

UNIVERSITY OF ULSTER

ACADEMIC PLANNING ADVISORY GROUP

Minutes of the meeting held on 17 November 2020 by MS Teams

PRESENT

Professor B Murphy (Chair), Dr S Crothers, Mr A G Faulkner, Ms R McCart, Mrs C McCarthy, Mr S McFarland, Mrs J Peden, Mrs A Scanlon, Professor P Seawright

IN ATTENDANCE

Mrs A Garland (Secretariat), Professor R Fee (mins 20.129 – 20.132), Dr C Driver (min 20.129), Professor M Keenan and Mr P Doherty (mins 20.133 – 20.138), Dr N Ayre and Dr M Morgan (min 20.136), Professor A McKillop (mins 20.139 – 20.143), Mr J Marley (mins 20.139 – 20.140), Ms U Chaney and Dr D O'Donnell (mins 20.141 – 20.143), Professor H Farley (mins 20.144 – 20.148), Ms C Reid (min 20.144), Professor G Armstrong (mins 20.145 – 20.146)

APOLOGIES: Dr M McCann (mins 20.139 and 20.140)

20.123 MINUTES

The minutes of the meeting of the Academic Planning Advisory Group held on 3 September 2020 were confirmed as an accurate record of the meeting.

MATTERS ARISING

20.124 MSc Advanced Nursing Practice (mins 20.99, 20.89)

It was noted that confirmation of external approval of the new named pathway, 'Mental Health through the Lifespan', had now been received.

20.125 DfE Short-Term Skills Intervention (min 20.102)

It was noted that all four successful Round 1 programmes had now been received in CMS and had been approved or were being received by the Advisory Group at this meeting (mins 20.133, 20.134, 20.145).

The Chair advised that an update from Ms A McKenna, Head of Apprenticeship Development and Hub, on the success of the Round 2 bids would be circulated to members (see Appendix). He also reported that subsequently an additional £127k DfE funding had been awarded for Employability / Flexible Education to deliver a 10-week Graduate Internship programme and a 15-credit point module and that the Ulster University Business School had received £27k to support 20 places on two postgraduate Hospitality modules.

20.126 Pricing Governance (min 20.103)

The Chair reported that the membership and Terms of Reference of the Pricing Governance Group had been revised to include reporting to the Advisory Group as well as SLT.

It was noted that the part-time fees would increase by 55% in 2020 and a further 55% in 2021 (not 60% and 30% as reported at the last meeting of the Advisory Group). Professor Murphy reminded members that part-time students could access grants and loans and that widening access students were eligible for a 10% rebate on fees. University income from part-time students had remained broadly the same this year as there were fewer enrolments, and it was noted that there may be implications for the Block Grant.

20.127 MSc Endodontics (FT)

MSc Advanced Clinical Periodontics (FT)

MSc Advanced Clinical Restorative and Aesthetic Dentistry (FT)

MSc Advanced General Dental Practice (FT)

MSc Oral Surgery (FT)

MSc Oral Implantology (FT)

MSc Orthodontics (FT)

MSc Clinical and Diagnostic Oral Sciences (FT)

MSc Advanced Clinical and Diagnostic Oral Sciences (FT) (min 20.112)

At its meeting on 3 September 2020, the Advisory Group had considered a proposal for an additional Coleraine campus location for nine Dentistry programmes offered at the College of Dentistry outcentre in Birmingham for 2020/21.

It was noted that the Faculty had now provided the required clarification around the physical presence of students at Coleraine in 2020/21, transparency of information to students, and UKVI compliance and CAS issues, and had confirmed that the name 'College of Dentistry' should be used in legal matters.

It was also noted that Chair's action had subsequently been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve the proposal to add the Coleraine location for the courses.

CHAIR'S COMMUNICATIONS

20.128 Change of Location from Jordanstown

It was noted that changes to locations of courses transferring from Jordanstown to Belfast or other campuses in 2021/22 would not require approval by the Advisory Group.

Ms McCart reported on the successful updating of the prospectus and noted that the process had exposed the fragility of its dependency on a number of different systems. An OLP Working Group had been established to review these relationships. Dr Crothers advised that new course codes and UCAS codes had been put in place.

COURSE PLANNING

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES (APAG/20/32)

20.129 MFA Design (APAG/20/32a)

The Advisory Group considered a proposal to revise the award and subject title of the programme to 'MA UX and Service Design' from 2021/22. It noted that:

- following consultation with existing and prospective students, as well as industry partners and internal staff members, the programme had been redesigned with a new emphasis on subject areas of interaction design (specifically UX), service design and design thinking;
- about five or six staff members would undertake additional teaching;
- support of the external examiner had been obtained.

