



Memo

To: New Applicants

From: Donna O'Kane
Unified Communications Manager

Date: 1 February 2021 Ref: O2 Mobile Contract

Ulster University Mobile Contract 2021 - 2024

The University has renewed its Mobile Telephony contract with Telefonica O2 for a period of 36 months.

Tariffs

Voice* only £3.00 per month + £50 hardware credit**

Voice* and Data (2/3/5/10GB) £9.00/10.50/13.00/18.00 per month + £100 hardware credit**

**Included in the line rental is an inclusive landline, UK mobile and text message bundle. Some exclusions apply.*

If the call is deemed to be in this bundle there will be 0p charge.

*** Credit must be utilised within 6 months of the account holders contract start date..*

Data only (1/3/5/10/20GB) £4.00/£9.00/£11.00/£14.00/£23.00 per month

To ensure a robust approach to Information Security the University has introduced a policy for mobile data devices to ensure that pass/pin codes are enabled, encryption is on and the facility to remotely wipe a lost device is in place.

Handset prices are outlined on the application form and all applications must be approved by the users Senior Officer.

Please apply online: <https://ulster.sharepoint.com/sites/forms/UC2>

All queries relating to this contract can be directed to Unified Communications office, on extension 24110.

Donna O'Kane
Unified Communications Manager

O2 Tariffs

Item (within UK)	Voice only all inc; no data	Voice with 2GB Data	Voice with 3GB Data	Voice with 5GB Data	Voice with 10GB Data
Line Rental	£3.00	£9.00	£10.50	£13.00	£18.00
Connection Credit	£75	£150.00			
O2 to O2	0p	0p			
Cross Network	0p	0p			
UK Fixed Lines (starting 01, 02, 03)	0p	0p			
Freephone calls (0800 & 116)	0p	0p			
Non Geographic Calls (0845 & 087x)	5p (Access Charge) + Service Charge (dependent on Service Provider)	5p (Access Charge) + Service Charge (dependent on Service Provider)			
Premium Rate (09x)	80p – £5.00 (Access Charge) + Service Charge	80p – £5.00 (Access Charge) + Service Charge			
Directory Enquiries (118 402)	80p	80p			
Voice Mail	0p	0p			
SMS UK to all Networks	0p	0p			
MMS messages UK to all networks	N/A	10p			
Contract Length	24 Months	24 Months			
Data Roaming Default	Europe – Default Cap	Europe – Default Cap			
	ROW – Default Cap	ROW – Default Cap			
Data Overage Cost per MB (outside bundle)	N/A	2.5p			

Data Only

Item (within UK)	Mobile Broadband (Data Only) 1GB	Mobile Broadband (Data Only) 3GB	Mobile Broadband (Data Only) 5GB	Mobile Broadband (Data Only) 10GB	Mobile Broadband (Data Only) 20GB
Monthly Line Rental	£4.00	£9.00	£11.00	£14.00	£23.00
Data Overage Cost per MB (outside bundle)	2.5p				



Standard Conditions of Use

1. Mobile phones should only be issued to members of staff who are frequently away from a University or other fixed phone and whose constant access to a phone is necessary to enable efficient execution of duties.
2. Data devices should only be issued to members of staff who require access to their Email, Calendar or Internet services as part of their University responsibilities. It should be noted that this will only be issued where there is a clear business need.
3. All applications must be made on the standard application form and be approved and signed by the appropriate Senior Officer (i.e. a member of the Senior Leadership Team). Applications will bind the user to a minimum contract period for both equipment and airtime.
4. All mobile invoices are paid centrally by Unified Communications and recharged on a monthly basis. It is the applicant's responsibility to ensure that the invoices are being applied to the correct cost code. It is the applicant's responsibility to ensure that the cost code supplied is linked to the following nominal codes;
21301 Mobile usage charges
21302 Mobile hardware/handset charges
21303 Mobile credits – reimbursement of personal usage
5. Senior Officers will be undertaking responsibility for payment of all costs and recovery from staff of private call charges. Private call charges (inclusive of VAT) are to be paid by members of staff by sending a crossed cheque made payable to 'University of Ulster' to the Senior Accountant (Income), Finance Department, Coleraine, with a covering note indicating the account code to be credited. Cash payments can also be made to the Cashiers Office. Personal call charge recovery will be monitored by the Senior Leadership Team on an annual basis.
6. Where a mobile phone is no longer required the Senior Officer must inform Unified Communications immediately and return the mobile and accessories. It should be noted that charges would continue until the end of the contractual notice period or where the minimum contract periods are not complete, until the end of the minimum contract period.
7. It should be noted that the University does not consider the use of a mobile phone necessary for the execution of staff duties. All applicants must undertake to comply with the manufacturer's advice for the safe operation and use of mobile phones. Users will be required to sign a declaration that they are aware of suggested links between mobile phone use and certain health problems and that they request the use of a mobile phone at their own risk.
8. The use of hand held mobile phones whilst driving for any purpose including the making or receiving of calls is not permitted even when stationary in a traffic jam or at traffic lights. Using a mobile phone whilst driving (even in a car kit) for accessing data (including internet) and sending or receiving text messages or other images is not permitted.
9. All staff mobile phone numbers will be made available to the Senior Leadership Team. The University reserves the right to further circulate or publish numbers as appropriate.
10. All applicants agree to the University ACUP.