SCHOOL OF NURSING

PLACEMENT ATTENDANCE

You have *'supernumerary status'* throughout the programme.

> *"….'Supernumerary Status' means in relation to a student, that she shall not as part of her course of preparation be employed by any person or body under a contract of service to provide nursing care".*
> Statutory Instrument 2000 No: 2554 (The Nursing Midwives and Health Visitors (Training) Amendment Rules Approval Order) 2000 (11b).

Therefore, students are not counted in the staffing numbers for the wards. However, a record of your duty/attendance in placement must be recorded. The course has been designed to ensure that you meet the number of hours required by the NMC. Therefore you must make-up all absences, before you can be deemed to have completed the course.

During placements you will be expected to gain experience on all days of the week (including weekends) over the full 24 hours. This will ensure that you gain experience of the full round-the-clock, seven day per week nature of health care.

Each week should involve **35 hours** of clinical work. Additional study time may be allocated at the discretion of the Mentor and Ward/Facility Manager. You should be working the same hours as your Mentor for the majority of time on duty and, to achieve this, you must be prepared to work 12-hour shifts. It is important, however, that your shift pattern at all times facilitates achievement of learning outcomes. Requests for specific off-duty should only be made for special events. Requests to permit you to undertake paid employment elsewhere should not be made.

Absence

If you are unable to attend placement for any reason you **must** inform the placement area and the Placement Officer at the Magee Campus of your absence before the time you would be expected on duty. Also, you must complete the Student Sickness / Absence Record on Clinical Placement Form which is in each practice booklet. This form must be submitted at the end of each placement. You will continue to be marked absent until you inform Placement Office that you have returned to placement. It is good practice to inform the placement area immediately you are fit for duty.