The Advisory Group queried the use of the abbreviation 'UX' in the title of the programme and how this would appear in the UCAS listing and on a student's parchment. The Faculty advised that 'UX' was commonly used in industry and that the abbreviated title would be attractive to applicants. Professor Seawright confirmed that the term 'UX' was widely understood, and should be used in the marketing of the programme, but that the full title of 'User Experience and Service Design' should be used at graduation and appear on award parchments.

The Advisory Group enquired about the criteria used to decide whether the award should be MA or MSc and was informed that the choice of MA award reflected the relative extent of design and computing content in the programme.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved.

20.130 BSc Hons Community Development (APAG/20/32b)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a change to the published entry requirements for BSc Hons Community Development which removed the requirement for applicants to "be working or volunteering for at least eight hours per week for an employer within the community/voluntary sector or public sector body (with community engagement focus)". It noted that:

- this was a temporary adjustment to the entry requirements for 2020/21 owing to COVID-19 circumstances which had made it difficult for a number of applicants to obtain proof of meeting this requirement;
- prior to the last revalidation, the course did not have this requirement and students had been encouraged to avail of opportunities to volunteer in a community development setting;
- there were placement elements in Years 2, 3 and 4 of the programme;
- external examiner support had been obtained and the professional body had been consulted.

AGREED that Chair's action be endorsed.

20.131 MSc Art Therapy (APAG/20/32c)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a revision to the title of the programme to 'Art Psychotherapy' for new and existing cohorts from 2020/21 and a higher English language requirement of IELTS 7 (with no band less than 6.5). It noted that:

- the new title did not apply to students who had completed the course in Summer semester 2020;
- the admission criterion of IELTS 7 was a requirement of the Health and Care Professions Council.

AGREED that Chair's action be endorsed.

20.132 Programme Suspensions

It was noted that intake to the following programme had been suspended:

No intake 2020/21

FdA Interaction Design (FT) at Southern Regional College (Newry).

FACULTY OF COMPUTING, ENGINEERING AND THE BUILT ENVIRONMENT
(APAG/20/33)

20.133 Postgraduate Certificate in Artificial Intelligence (PT) (Fully Online) (APAG/20/33a)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a proposal to offer a Postgraduate Certificate in Artificial Intelligence in part-time mode, fully online from July 2020 as part of Round 1 of the DfE short-term skills intervention (min 20.102 and 125 refer). It noted that:

- the DfE had commissioned 100 places on the programme;
- on successful completion, students would be eligible to apply to progress to the existing MSc Artificial Intelligence;
- no additional resources were required;
- confirmation of external support had been received.

AGREED that Chair's action be endorsed.

20.134 Postgraduate Certificate in Professional Software Development (Data Science) (PT) (Fully Online) (APAG/20/33b)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a proposal to offer a Postgraduate Certificate in Professional Software Development (Data Science) in part-time mode, fully online from July 2020 as part of Round 1 of the DfE short-term skills intervention (min 20.102 and 125 refer). It noted that:

- funding was available for 100 students;

- on successful completion, students would be eligible to apply to progress to MSc Professional Software Development (Data Science);
- no additional resources were required;
- confirmation of external support had been received.

AGREED that Chair's action be endorsed.

20.135 MSc Computer Science (FT/PT) (JN) (APAG/20/33c)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a proposal to introduce MSc Computer Science in full-time and part-time modes (with Applied Research pathway (240 credit points) in full-time mode only) at the Jordanstown campus from January 2021. It noted that:

- the programme would have two intakes per year (January and September) for the full-time mode and one intake per year (September) for the part-time mode;
- the proposal had been circulated to members prior to Chair's action being taken and concern had been raised by Marketing regarding international admission and compliance in time for January 2021;
- there was a proposed intake of 15 students (FT and PT taught together);
- information gathered by the University's Global Engagement Office supported the proposal;
- there were no similar courses offered in Northern Ireland;
- the programme comprised modules from MSc Internet of Things and MSc Artificial Intelligence, and one new module;
- accreditation would be sought from BCS, The Chartered Institute for IT;
- no additional resources were required;
- confirmation of external support had been received and a resourcing plan had been provided.

AGREED that Chair's action be endorsed.

