

UNIVERSITY OF ULSTER

ACADEMIC PLANNING ADVISORY GROUP

Minutes of the meeting held on 31 May 2018 by video-conferencing

PRESENT

Professor B P Murphy (Chair), Dr S Crothers, Mr A G Faulkner, Ms C McCarthy, Mrs R McEvoy, Mrs J Peden, Mrs E Thompson

APOLOGIES

Professor P Bartholomew, Professor L Maguire, Mr D McGivern

IN ATTENDANCE

Mrs A Garland (Secretariat), Professor R Fee (Mins 18.62 – 18.70), Ms S McCall (Mins 18.62 and 18.67), Dr T Maguire (Min 18.62), Dr T Oriola (Min 18.63), Dr A Zacharopoulou (Mins 18.63 and 18.66), Dr C Sevdali (Min 18.64), Dr D Barr (Min 18.68), Professor P Hanna (Min 18.73), Mr K Ferguson (Min 18.75), Professor H Farley (Mins 18.78 – 18.88), Mrs R Pitman (Min 18.78), Dr L Hollywood (Min 18.79), Professor G Armstrong (Mins 18.80 and 18.84), Mr R Patton (Min 18.80), Professor J McCoy (Min 18.81), Ms C Reid (Mins 18.81 and 18.82), Dr S Loane (Mins 18.81 – 18.83), Dr D Cummins (Mins 18.85 and 18.86), Mr M McCrory (Mins 18.85 and 18.86) and Dr A Reid (Min 18.85)

18.45 MEMBERSHIP

The Chair welcomed Ms Catriona McCarthy, Director of Internationalisation in Global Engagement, to the Advisory Group as the new Global Engagement representative. The Chair thanked Mrs Purdy for her valuable contribution to the Advisory Group.

18.46 MINUTES

The minutes of the meeting of the Academic Planning Advisory Group held on 22 March 2018 were confirmed as an accurate record of the meeting.

MATTERS ARISING

18.47 Diploma in Foundation Studies (with named pathways) (Min 17.61)

It was noted that the International Foundation Programme would commence in September 2018, with approval for the Jordanstown and Coleraine campuses, with one intake per year. There would only be an intake to Jordanstown in 2018 with science modules being taught at Coleraine.

18.48 Proposed MSc Entrepreneurial Competitiveness (PT) (BT) (Min 18.17)

It was noted that the start date for this programme was now January 2019 and not September 2018 as originally proposed (Min 18.79 refers).

18.49 MA Animation (FT/PT) (BT) (also DL from 2019/20) (Mins 17.80, 17.128 and 18.24)

A Distance Learning Resource Agreement had now been completed for delivery of the programme online from September 2019.

18.50 Proposed MSc Applied Finance (Mins 17.120, 18.2 and 18.25)

It was noted that confirmation of approval of the non-standard fee for the programme at HKU SPACE (outcentre) had now been provided by the Ulster University Business School (see also Min 18.84 for change of title).

18.51 Proposed MSc Energy Storage (Mins 17.135, 18.4 and 18.26)

It was noted that the start date for the programme would now be September 2019 and not September 2018 as originally proposed.

18.52 Advanced Diploma in Managing the Customer Contact (Mins 17.148, 18.9 and 18.27)

It was noted that confirmation of external examiner support for delivery of the programme at ATOS IT Services UK Ltd from 2017/18 had now been received.

18.53 MSc Internet of Things (FT/PT) (JN) (Mins 18.11, 18.28)

The Chair reported that he had taken Chair's action, on behalf of the Advisory Group, to approve the revised business case for this proposal in light of the revision to the projected intake figures, which now included part-time. It was noted that the course had been successfully evaluated on 25 May 2018.

18.54 MSc Strength and Conditioning (FT/PT) (JN) (Mins 18.14 and 18.29)

It was noted that confirmation of the Executive Dean's approval of the course costings had now been received.

18.55 Business Cases and Course Costings (Min 18.35)

It was noted that faculties continued to provide full costing spreadsheets despite advice from Finance that only the summary document should be submitted with course proposals.

