

Video Conferencing Service

T: (028) 9536 7776 E: servicedesk@ulster.ac.uk W: www.ulster.ac.uk/ds

Quick Guide

To Join a meeting

- 1. To wake the device touch the screen.
- 2. Join a Scheduled Meeting from the Calendar From the Home screen, find the meeting and tap Join.
- 3. End a Call
 In an active call, tap the
 Control Bar then
 Hang Up.

Please HANG UP at the end of your meeting.

To Share Content see overleaf.

Immersive Telepresence Tablet

E MG_MD008_3_1 Thursday, 25 May, 2017 2:19 PM				
Thu 02:10 PM - 02:20 PM	Thu 02:40 PM - 03:00 PM	Thu 03:10 PM - 03:30 PM	Thu 04:00 PM - 04:30 PM	
First Calendar Meeting Pemberton, Sean	Second Calendar Meeting Pemberton, Sean	Third Calendar Meeting Pemberton, Sean	Fourth Calendar Meeting Pemberton, Sean	
Join	Join	Join	Join	
	Pla	Conte	nit	
Video Conferencing Service				
		T: (028) 9036 6777	E: servicedesk@ulster.ac.uk	_
ly IP:193.61.187.1 🏂		~		SIP:MG_MD008itp3@ulster.ac.u
	Control Bar (tap to display)			
		Volume Su	elfView On Hang Up	
	Hold Mu Unm		Self Hang Up View to end call	



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Immersive Telepresence Tablet

2014895 | 00:07:53 ...11 Content Laptop --> ••> Touch Tones **Connected Devic** • Monitor 4 Add <u>ب</u> Participants • ≡ Monitor 2 Monitor 1 Monitor 3 Content ----Stop Content My IP:193.61.187.1

 Content will display on the top screen in the Immersive Rooms. Content can also be displayed on the three main screens, or on all four screens at the same time.

To do this: from the **Content page**, tap one of the three layout icons to move the content shown to the same layout on the screens.

4. To stop sharing, tap Stop Content .

To Share Content

- 1. Connect your laptop using either the provided HDMI or VGA cables.
- If your content does not immediately appear from the Home Screen tap the purple Content icon. Then, on the right-hand side tap your Laptop and then tap Show Content .

NB - Once connected your laptop will be displayed across all sites!