Ulster University
PURE Guide Series

Frequently Asked Questions

Getting Started with PURE and your PURE Profile

Pure

What is PURE?

The university operates in an increasingly complex, data-orientated environment that requires the effective collection, management and dissemination of research data. To meet this requirement the University has procured PURE which is our chosen web-based platform for capturing and reporting on all our research activity and, for the first time, all Ulster University staff will have access to an integrated environment for all research activity.

PURE is flexible and easy to use. It is integrated with core University systems and will:

- provide live feeds to the profile pages of all our staff of accurate, up-to-date validated information on all our research outputs, grants, PhD supervision and impact thereby enhancing the visibility of our researchers' profiles and areas of expertise both internally and externally;

- enable real-time and in-depth analysis for the effective tracking of research performance at individual, REF UoA, School and Faculty level;

- facilitate the Open Access of both research outputs and research data;

- facilitate the preparation and management of Ulster's submission to REF2021.

GETTING STARTED WITH PURE

How do I get a PURE account?

All academic/research staff and postgraduate research students will automatically have a PURE account.

How do I login?

If you are a current member of academic/research staff you will automatically have access to your personal PURE account via single-sign-on, using your CAS standard University login details. Login to PURE at https://pure.ulster.ac.uk/admin.

Which web browser should I use?

PURE is compatible with the latest versions of most web browsers - Firefox, IE, Safari, Chrome and Opera.

Note: If you receive a certificate warning while using Firefox, please follow the instructions on screen to add it as a trusted site. Once this is done, you should not see this message again.

Why should I use PURE?

There is increasing need to show the value and impact of your research activities and PURE is a powerful tool to enable this and to enhance the visibility of your research. PURE facilitates the management and re-use of information on all research-related activities and allows you to:

Capture your research outputs and make them open access	Increase the visibility of your work via the Ulster University Research Portal	Store, manage and publish your research data
Capture your impact activities	Re-use your PURE content on other websites	Create and dynamically update your CV as new content is added to PURE
Record professional activities, prizes, outreach and knowledge exchange	Link your publications to projects and save time reporting to Researchfish	

Can I use PURE off-campus?

Yes, PURE is a web-based application and can be accessed off-campus.

Pure

Where does PURE get its data from?

Regularly synchronised data is brought into PURE from University core databases which hold research specific data including:

- Staff Details (CoreHR)
- Research Outputs (UIR)
- Research Awards (E5 Finance System)
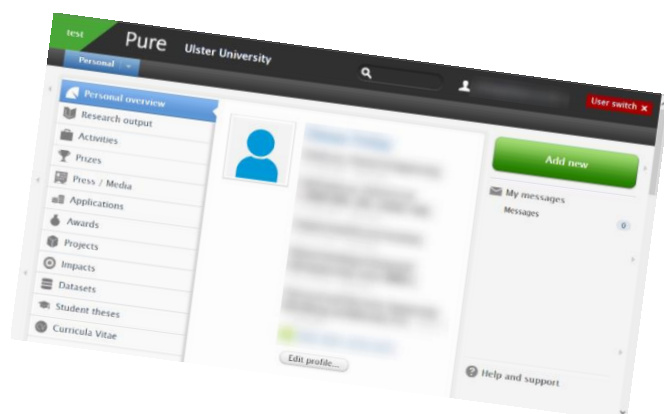- PhD Research (Banner)

What is the PURE Research Portal?

Ulster University's PURE Research Portal is a publicly available searchable and browsable website of Ulster University research activities. The website updates from information entered into your personal PURE profile and staff can choose which content they wish to make publicly available via their PURE Portal profile.
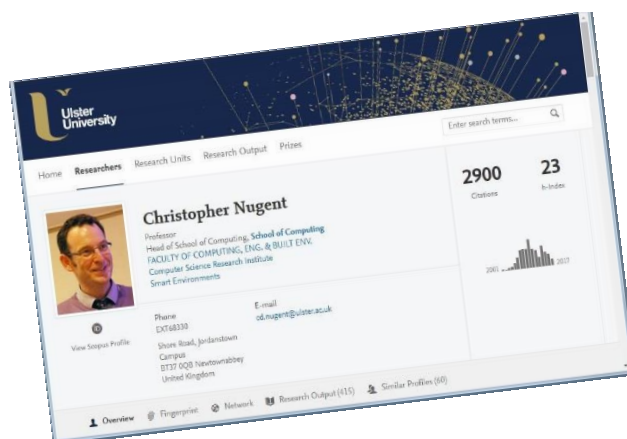
YOUR PERSONAL AND PORTAL PROFILES

What is the difference between my personal and portal (public) profile?