18.56 Minimum and Maximum Cohort Sizes (Min 18.37)

It was noted that CA1 and CA2 forms had now been updated.

The Chair reported that a proposal would be made to the Academic Standards and Quality Enhancement Committee (ASQEC), at its meeting in June, to establish a task-and-finish group to consider the management of provision in which recruitment is outside the planned maximum or minimum limits set by the Faculty or validation panels and approved by the Advisory Group or ASQEC. It was suggested that the membership of the task-and-finish group would comprise the Chair of APAG, the Head of the Academic Office, Mrs E Thompson, an Associate Dean Education and an Associate Dean Global Engagement. The group would meet once or twice and prepare a paper for review at the next meeting of APAG in September and consideration at the subsequent meeting of ASQEC in October.

18.57 BSc Hons Health and Wellbeing (Min 18.40)

It was noted that, following the meeting of the Advisory Group in March, the proposal had been amended to clarify that the Global Health pathway was to be introduced in the BSc Hons programme only and the global content had now been reflected in the rationale and learning outcomes of the modules on the Global Health pathway. The partnership agreement and confirmation that the financial arrangements had been finalised had, however, not yet been received and the proposal had therefore not been authorised in CMS.

18.58 MSc International Business (Min 18.41)

It was reported that a business case to offer the programme at ITT, Dublin had now been received and approved by the Chair on behalf of the Advisory Group.

It was noted that Chair's action had been taken to recommend approval of the 'Advanced Practice' pathway at QAHE also.

18.59 MBA (Non-Executive version) (Min 18.42)

It was noted that a business case for the proposal to offer the full-time, non-executive version of the MBA at the Magee campus had now been approved by Chair's action on behalf of the Advisory Group.

COURSE PLANNING

18.60 Proposed Changes to Course Titles

It was noted that proposals to change the titles of courses as part of the revalidation process should preferably come to the Advisory Group in advance of the revalidation event, in order to ensure timely parallel consideration of appropriateness for Marketing and Admissions purposes.

ACCESS, DIGITAL AND DISTRIBUTED LEARNING (APAG/18/14)

18.61 Programme Withdrawals

It was noted that the following programme had been withdrawn:

Last intake 2013/14

Graduate Certificate in Professional Practice (PT) (JN).

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES (APAG/18/15)

18.62 Proposed BSc Hons Music, Sound and Technology* (FT) (ME) (APAG/18/15a)

The Advisory Group received a course proposal and business case to offer a new programme from September 2019. It noted that:

- the proposed interdisciplinary course would replace, and use the MaSN allocation for, BSc Hons Creative Technologies, which had been withdrawn; the BSc Hons Creative Technologies programme would continue to recruit students to Year 2 in 2018/19 as part of an existing articulation agreement with one of the further education colleges;
- the Faculty had undertaken extensive consultation regarding the proposal with employers and students and had received positive feedback; the response from the current Creative Technologies external examiner had also been very supportive; the Faculty confirmed engagement with Marketing and Communications and with Global Engagement;
- a number of relevant feeder courses and institutions had been identified;
- the opportunity to undertake an optional industrial placement leading to the award of DPP(I) had been incorporated into the provision;
- additional staffing resources and equipment were required; a new full-time member of staff would support the management and delivery of the programme and a new technical post with specialism in audio, which replaced an existing technician post. The Chair noted a possible opportunity to collaborate with the Office for Digital Learning.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal proceed to planning and evaluation for a September 2019 start (minimum cohort size of 25 students Single Hons / Major combined);
- (ii) the School liaise with the Faculty Sub-Librarian regarding module reading lists;
- (iii) discussion take place with the Office for Digital Learning in relation to possible synergies for the technician post.

*CA1 course proposal form stated that the provision was to be offered as a Major Strand also, but Faculty has subsequently confirmed it is to be Single Honours only.