20.136 Proposed BEng Hons Computing (FT), BSc Hons Design Engineering (FT), and BSc Hons Mechanical Engineering (FT) at Shaanxi University of Science and Technology (SUST), China (University Outcentre) (APAG/20/33d, APAG/20/33e, APAG/20/33f)

The Advisory Group considered proposals to offer BEng Hons Computing, BSc Hons Design Engineering and BSc Hons Mechanical Engineering, all in full-time mode, at Shaanxi University of Science and Technology (SUST), China (University outcentre) from 2022/23.

The Chair offered the Advisory Group's condolences to the staff in the School of Engineering on the loss of their colleague, Dr Aaron McConville, and a short silence was observed.

The Advisory Group noted that:

- the Ulster College at SUST had been formally launched in September 2019;
- students at Ulster College were enrolled on an articulation programme and could either undertake two or three years there before transferring to Ulster for respectively a further two years or the final year, or undertake three years in China and complete the four-year degree programmes as Ulster students at SUST;

- students transferring to the Belfast campus would join existing programmes with advanced standing - BEng Hons Computer Science, BSc Hons Technology with Design, or BEng Hons Mechanical Engineering as applicable depending on the articulating course on which they had enrolled in China;
- a condition of approval for the arrangement imposed by the Ministry of Education in China was that students who studied for four years in China would receive an Ulster award; the proposals would enable Ulster to meet this condition through a University outcentre arrangement;
- distinct award and/or subject titles were proposed to avoid complications with professional body accreditation (students not studying in the UK would not be covered by the home programme's accreditation) and would permit minor differences between the proposed programmes and the home programmes;
- as the Agreement with SUST was operational from September 2019, students staying in China would not enter Year 4 until 2022/23; they would be in a sub-category of Affiliate Students, known as Ulster University Overseas Students;
- delivery of Level 6 at SUST would be by Recognised Teachers (SUST) and academics from Ulster, with each party delivering 40 credits of taught provision; the Project module would be supervised jointly;
- each proposal was accompanied by a supplementary external assessment of the proposed curriculum and resources as no evaluation events were proposed;
- students would be required to meet the University's English language standard before enrolling on the Ulster degrees in Belfast or in China; English language support would be provided by a third partner, AEMG;
- the same resourcing plan, based on 100 students enrolling, had been provided for each programme; it showed a cumulative deficit of £200k over an eight-year period; the fees were fixed and there was no scope to renegotiate the terms of the contract at present, although they could be reviewed after four years;
- the costing identified different scenarios and timeframes to achieve break-even.

Professor Seawright reported that the financial risk had been discussed at SLT where it had been recognised that there might be future benefits from the arrangement. It was noted that income to the University was dependent on how many students transferred from SUST to complete their studies at Ulster. Ms McCarthy confirmed that marketing support was in place and reported that the promotion of transfer opportunities and ways to facilitate relationships between home Ulster University students and students at SUST were discussed through a joint management committee.

The Director of Faculty Operations confirmed that additional resources had been factored into the Faculty's budget.

Dr Crothers queried whether separate course codes would be required for all options as programmes delivered at TNE outcentres required distinct codes. Mrs Peden stated that clarity around TNE licensing and HESA coding would be required for Library purposes also. It was agreed that the Faculty would discuss TNE implications with Dr Crothers and Mrs Peden outside of the meeting.

It was noted that the Faculty had reported in the CA1 for Computing that a BEng award was considered preferable to BSc for this discipline in China. Mr Faulkner therefore queried why BSc awards had been proposed for the Design Engineering and Mechanical Engineering programmes. Dr Morgan advised that the BEng award was reserved for Engineering programmes in which the final year project was multidisciplinary, a professional body requirement. The Design Engineering and the Mechanical Engineering programmes at SUST did not include such a project.

Mr Faulkner reminded the Faculty that, in the absence of an evaluation event, the documentation would be reviewed by the Academic Office and that full degree programmes would be required in CMS.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposals be approved.

20.137 Programme Suspensions

It was noted that intake to the following programmes had been suspended:

No intake 2020/21

FdSc Computing at Northern Regional College (Newtownabbey);

FdSc Construction Engineering with Surveying (FT) at Southern Regional College (Portadown).

20.138 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

Last intake 2018/19

FdEng Architectural Engineering and Energy (FT/PT 2Y3S) at South West College (Dungannon).

