Studia Celto-Slavica stylesheet September 2015 version

Please, use the stylesheet provided for your submission to *Studia Celto-Slavica*

Page setup:

- Margins: top   2.5 cm
  - bottom   2.0 cm
  - left   2.5 cm
  - right   2.5 cm
- Gutter   0.0 cm

Distance from Margins:

Header   1.25 cm
Footer   1.25 cm

- Apply to whole document

Sections:

1. Articles are subdivided into numerated sections. The titles appear in bold, the numeration is as follows:

1. Xxxx xxx Xxxxx
1.1 Xxxxxxx xxxx xxxx
1.1.1 Xxxxxx xxxx xxxx

2. There is no empty line between the title and the body of a section.

3. If the 2nd and 3rd level sub-sections titles are not implied, the body of the text appears at the start of the paragraphs with no indentation.

Text Format:

- General font: Times New Roman
- Font Size Text: 11pt
- Font Size Indented Quotes   10 pt
- Font Size Indented Examples: 10 pt

- Paragraph Alignment: justified
- Line spacing text: single

- Line spacing indented quotes   single
- Line Spacing Indented Examples single

Style:

> no extra line between two paragraphs
> new paragraphs are marked by indentation (1 cm)
> extra line between main text and quotes/examples

Quotes:

Less than three lines (short citations): inserted within the main text body using double quotes ("…")

Source: (author_dateofpublication:_page numbers) e.g. (Dillon 1970: 23). We suggest using an abridged format when referring to numbers and years, e.g. use '243-4' instead of '243-244' and '1881-4' instead of 1881-1884.

omissions are marked by _…_

More than three lines (full citations): indented as a single paragraph by 1 cm and divided from the main text by one empty line above and one empty line below, there are no citation marks (double or single quotes). Source is included on a separate line below the citation, aligned to the right.

The full citation is concluded with a full stop.

2. **Full citations** can be of two kinds:

a. **Citations from primary sources** contained of two parts:

> i. First part: the citation is from the source itself in the original language of the source, and it is italicised.

> ii. Second part is the translation of the original text and is provided in roman (no italics, no bold etc.). There is an empty line between the first part (the original text in italics) and the second (the translation).

b. **Citations from secondary sources** (primarily in English). No break within such citations, they are presented as one indented paragraph, finished with a full stop.

c. Reference to the source both in a. and b. is provided on a separate line, off-set to the right, in round brackets, and there is no full stop after the brackets.

3. The body of the text of the article following the full citations starts with a non-indented sentence (which is separated from the citation by an empty line − see 1. above). Then, when the first paragraph of the body of the text following the indented citation is finished, the first line of the next and the following paragraphs is off-set by 1cm.

Footnotes:

placed after any punctuation mark; use automatic numbering
Text: Times New Roman, 9 pt, alignment - justified, line spacing single.

- Bibliographical Formats:
    ibid.:   (ibid.,_page number)

Affiliation:

Include your affiliation in italics at the end of the article. Affiliation includes an institution (no reference to department, school, faculty, is necessary).
Include one line between affiliation and the main text.

Abbreviations and references:

List of abbreviations precedes *List of references*.

Author:

    Dillon, M.
    Dillon, M. & **Mac Cana**, P.
    Binchy, D. A., **Dillon**, M. & **Mac Cana**, P.

Editor:
    Dillon, M., ed.
    Dillon, M. & **Mac Cana**, P., eds.,

Forthcoming: **McCone**, K., fc.,

Year of publication: ,_1999,_

Titles in English:

Titles all nouns, verbs, participles and adjectives are capitalised in the titles of books and articles. Book's title appears in *italics*; subtitles are separated by a full stop; volume references separated by a comma, reference is concluded by the place of publication; references to edition or reprint are inserted in the round brackets: Oxford (2nd ed.). E.g.

1. Monograph:

Dillon, M., 1946, *The Hindu Act of Truth in Irish Tradition*, Simla.

<u>*2. Article in proceedings/collection*</u> is included in inverted quotes: '…', followed by the source introduced by _,_in:…,_

Mac Cana, P., 1968, 'Three Languages', in: Mac Eoin, G., ed., *Miscellania Celtica*, Galway, 50-90.

3. Article in a journal – journal number in Arabic numbers (!), no 'in' to introduce a journal (!):

Dillon, M., 1975, 'The Hindu Act of Truth in Irish Tradition', *PBA* 47, 45-90.

We suggest using an abridged format when referring to numbers and years, e.g. use '243-4' instead of '243-244' and '1881-4' instead of 1881-1884.

Titles in languages other than English, French and German:

The original title in the original alphabet is given first. The translation of the publication is provided in square brackets following the original title. The place of the publication is given in English. The publisher is given in English too, but is not necessary.

Falileyev, A., 2009, 'Genitivus relationis и древневаллийский язык' [Genitivus relationis and the Old Welsh], in: *Научное наследие Владимира Григорьевича Адмони и современная лингвистика* [*Academic legacy of Vladimir Grigorjevich Admoni and modern linguistics*], Saint Petersburg: Nestor-Istorija, 257-8.

We hope you find the above suggestions straightforward and will have no difficulties in adhering to the guidelines of the above stylesheet.

Studia Celto-Slavica Editorial Board