18.63 Proposed PgCert/PgDip Intellectual Property Law and Practice (FT/PT) (ME/DL) (APAG/18/15b)

The Advisory Group received a course proposal, business case and external assessment to offer a new programme from September 2018. It noted that:

- no other university in Ireland offered a specialist postgraduate programme in Intellectual Property Law and no other university in the UK offered such provision online;
- the programme consisted of three current modules, which were part of the existing LLM Commercial Law (see also Min 18.66), and one new module; on this basis the Faculty sought approval without full evaluation;
- some modules were already offered as CPD modules;
- the Faculty confirmed engagement with Marketing and Communications and Global Engagement; the School would invest in Marketing efforts;
- no additional resources were required;
- the provision of an online programme would be attractive to international and local students;
- significant investment and time would be required to develop quality online resources and the online provision would therefore not be offered in September

2018; a Digital Learning Resource Agreement had been provided but had not been signed;

- there were significant electronic journal resources but the Faculty might wish to review the number of electronic texts and licence arrangements;
- the SSR was given in the business case as 124:1; the Faculty representatives confirmed that there would be more resources;
- the programme had not yet been included in the Academic Plan.

Ms McCarthy expressed concern that the awards of Postgraduate Certificate and Postgraduate Diploma would not be attractive to the international market, which preferred the full LLM award. Faculty representatives stated that the Faculty was aware of this but that the PgCert/PgDip had been developed to meet the demands of local industry and that it was envisaged that in future this would become a pathway on LLM Commercial Law.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved without evaluation for a September 2018 start (a minimum cohort size of 15 students across full-time and part-time modes), subject to scrutiny of programme information by the Academic Office;
- (ii) the SSR and associated calculation in the business case be clarified;
- (iii) the programme not be offered online in September 2018 and that the Distance Learning Resource Agreement be completed;
- (iv) the Faculty discuss with the Library the location of stock in view of the proposal for the LLM to transfer to Belfast (Min 18.66 refers).

18.64 Proposed MSc Linguistics and TESOL (FT/PT) (BT) (APAG/18/15c)

The Advisory Group received a course proposal, business case and external assessment to offer a new programme from September 2018. It noted that:

- the course drew on two existing programmes: the MSc English Language and Linguistics and the MA TESOL; both programmes recruited small numbers of international students but profiling of the international market carried out by Global Engagement and surveys of existing international students had indicated that a programme based in Belfast that integrated linguistics and TESOL would have a much stronger appeal to the international market; the programme would also appeal to home students who were unable to take up the international teaching practice module on the existing MA TESOL;
- the programme would retain the market appeal of the placement experience, but in a more appropriate way for international students, through partnerships with local organisations;
- the Faculty had confirmed engagement with Marketing and Communications and Global Engagement;
- the proposed programme would not compete with the MA TESOL as the latter had a strong home market and the MSc English Language and Linguistics would maintain viability by sharing modules with the proposed course;
- no additional resources were required;

- the Faculty requested that the proposed course be approved without full evaluation on the basis of it being derived from existing modules; it was accompanied by a good example of a detailed external assessment where the assessor had confirmed that the programme learning outcomes and content were appropriate and that they represented a coherent and integrated programme of study;
- the costings were based solely on international students and the Advisory Group expressed concern at the available timeframe to market the programme but was advised that targeted campaigns had already been considered;
- the Library resources for this subject were not based at the Belfast campus and would require to be transferred or duplicated;
- the proposed programme had not been included in the Academic Plan.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved without evaluation for a September 2018 start (minimum cohort size of 10 students), subject to scrutiny of programme information by the Academic Office;
- (ii) discussion of resources be held with the Faculty Sub-Librarian.

18.65 Proposed MSc Games Design (FT) (BT / DL) (APAG/18/15d)

The Advisory Group received a course proposal and business case to offer a new programme from September 2018. It noted that:

- the proposal was part of a suite of new developments focusing on industry-led postgraduate provision;
- an additional member of staff with expertise in Games Design was required and the post had not yet been filled;
- the business plan was not complete and had not been considered by Finance;
- the Faculty representative confirmed a September 2019 start date.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved to proceed to planning and evaluation for a September 2019 start (minimum cohort size of 12 students), subject to:
 - (a) the business plan being approved by Finance and presented in the correct format;
 - (b) provision of an approved Digital Learning Resource Agreement;
 - (c) clarification of the mode of attendance (part-time?);
 - (d) clarification of the numbers in the Academic Plan, which currently did not correspond with those presented in the course proposal form;
- (i) the Faculty liaise with the Library to identify any new resources that were required.