Last intake 2017/18

FdEng Engineering (Automotive Engineering) (FT/PT/2Y3S) at South West College (Dungannon, Enniskillen and Omagh);

FdEng Engineering (Wind Turbine Technology (FT/PT/2Y3S) at South West College (Dungannon, Enniskillen and Omagh).

Last intake 2012/13

BSc Hons Information and Communication Technologies (ME).

FACULTY OF LIFE AND HEALTH SCIENCES (APAG/20/29)

20.139 Proposed BSc Hons Food and Drink Manufacture (PT) at the College of Agriculture, Food and Rural Enterprise (CAFRE) (Loughry campus) (APAG/20/29a)

The Advisory Group considered a proposal and resourcing plan to offer BSc Hons Food and Drink Manufacture in part-time mode at the Loughry campus of CAFRE from September 2021. It noted that:

- the proposal was the underpinning academic qualification for a Level 6 HLA in Food and Drink Manufacture; consultation with the Agri Food industry had indicated that the Level 6 programme was strongly supported;
- the Faculty had a long-standing relationship with CAFRE and was supportive of the proposal;
- students would have completed CAFRE's FdSc Food and Drink Manufacture or FdSc Food Manufacture and Nutrition and would articulate to Level 6 for a further two years of study to achieve an Honours degree;

- summer bridging comprising a 20-credit point module was required for progression to the Level 6 programme;
- the programme would be delivered using block teaching with consolidation of learning in the workplace;
- there was not a market for full-time study;
- postgraduate study opportunities were available at Ulster for graduates of the degree; the School of Biomedical Sciences had confirmed that the proposal would not adversely impact recruitment to Ulster programmes;
- CAFRE would seek professional body accreditation from the Institute of Food Science and Technology for the programme if approved;
- no additional IT services were required, and adequate library stock existed;
- validation costs had not been included in the resourcing plan.

Mr Faulkner queried why a 2 + 1 model with no bridging had not been proposed and why 45% was required in the bridging module for entry to the Level 6 programme, given that this module was presumably designed to prepare students for Level 6. Professor McKillop advised that the purpose of the bridging module, which covered research skills, was to support students and enable them to demonstrate their capability for Level 6 study. The Faculty representatives at the meeting were, however, unsure of the reason for the 45% standard in the bridging module. Mr Faulkner stated that should this criterion be retained it would require justification at validation and a clear rationale for students who passed the module at 40 - 44%.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2021 start.

20.140 Proposed Certificate of Higher Education in Equine Science and Management / Equine Science and Horseracing Management (PT) (DL) (CAFRE) (APAG/20/29b)

The Advisory Group considered a proposal and resourcing plan to offer a Certificate of Higher Education in Equine Science and Management / Equine Science and Horseracing Management in part-time mode, fully online from September 2022. It noted that:

- an Honours degree and Foundation degree in Equine Management were currently delivered in full-time mode at CAFRE, along with Level 2 and Level 3 provision; there was currently no opportunity to study higher education Equine courses on a part-time basis;
- the programme comprised two pathways – a standard route and a specialist horseracing pathway;
- there would be commonality in topic areas with the first year of the Foundation and Honours degree, although the assessment and delivery strategy would differ;
- the provision would initially be offered as a CertHE but it was envisaged that in future it could be developed into a Foundation degree or an Honours degree programme;
- Equine Studies had been offered at the Enniskillen campus since 1992 and despite a decline in numbers on full-time courses they remained viable;
- short, non-accredited online courses had been offered by CAFRE since 2013; the team at CAFRE had worked with the University's Office for Digital Learning and the Faculty was confident in its ability to deliver the Level 4 programme online;
- additional library stock was required;
- validation costs had not been included in the resourcing plan;

- the Chair would, in accordance with the contract with the University's partner for Global Online Education, notify Pearson Education of the University's oversight of CAFRE's new online proposal.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2022 start;
- (ii) the Faculty confirm the proposed start date with CAFRE.

[Secretary's Note: start date has been confirmed as September 2022.]

20.141 Advanced Certificate in General Practice Nursing
Postgraduate Certificate in General Practice Nursing (APAG/20/29c)

The Advisory Group considered a proposal to deliver the programmes in Semesters 2 and 3 in the 2020/21 academic year only (January 2021 intake) instead of Semesters 1 and 2. It noted that:

- the Public Health Agency had commissioned 40 students to start the programmes in January 2021;
- owing to the COVID-19 pandemic, it had not been possible for practice nurses to be released in time for a Semester 1 start;
- the proposal was for the 2020/21 academic year only;
- there were no resource implications;
- external examiner support had been obtained.

