policy states that IT users must not access, store or transmit material which can reasonably be considered harassing, insulting, defamatory, promoting violence or promoting any illegal activity.

The policy states that IT users must not knowingly transmit any data, send or upload any material which promotes discrimination based on race, sex, religion, nationality, political opinion, disability, sexual orientation or age.

7. If the answer to any of the questions in 1 to 6 is yes, please indicate whether you consider the Policy may significantly impact on the University's obligation to have due regard to the need to promote equality of opportunity.

Please elaborate:

The policy discourages discrimination and promotes positive attitudes.

8. What data are required in the future to ensure effective monitoring?

Acceptable use is actively monitored, but active monitoring for equality is not currently suggested.

9. In the context of question 3, are there any relevant groups which you believe should be consulted? Please specify.

No.

10. Please indicate whether a full impact assessment is recommended.

Yes No

Please elaborate:

POLICY Acceptable Use Code of Practice

Timetable for impact assessment

- a. On a scale of 1-5, 1 being the highest priority and 5 being the lowest, assess the Policy in terms of priorities for impact assessment.

| | |
|---|-------|
| | 1 - 5 |
| Social Need | 5 |
| Effect on people's daily lives | 5 |
| Effect on economic, social and human rights | 5 |

Please indicate whether you think this policy should be reviewed in year 1,2,3,4 or 5.

Year 2

- b. Is the Policy affected by a strategic planning documents e.g. Agenda for Action, Institutional Plan, Strategic Development Plan?

Yes No X

Please elaborate

- c. Is the Policy affected by the time table established by other relevant public authorities or organisations in relation to common functions?

Yes No X

Please elaborate

- d. What is the scale of expenditure incurred by the Policy?

N/A

Preliminary
Screening by:



TED LEATH

Date: 19/10/2011