18.66 LLM Commercial Law (FT/PT) (ME) (APAG/18/15e)

The Advisory Group noted that Chair's action had been taken to approve course revision proposals to relocate the programme from Magee to Belfast and for a change in title, owing to curriculum changes, to LLM International Commercial Law and ADR from

September 2018, subject to a number of conditions relating to clarification and verification of the quality assurance of the revisions to the current course and the availability of subject expertise. It noted that:

- six of the seven taught modules were new and one revised;
- the proposal should have been presented using the CA1 course proposal route, accompanied by a detailed external assessment;
- the Faculty should liaise with the Faculty Sub-Librarian regarding the location of Library resources.

AGREED that Chair's action be endorsed and that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved, subject to the following conditions [Secretary's note: these have now been addressed]:

- (i) that the Faculty verify and make explicit in the course revision form evidence that the 120 credits of new modules derived from existing approved modules and the changes were befitting of minor revisions;
- (ii) that confirmation from an external be provided evidencing consideration of the extent of changes and endorsement as minor revisions;
- (iii) that the availability of subject expertise for the new modules be confirmed within the course revision form.

18.67 BSc Hons Criminology and Criminal Justice (FT/PT) (JN and Outcentres – Northern Ireland Police College and Police Rehabilitation and Retraining Trust (PRRT)) (APAG/18/15f)

The Advisory Group received a course proposal and business case to introduce a new named 'Applied Practice' pathway (120 credit points at Level 6) within the BSc Hons Criminology and Criminal Justice programme from September 2018. It noted that:

- students would enter directly to Level 6, having completed a Level 5 award (Advanced Diploma in Professional Education, Advanced Diploma in Intelligence Policing or Advanced Diploma in Intelligence Management), and having had their Level 4 learning recognised through APEL;
- the Level 6, 120-credit point 'Applied Practice' part-time pathway had been designed to be completed in one calendar year over three semesters although students could opt to complete it over two years;
- the provision would be delivered at the Jordanstown campus in the first instance but the location would be varied for security reasons with some off-campus delivery at the Northern Ireland Police College and the Police Rehabilitation and Retraining Trust; there was potential to offer the provision by distance learning in future;
- twenty-five firm expressions of interest had been received to date;
- the modules were already taught on the Criminology and Criminal Justice degree at a lower level;
- the Faculty had already been liaising with the Faculty Sub-Librarian;
- a very brief external statement in support of the proposal had been received;
- the proposal had not been included in the Academic Plan.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from September 2018 (minimum cohort size of 20 students and maximum cohort size of 30 students), subject to a full, positive external assessment being received. [Secretary's note: this has now been received.]

18.68 Undergraduate Honours Subject: Chinese (Minor) (APAG/18/15g)

The Advisory Group received a course revision proposal to reinstate the subject of Chinese and to relocate it at Magee from 2019/20. It noted that:

- the Minor subject, at Coleraine, had been withdrawn in 2015 along with other language provision;
- an opportunity had been identified for the School of Education to offer Chinese modules in combination with Business Studies at the Magee campus [Min 18.83 refers];
- no additional resources were required;
- proposed modules already existed and reading lists had been updated and classes in Business Chinese incorporated;
- existing Library resources were still in place; texts would require to be transferred from the Coleraine campus to Magee; the Faculty should liaise with the Sub-Librarian regarding this;
- two modules (CHN501 and CHN502) would be taught for the last time at Coleraine in 2018/19 as part of the teach-out of Modern Languages and the revised module descriptions did not apply to that cohort.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved, subject to the Faculty liaising with the Library regarding the relocation of resources.

[Secretary's Note: The Chair of ASQEC has requested a briefing paper for SLT, outlining the rationale for the reinstatement of Chinese. ASQEC approval is contingent on SLT endorsement.]