Mrs Peden advised that the Course Director should contact the Library regarding access to resources during Semesters 2 and 3 as this was when the move of hard-copy resources to the Belfast campus was taking place.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved for the 2020/21 academic year only (January 2021 intake).

20.142 BSc Hons Specialist Nursing (with Pathways)
Postgraduate Diploma in Specialist Nursing (with Pathways) (APAG/20/29d)

The Advisory Group noted that Chair's action had been taken on behalf of the Advisory Group and the Academic Standards and Quality Enhancement Committee to approve a proposal to offer the Learning Disability and Mental Health pathways in part-time mode (previously approved for full-time delivery only) from 2020/21. It noted that:

- the Learning Disability pathway had been commissioned part-time for 2020/21;
- a shortage of registered Learning Disability and Mental Health nurses made it difficult for full-time release by Trusts; part-time pathways were therefore a more sustainable option.

AGREED that Chair's action be endorsed.

20.143 MSc Nursing (APAG/20/29e)

The Advisory Group considered a proposal to introduce a new pathway, 'Nursing Practice in the UK', within MSc Nursing from 2021/22. It noted that:

- the pathway, which included two new modules at Level 7, would only be available to overseas nurses undertaking the programme on a full-time basis;
- overseas Nursing graduates would be able to study for an MSc qualification and undergo preparation for nursing practice in the UK; students would be prepared for the Nursing and Midwifery Council Test of Competence Part 2 OSCE;
- the Faculty had worked with Market Intelligence and a two-day Nursing symposium had been organised to promote the new pathway to markets in India, Pakistan and Nigeria; Mrs McCarthy confirmed that the pathway would be a valuable addition to the Faculty's portfolio;
- at its meeting in March, the Advisory Group had approved a proposal for a similar pathway within BSc Hons Nursing Science; owing to the COVID-19 pandemic this pathway had not yet recruited but would recruit for 2021/22;
- students would be made aware of the English language requirement to have reached IELTS 7.0 in order to be able to register with the NMC and practise in the UK;
- external examiner support had been obtained.

The Faculty had confirmed in the proposal submitted that costings had been reviewed by the Faculty accountant and that there were no additional costs as students on this pathway would be taught alongside Level 6 students. The Chair however requested that a resourcing plan modelling proposed student numbers and fees be provided.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved, subject to a resourcing plan being provided.

ULSTER UNIVERSITY BUSINESS SCHOOL (APAG/20/30)

20.144 FdSc Hospitality and Tourism Management with Specialisms (PT HLA route) at South Eastern Regional College (Bangor) (APAG/20/30a)

The Advisory Group considered a proposal for a January 2021 intake instead of September 2020 intake to the FdSc Hospitality and Tourism Management programme's Culinary Arts pathway. It noted that:

- the January intake was for 2020/21 only and the HLA route would revert to a September intake from 2021/22;
- in response to the COVID-19 pandemic, DfE offered a range of financial incentives for employers to recruit a new HLA; this support package had only become available in late September and was too late for a Semester 1 start;
- it was anticipated that six to eight HLA students would be recruited;
- the sequencing of modules would follow that of the September start except for the Work-Based Learning modules which would remain in the summer (Semester 3);
- external examiner support had been obtained.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved for January 2021 only.

20.145 Postgraduate Certificate in Professional Development (Enabling Business Recovery) (APAG/20/30b)

The Advisory Group received a proposal to offer a Postgraduate Certificate in Professional Development (Enabling Business Recovery) in part-time mode at the Jordanstown campus from September 2020. It noted that:

- this programme was funded in Round 1 of DfE's short-term skills intervention (min 20.102 and 125 refer);
- two intakes were proposed; a first intake of 70 students and a second intake of 50 students;
- the numbers were additional to the academic plan but the selection of modules, taken from the existing MSc International Business, MSc Marketing and MSc Management, and course design enabled the programme to be accommodated within existing Faculty resources;
- an external supporting statement had been received;
- the location of the programme had been given as Jordanstown, but should be fully online for this proposal; the Faculty confirmed its intention to provide Jordanstown/Belfast campus-based delivery and that the course would therefore have further intakes in the future;
- a DLRA was usually required for online proposals but, given that this programme had already been delivered, a DLRA would not be sought in this instance; the Faculty undertook to liaise with the Office for Digital Learning with regard to the programme's online delivery.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved.

