

Section 3.12 of the terms and conditions of booking advises students of the following:

Residents are required to remove all of their personal possessions at the expiry of the accommodation contract. Any personal items of value found in University accommodation after contract expiry will be retained in secure storage for a limited period.

NOTE -Personal items of value include Passport, ID Card, Birth Certificate, Cheque Book, Cash or Secure container likely to contain valuables, Credit/Debit cards, Driving Licence, Bank statements, Mobile Phone, Laptop and Games Consoles. (The above list is indicative but not exhaustive).

If the person owning the items of value is identified they will be emailed and the items retained for 14 days from the date of the email. Property left behind at the end of the contract which isn't deemed to be an item of value i.e. clothing, shoes, CDs books etc. may be donated to a local charity, recycled or disposed of.

Any Left Property items of value that are not reclaimed will be disposed of as per the guidelines in the University Lost Property Procedure.

Any Lost Property deemed to be a personal item of value recovered throughout the year will be retained in secure storage for 28 days from the date of recovery.

After 28 days Lost Property will be disposed of in line with the University Lost Property Procedure.