18.69 MSc Social Research Skills

The Advisory Group noted that a change in title from MSc Social Research Skills to MSc Social Policy and a change of mode from distance learning to face-to-face at Jordanstown had been approved by the Revalidation Panel in January 2018.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the changes in title and location be approved from 2018/19.

18.70 Programme Suspensions

It was noted that intake to the following programme at Southern Regional College had been suspended:

No intake 2018/19

Access Diploma in Adult Learning – Community Development pathway (Newry campus) (FT/PT).

FACULTY OF COMPUTING, ENGINEERING AND THE BUILT ENVIRONMENT
(APAG/18/16)

18.71 BEng Hons Artificial Intelligence (FT/PT) (ME) (APAG/18/16a)

The Advisory Group noted that Chair's action had been taken to allow a proposed BEng Hons Artificial Intelligence to proceed to planning and evaluation for a September 2018 start as part of the revalidation of Unit 16D on 3 May 2018.

AGREED that the Chair's action to recommend to the Academic Standards and Quality Enhancement Committee that the proposal proceed to planning and evaluation be endorsed.

18.72 BEng Hons Computer Engineering (ME)

The Advisory Group noted that a change in title from BEng Hons Computer Engineering to BEng Hons Electronics and Embedded Systems had been approved by the Revalidation Panel for Unit 16D on 3 May 2018.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the change in title be approved from 2018/19.

18.73 BSc Hons Computing Systems (FT) at QAHE (London) (APAG/18/16b)

The Advisory Group received a course revision proposal to incorporate an optional placement year, leading to the award of DPP, from September 2018. It noted that:

- the opportunity to undertake a placement year would make the programme more attractive to the international market; it would be offered to students at the admission stage so that international students would be able to apply for an extended visa to cover the full duration of the course;
- the Faculty was in favour of the proposal and satisfied that QAHE had the resources in place to support it;
- if a student on the four-year route was unable to secure a placement, QAHE would provide a placement experience which would include professional practice training and work-based projects;
- students on the three-year (non-placement) route would be given the opportunity to undertake specific professional training courses offered by QAHE to supplement their learning;
- students would be able to transfer between the three and four year routes prior to the end of Year 2, subject to visa conditions;
- the proposal that a student who failed the placement year could progress to final year was not in line with University regulations which required students who did not make good failure in this year, as in other years, to be discontinued.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from September 2018, subject to the regulation regarding failure in the placement year being revised to align with University requirements.

18.74 Programme Suspensions

It was noted that intake to the following programmes at Southern Regional College had been suspended:

No intake 2018/19

FdSc Architectural Technology (Portadown campus) (FT);

FdSc Computing (Portadown campus) (PT);

FdSc Interactive Media (Armagh campus) (FT).

FACULTY OF LIFE AND HEALTH SCIENCES (APAG/18/17)

18.75 BSc Hons Football Coaching and Business Management (APAG/18/17a)

The Advisory Group received a course revision proposal to offer the programme (Level 6 only) in full-time mode from 2019/20. It noted that:

- the proposal was to combine Years 4 and 5 of the current part-time course to offer a full-time final year;
- the full-time programme would only be offered to existing part-time students and through articulation routes; expressions of interest had been received from international universities to establish formal partnerships with Ulster University;
- Global Engagement was very supportive of this proposal as it was a niche area;
- external examiner support had been obtained;
- the full-time structure proposed that students would take 120 credit points over three semesters which did not fulfil the standard full-time study requirement of 60 credit points per semester;
- twenty full-time and 20 part-time students were envisaged;
- the course revision proposal form identified the need for additional staffing resources and library resources, equipment and licences; Mrs Peden advised that there had been no consultation with the Library and that the additional library resources would exceed the annual sum stated.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from 2019/20, subject to:

- (i) confirmation of the Executive Dean's approval of the additional resources required and the annual sum allocated for additional library resources being revisited;
- (ii) the proposed full-time structure being revised to conform to the standard full-time study load.

18.76 FdSc Responding to Alcohol and Drug Misuse at North West Regional College

It was noted that the revalidation panel, which met in November 2017, had recommended that consideration be given to removing "misuse" from the programme title. In response to this recommendation, the title had now been changed to FdSc Responding to Alcohol and Drug Use.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the change in title be approved from 2018/19.