20.146 Advanced Certificate in Management Practice (APAG/20/30c)

The Advisory Group considered a proposal to add two new modules, delivered by Belfast Metropolitan College, to the Advanced Certificate in Management Practice from January 2021. It noted that:

- the proposal was the result of a successful bid for DfE funding (Round 2) (min 20.102 and 125 refer) for a fully online course in the area of 'Transformation Management in a Digital World';
- funding had been received for 100 students;
- the generic Advanced Certificate in Management Practice would be awarded without naming the pathway, similar to other contracts which provided a bespoke course for various companies in the workplace;
- DfE had encouraged collaboration with colleges for Level 5 provision;
- the two additional modules would be alternatives for students with two compulsory modules delivered by the University;
- the Faculty envisaged that all modules would use the University's VLE, Blackboard Learn.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved.

20.147 Programme Suspensions

It was noted that intake to the following programmes had been suspended:

No intake 2020/21

FdSc Business with Digital Technology (FT) at Northern Regional College (Ballymena and Newtownabbey);

FdSc Management (FT) at South Eastern Regional College (Lisburn).

20.148 Programme Withdrawals

It was noted that the following programme had been withdrawn:

Last intake 2020/21

Undergraduate Hons Subject: Management Studies (Minor) (ME).

20.149 RESOURCING PLANS FOR PROGRAMMES UNDERGOING REVALIDATION

At previous meetings of the Advisory Group, the Chair had reported that a dashboard comprising information on financial matters, student history, recruitment and quality enhancement statistics would be developed to support faculties in their consideration of which courses should be brought forward for revalidation (mins 20.101, 20.79, 20.46, 20.16 refer).

Dr Crothers provided a demonstration of the template which would contribute to the dashboard. He reported that phase 1 of the development of the Student Numbers Plan (SNP) (previously called the Academic Plan) was now complete, with the inclusion of additional contextual information. He reported that the dashboard would be launched at a SNP meeting on 20 November. The template and dashboard would provide, in one place, relevant information to assist faculties in reviewing the performance of courses and help them improve management of their portfolios.

Dr Crothers advised that 23 fields had been added to the SNP to include data on, *inter alia*, UCAS applications, average tariffs, attrition rates, degree classification, student progression, banding. He advised that these were not new data, but that the datasets were distributed across different departments in the University and the dashboard integrated the information into a single resource. The dashboard enabled a comparison of the SNP with actual and previous student numbers and a traffic light system would be applied to highlight 'at risk' courses. Dr Crothers noted that additional fields could be added and sought suggestions from members.

The Advisory Group was informed that phases 2 and 3 would focus on the sustainability of courses and the use of the dashboard as a monetisation indicator.

The Advisory Group welcomed this new development. The Chair thanked Dr Crothers and his team and congratulated them on the development of this very valuable information source.

20.150 QUALIFICATIONS EQUIVALENCE ADVISORY GROUP (QEAG)

The Advisory Group received a summary of QEAG's activity since November 2019 (APAG/20/34a). This had been requested by the Advisory Group at its last meeting in September (min 20.122 refers) and had been approved by the Academic Standards and Quality Enhancement Committee at its meeting on 22 October 2020.

The Advisory Group also noted further recommendations from QEAG which had been approved by the Academic Standards and Quality Enhancement Committee at its meeting in October (APAG/20/34b).

Duration: 2 hours 30 minutes

AG/AGF 19.11.20

Successful Bids for DfE Round 2 Funding

- PgCert Professional Development Upskilling: Counselling Modules;
- PgCert Advanced Composites and Polymers;
- PgCert Energy Management and Green Technology;
- PgCert Professional Software Development (Data Science);
- PgCert Artificial Intelligence;
- PgCert Biomedical Engineering;
- PgCert Professional Development Upskilling: Programming and Cloud Computing Modules;
- PgCert Professional Development Upskilling: Artificial Intelligence Modules;

- GradCert Molecular and Pharmaceutical Analysis;
- PgCert Molecular and Pharmaceutical Analysis;
- PgCert Pharmaceutical Analysis;
- PgCert Professional Development Upskilling: Personalised Medicine Modules;

- PgCert Understanding International Business;
- AdvCert Management Practice (Transformation Management in a Digital World);
- PgCert Professional Development Upskilling: Hospitality Modules;
- PgCert Professional Development (Enabling Business Recovery);

- PgCert Graduate Leadership;

- PgCert Professional Development Framework: Graduate Intern Programme.