



Immersive Telepresence Tablet

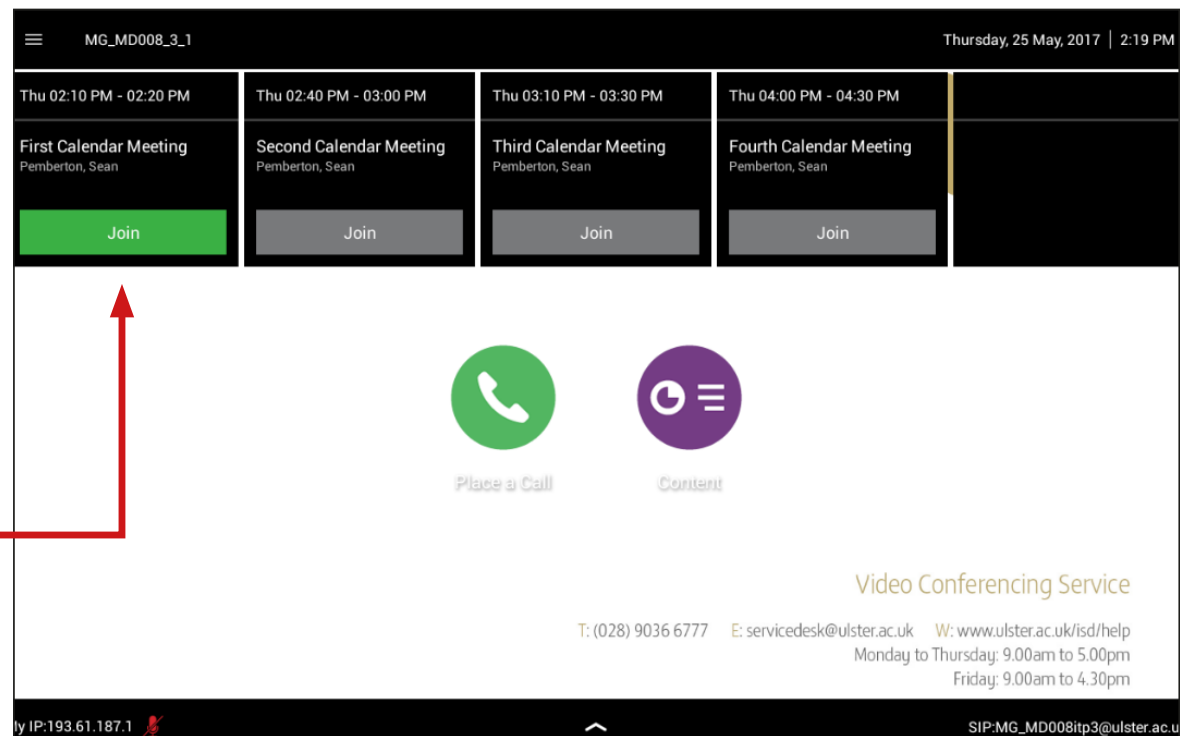
Quick Guide

To Join a meeting

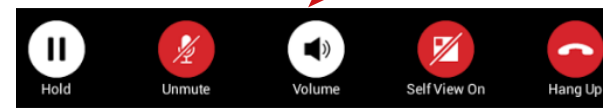
1. To wake the device touch the screen.
2. Join a Scheduled Meeting from the Calendar
From the Home screen, find the meeting and tap **Join**.
3. End a Call
In an active call, tap the  Control Bar then  Hang Up.

Please **HANG UP** at the end of your meeting.

To Share Content see overleaf.



Control Bar (tap to display)



Hold Mute/Unmute Volume Self View Hang Up to end call

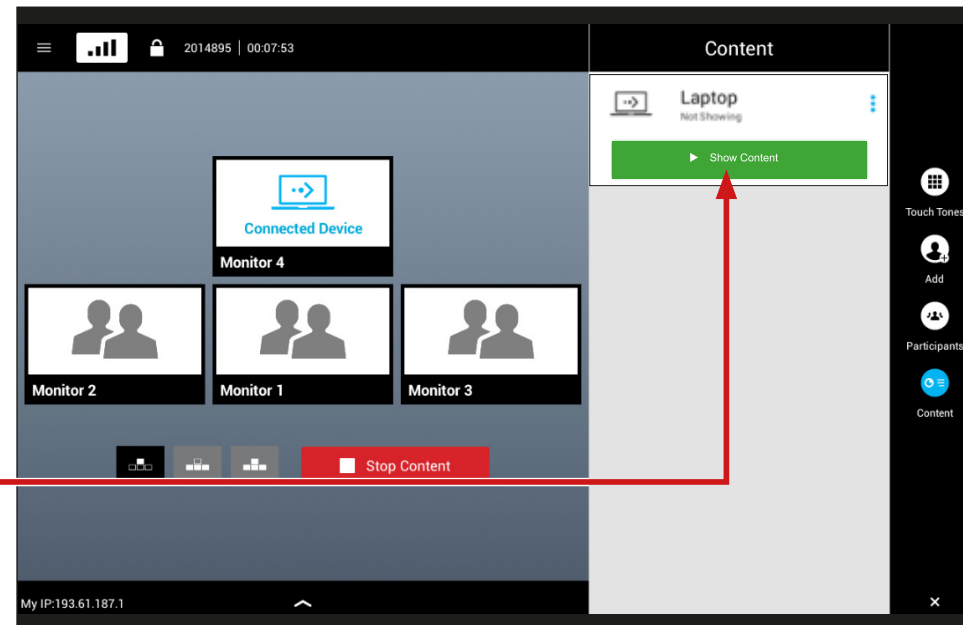
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To Share Content

1. Connect your laptop using either the provided HDMI or VGA cables.
2. If your content does not immediately appear from the Home Screen tap the purple Content icon. Then, on the right-hand side tap your Laptop and then tap Show Content .



NB - Once connected your laptop will be displayed across all sites!



3. Content will display on the top screen in the Immersive Rooms. Content can also be displayed on the three main screens, or on all four screens at the same time.

To do this: from the Content page , tap one of the three layout icons to move the content shown to the same layout on the screens.

4. To stop sharing, tap Stop Content .