18.77 BSc Hons Podiatry

The Advisory Group received a request from the Faculty to remove the HPAT requirement for selection for BSc Hons Podiatry from 2018/19, in view of the low demand for this course.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from 2018/19.

ULSTER UNIVERSITY BUSINESS SCHOOL (APAG/18//18)

18.78 Proposed FdSc Management Practice (with Specialisms) (PT) (JN/Outcentres) (APAG/18/18a)

The Advisory Group received a course proposal and external assessment to offer a new programme in collaboration with Irish Times Training (ITT) and Lidl from November 2018. It noted that:

- the programme was being developed in response to a tender awarded to ITT and the University for the delivery of a management development programme for the Lidl supermarket group to be delivered on an all-Ireland basis;
- the course was based on the BSc Hons Management Practice programme which would retain its Associate Bachelor's degree exit award; the Foundation degree would be a new award in its own right as an entry point;
- all modules were current, with the exception of the Work Based Learning module; a full evaluation was not being proposed as the course derived from the current degree;
- it was envisaged that the qualification would be suitable for the growing HLA area, where the Business Institute would be able to offer sector specialisms within the context of work based learning management development courses; the provision would be offered with a subject specialism in future, but not at this stage;
- the duration of the course would be two calendar years;
- Lidl would finance the course for existing employees and had committed to five cohorts of 50 students per cohort; the top performing 15 students in every year would be supported to progress to the BSc Hons Management Practice;
- it was envisaged that Lidl, ITT and the University would promote the Lidl Management Development programme together;
- external subject specialist tutors would be engaged and designated as Recognised Teachers;
- external examiner support had been obtained;
- additional staffing, accommodation and IT resources would be required;
- a business case had not been received.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from November 2018, without evaluation, subject to a business case being approved by the Chair on behalf of the Advisory Group.

18.79 Proposed PgDip/MSc Agri-Food and Global Competitiveness (PT) (JN/BT) (APAG/18/18b)

The Advisory Group received a course proposal and business case to offer a new programme from January 2019. It noted that:

- the programme was aligned to the internal strategic funding for the new Agri-Food Business Development Centre;
- the programme would be marketed to professionals in the local market in the first instance; it was envisaged that the international market would be targeted in future;
- the programme shared two modules with the proposed MSc Entrepreneurial Competitiveness (Min 18.48 refers); a joint evaluation event would be appropriate subject to the correct combination of external subject expertise on the panel;
- the entry requirement of “a minimum of three years’ relevant business experience at an appropriate level” should be amended to read “normally a minimum of three year’s relevant business experience at an appropriate level”;
- it was proposed that this would be a premium rate course;
- no additional staffing resources were required, subject to approval of four posts as part of the strategic bid;
- the Faculty Sub-Librarian would contact the Course Director with regard to additional Library resources.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal proceed to planning and evaluation (with MSc Entrepreneurial Competitiveness) for a January 2019 start (minimum cohort size of 10 students);
- (ii) the library resources and the business case be revisited;
- (iii) confirmation of approval by Finance of the premium fee be provided.

18.80 Proposed MSc Strategic Accounting (FT/PT) (JN and QAHE [London]) (APAG/18/18c)

The Advisory Group received course proposals and business cases to offer a new programme at Jordanstown and QAHE (London) from January 2019. It noted that:

- the programme had been designed to provide a route for international students to gain a professional qualification and a Master’s academic award (including work-based placement); this would be facilitated by aligning academic credit to professional ACCA papers / curriculum and supplementing with academic modules; it would also meet the criteria for a Level 7 degree apprenticeship; the ACCA level 7 Apprenticeship framework had been used to inform the structure of the programme;
- the programme would provide a progression route for students on the BSc Hons Accounting (Pathways) and BSc Hons Accounting and Management, both delivered at Jordanstown and QAHE (London); these programmes would provide a potential market, particularly from the international student group;
- only four international students per year had been included in the proposal but this was a conservative estimate;
- no additional resources were required;

