

PURE Guide Series - Prizes Data

How to add [Prizes](#) data on PURE

Adding PRIZES data to your PURE profile

Your PURE profile can be further enhanced by adding any Prizes that you may have. These prizes could be teaching or research awards; best paper award; industry awards; distinguished research or impact awards; best artist award, discipline specific awards; achievement awards; commendations etc.

In the prizes section there are 3 prize categories that you can choose from to enter your prize data – Prizes, Honorary Award and Other Distinctions.

Here's a link to some data that has already been input to show you some examples

<https://pure.ulster.ac.uk/en/prizes/>

Step 1

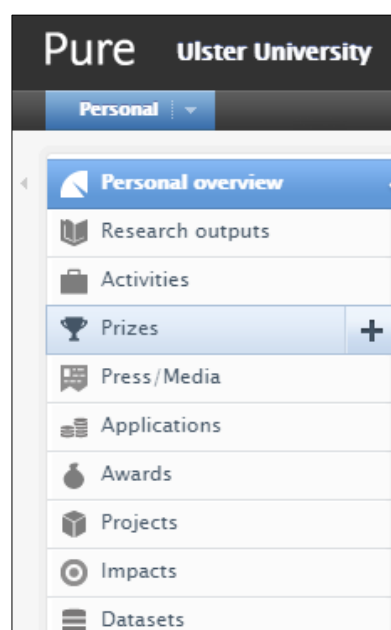
Login

Login at: <https://pure.ulster.ac.uk/admin>

Enter your University Email and password

Step 2

Under **Personal Tab** scroll down to **Prizes** and select **+** sign to add a new prize.

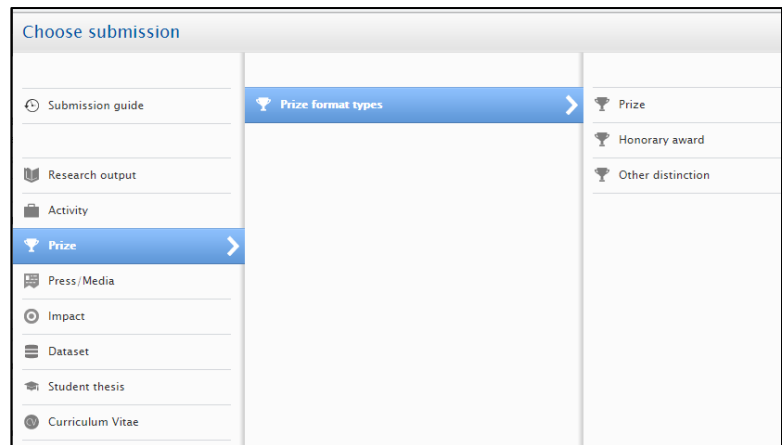


Step 3

You'll be given a choice of 3 categories (**Prize**, **Honorary Award**, **Other Distinction**). Unless it is an Honorary Prize, most entries tend to go into the Prize category. Use other if it doesn't fit as a Prize of Honorary Award.

There is no limit to the number of prizes entered, or whether you use 1 or all 3 categories.

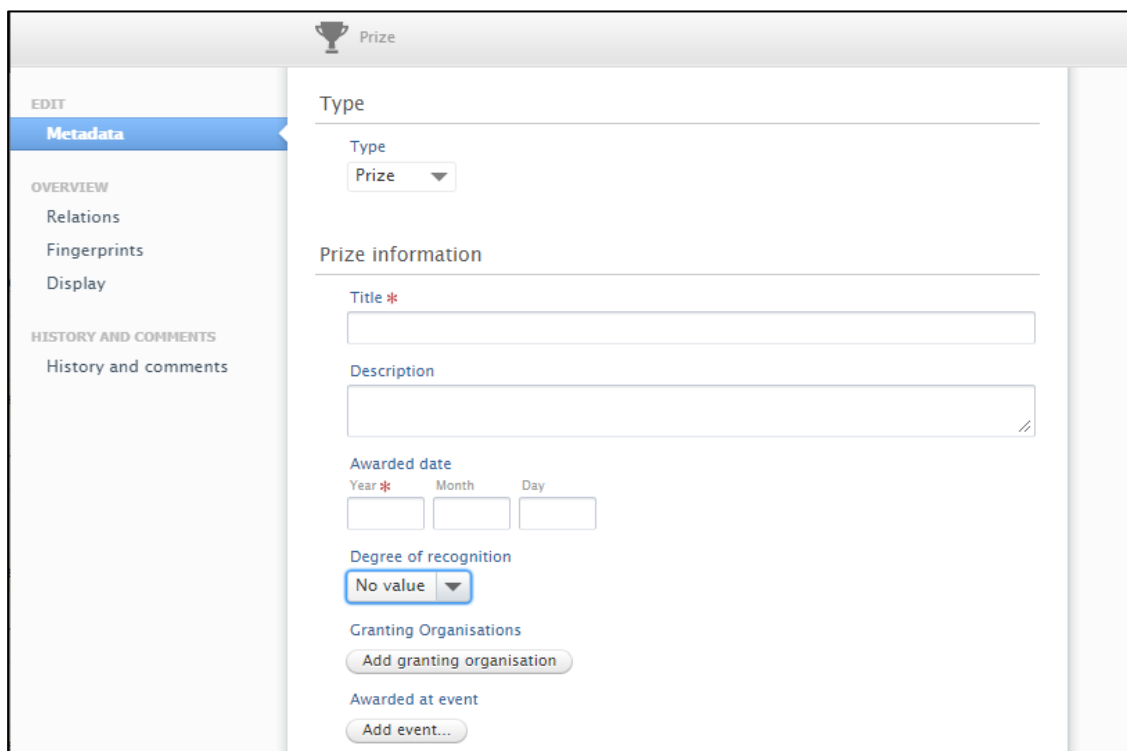
Select a category - a new page will open to enter data.



Step 4

Entering data is very simple you just need to enter:

- [Title of Prize](#)
- [Brief Description](#)
- [Award Date](#)
- [Granting Organisation](#)
- And add any more detail prompted that you think would be relevant to add.



Save Data

Once data added select **SAVE** at the end of the page.





PURE Support:

If you have any queries email pure-support@ulster.ac.uk

ulster.ac.uk/internal/research/puresupport