Your **personal profile** is what you see when you log in to PURE. Your **portal profile** is the public profile that is visible for everyone to see and this includes the following categories for everyone: Outputs, Awards, PhD Research, H-index, fingerprint and network.

Personal Profile   Public Profile

How do I improve my personal profile in PURE?

Go to our Editing your Personal Profile guide for information including adding photos, research descriptions, positions outside the institution, etc.

Can I configure my PURE Research Portal profile?

For Portal profiles, the following categories will be visible for all staff: Outputs, Awards, PhD Research, H-index, footprint, network. The Ulster PURE support team will consider feedback from our staff on these categories and, where feasible, make adjustments to the layout before the profile pages go live.

There are a number of features that can be configured by you to personalise your Portal profile. You can choose how your Outputs appear on the portal e.g. some authors may wish their best Outputs to appear first. You can also select highlights from a range of content in your personal profile that you wish to display in your public portal profile e.g. Activities, Prizes, Impacts, Datasets. Go to our Managing your Content guide for instructions on how to configure your portal profile.

Some of my personal data is incorrect but I cannot edit it, what should I do?

Personal data in PURE is taken directly from CoreHR. If your personal details are incorrect, please contact pure-support@ulster.ac.uk to have it verified and corrected.

How do I add research outputs into PURE?

Please refer to: A step-by-step guide for PURE Depositors. If you have any queries, please email pure-support@ulster.ac.uk.

One of my projects/awards is missing. What should I do?

Please note that projects prior to 1st January 2008 have not been imported to PURE. Project details are taken directly from the University's E5 Finance System. If you have any missing projects awarded after 1st January 2008 please contact pure-support@ulster.ac.uk

What should I do if one of my PhD projects is missing?

Please note that only projects for PhD Researchers admitted from 2008/09 onwards have been imported to PURE. Project details are taken directly from the University's Banner system. If you have missing projects which started after 2008/09 please contact pure-support@ulster.ac.uk.

Why is there no information under Activities in my PURE profile?

PURE can be used to record details of a wide range of research activities (e.g., invited talks, editorial work, public engagement activity etc.). Ulster University does not have a centralised database of such activities to feed into PURE but you can add such activities easily to your profile.

Why is there no information under Impacts in my PURE profile?

The Research Performance team is currently working with the Impact & Innovation team in relation to the Impact Tracker which is our new system for recording and tracking the impact of our research activities. It is anticipated that Impact activities will be linked into PURE and displayed on your profile page from the Impact Tracker in due course.

How is my h-index in PURE calculated?

Your *h*-index is calculated by Scopus and includes:

- citations back to 1970;
- citations from expanded book coverage.

The accuracy of your *h*-index also depends on the accuracy of your author profile. If you believe your h-index is inaccurate you can use the Scopus Feedback Wizard to make sure your profile is up-to-date.

How are my citations in PURE calculated?

Your citations in PURE are calculated from Scopus. Scopus is the largest abstract and citation database of peer-reviewed literature: scientific journals, books and conference proceedings.

What support is there for PURE?

The PURE system is user-friendly and intuitive and our support team comprises technical and administrative staff who are always happy to help. We are implementing PURE key features in a series of stages, commencing with rolling out staff PURE profiles. Research and Impact will announce each step in the implementation process and the Research Performance team will be developing a series of supporting guides and training sessions for our staff as we move through each stage of the process. If you have any additional training needs you should contact pure-support@ulster.ac.uk.

This guide has been produced by the Research Performance team (Research & Impact). It is a living document which will be reviewed and finalized as we receive feedback.

If you have any comments please do contact us at pure-support@ulster.ac.uk