- a joint evaluation event was being requested for the provision at Jordanstown and QAHE in view of the latter's involvement in course planning; this would not set a precedent for all QAHE proposals; the event would take place at Jordanstown and should involve a separate meeting with the Panel for the QAHE Course Team;
- a senior representative from ACCA would attend the evaluation event with the Course Team, but it would not be a joint Professional Body event;
- Global Engagement was supportive of these proposals;
- the proposals were for full-time and part-time provision but the business case had been prepared on the basis of full-time only;
- the need for additional Library resources was anticipated; the Faculty Sub-Librarian would liaise with the QAHE Librarian.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposals be approved to proceed to planning and evaluation for a January 2019 start (minimum cohort sizes for full-time and part-time modes at each location to be confirmed).

18.81 BSc Hons Business Studies (FT) and MBA (FT) at Myanmar Institute of Business (MIB) (APAG/18/18d and APAG/18/18i)

The Advisory Group received course proposals and a business case to offer the BSc Hons Business Studies (Single Honours degree, including a specialist pathway in Accounting) and MBA at Myanmar Institute of Business (MIB) from January 2019. It noted that:

- the proposals were key developments in the Faculty's global engagement strategy;
- Faculty representatives had visited MIB and were satisfied with the quality assurance mechanisms, ability of staff to deliver the curricula, library and IT resources;
- the Faculty proposed to enter into a collaborative arrangement through the establishment of MIB as an Affiliate College of the University for the delivery of a selected number of programmes under the Franchised model; the proposals were subject to consideration by the Academic Standards and Quality Enhancement Committee of a due diligence report on standards and quality for the initial strategic assessment for a new partner and consideration by the Senior Leadership Team of the financial, legal and reputational risks;
- the proposed curricula had been recently revalidated;
- a significant increase in library stock would be required; the Faculty had met with the Faculty Sub-Librarian to discuss library requirements and Mrs Peden reported that the Faculty had been very pro-active in this regard; the British Council's library would help to establish the library at MIB;
- undergraduate students would have the opportunity to complete the final year of their studies at the Magee campus;
- the first intake was in January 2019 with subsequent intakes in September;
- Global Engagement was very supportive of the proposals which were expected to lead to further opportunities for the University;
- the Faculty wished to hold the evaluation event for both proposals in early December 2018 to allow time for adequate preparation.

AGREED that:

- (i) it be recommended to the Academic Standards and Quality Enhancement Committee that the proposals to offer the BSc Hons Business Studies (Single

Honours degree, including a specialist pathway in Accounting) and MBA at Myanmar Institute of Business (MIB) be approved to proceed to planning and evaluation for a January 2019 start (minimum cohort size of 15 students in each), subject to satisfactory outcomes of the initial assessments by ASQEC and the Senior Leadership Team and the Institutional Recognition process;

(ii) the Faculty confirm the process for reimbursement of validation expenses.

18.82 BSc Hons Business Studies at South West College (APAG/18/18e)

The Advisory Group received a course revision proposal to offer two Level 5 modules (ACF321 and BMG354) at the Dungannon campus of South West College, as a University outcentre, to support transition to the BSc Hons Business Studies programme for Foundation degree students from 2018/19. It noted that:

- external examiner support had been obtained and students had been consulted;
- the remainder of the Honours degree modules would be delivered at the College's Enniskillen campus.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from 2018/19.

18.83 Proposed BSc Hons Business with Chinese Combination (FT) (ME) (APAG/18/18f and APAG/18/15g)

The Advisory Group received a proposal to offer a new Major/Minor combination of Business with Chinese at the Magee campus from September 2019 (Min 18.68 refers). It noted that:

- students would have the opportunity to undertake a placement or study year in China;
- the new combination had been approved by the Campus Co-ordinating Group, subject to approval by the Advisory Group.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from September 2019.

[Secretary's Note: The Chair of ASQEC has requested a briefing paper for SLT, outlining the rationale for the reinstatement of Chinese. ASQEC approval is contingent on SLT endorsement.]

18.84 MSc Applied Finance (APAG/18/18g)

The Advisory Group received a course revision proposal to revise the title of the programme to MSc Global Investment Management from September 2018. It noted that:

- extensive stakeholder engagement indicated that the change in title was appropriate to reflect the course content which had been refreshed to promote internationalisation;
- the change in title would provide consistency with BSc Hons Finance and Investment Management;
- the new title was deemed by the Faculty to be more attractive to international students;

- external examiner support had not been sought as the title had been reviewed at revalidation on 30 May 2018.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the change in title be approved from September 2018.

18.85 MSc Management and Corporate Governance (Marino Institute of Education – Outcentre) (APAG/18/18h)

The Advisory Group received a course revision proposal to offer the Postgraduate Diploma element of the course in full-time mode from 2018/19. It noted that:

- full-time and part-time students would be taught together;
- the existing Year 3 Master’s element of the part-time course was not included and a student would complete the final stage in part-time mode (or transfer to the Jordanstown campus (full-time));
- the proposal was in response to market demand;
- modules would be delivered in four-day blocks, with full-time students taking one module approximately each month between December and June;
- external examiner support had been obtained and the Institute of Chartered Secretaries and Administrators had been consulted.

AGREED that it be recommended to the Academic Standards and Quality Enhancement Committee that the proposal be approved from 2018/19.

18.86 MBA (Non-Executive version) (JN/QAHE) and MSc Marketing (standard and extended) (JN/QAHE)

The Advisory Group noted that the Faculty had added the 60-credit point ‘Advanced Practice’ pathway, already introduced in MSc International Business at Magee (Min 18.41 refers) and QAHE (Min 18.58 refers), to the MBA (Non-Executive) and MSc Marketing (standard and extended).

18.87 Programme Withdrawals

It was noted that the following programmes had been withdrawn:

No intake

FdSc Accounting (PT) at Belfast Metropolitan College (Titanic Quarter campus).
FdSc Marketing (PT) at Belfast Metropolitan College (Titanic Quarter campus).

Last intake 2015/16

Advanced Diploma in Sustainable Investment for the Third Sector (JN/ME) (PT).

Last intake 2017/18

Advanced Certificate in Management Practice (Cavan Innovation and Technology Centre);
Advanced Certificate in Management Practice (SportConneX);
Advanced Diploma in Management Practice (Cavan Innovation and Technology Centre);
BSc Hons Management Practice (Police Rehabilitation and Retraining Trust);
BSc Hons Management Practice (Cavan Innovation and Technology Centre);
BSc Hons Management Practice (Resource);

Undergraduate Honours Subject: Finance (Minor) (JN) (FT) [offered in conjunction with Economics Major].

18.88 Programme Suspensions

It was noted that intake to the following programme at Southern Regional College had been suspended:

No intake 2018/19

FdSc International Travel and Tourism Management (Newry campus) (PT).

18.89 HIGHER LEVEL APPRENTICESHIPS (APAG/18/19)

The Advisory Group received a copy of the Department for the Economy Higher Level Apprenticeships application template. It noted that:

- the scheme provided an additional route to mainstream funding with a 10 August deadline;
- seven percent of funding was provided initially and the remainder on the basis of successful student completion;
- Mr Crothers would discuss the process with colleagues in Finance and his counterpart at Queen's University Belfast.

AGREED that:

- (i) Professor Murphy circulate the application template to Executive Deans and Associate Deans;
- (ii) Faculties be asked to contact Finance for advice on costing when submitting applications.

18.90 TERMS OF REFERENCE AND MEMBERSHIP (APAG/18/20)

The Advisory Group reviewed the Terms of Reference and Membership of the Group. It noted that a representative from Marketing and Communications to replace Mrs Lydia McClelland would be advised in due course.

AGREED that:

- (i) the Terms of Reference were appropriate and did not require amendment;
- (ii) the Executive Dean representative should be rotated and that Professor Murphy approach the other three Executive Deans regarding membership in 2018/19.

18.91 SCHEDULE OF MEETINGS FOR 2018/19

AGREED that the schedule of meetings for 2018/19 should follow the same pattern as for 2017/18: September, November, January, March and May.

Duration: 3 hours 5 minutes

8 June 2018

AGF/AG