

UNIVERSITY OF ULSTER

Paper No ASQEC/21/11

ACADEMIC STANDARDS AND QUALITY ENHANCEMENT COMMITTEE

11 March 2021

Agenda Item 14

COVER SHEET

CONFERMENT OF RECOGNISED TEACHER STATUS: PROCEDURAL CHANGE

Presenter: Mr A G Faulkner

The Committee is asked to endorse the suggested change to the process of conferment of Recognised Teacher status.

UNIVERSITY OF ULSTER

ACADEMIC STANDARDS AND QUALITY ENHANCEMENT COMMITTEE

CONFERMENT OF RECOGNISED TEACHER STATUS: PROCEDURAL CHANGE

1. BACKGROUND

The Academic Standards and Quality Enhancement Committee at its meeting on 20 October 2020 agreed that the Chair would undertake a review of the process of conferment of Recognised Teacher status, as it was deemed by the Faculties as being slow (min 20.61 refers).

The process of conferring Recognised Teacher status, as stated in the Code of Practice for the designation of Recognised Teachers (paragraph 1.3) ensures that “Recognised Teacher status shall be accorded only to persons whose qualifications and experience of their discipline and practice are comparable to those of members of Academic Staff of the University Code of Practice”.

According to current practice, this process is instigated by the Faculty through the completion of a Recognised Teacher nomination form. Once conferred, if an existing Recognised Teacher is to take on responsibility for other modules on the same course, Faculties are required to submit another nomination form, which may result in the submission of multiple nominations for the same individual on the same course.

2. PROPOSED CHANGE

Following a consultation with the Academic Office, Professor Brian Murphy has recommended a streamlined process in which Faculties will submit only one nomination form for each person identified to take on responsibilities of teaching, supervision, assessment and examination of students of the University on a specific course. If granted, the designation will usually be made for a four-year term (renewable). Once conferred, Recognised Teachers may teach on any module on the course, based on the assumption that they will not be aligned to modules that are outside of their area of expertise. Faculties will be expected to maintain oversight of changes in staff responsibilities.

The Faculties will be asked to submit further nomination forms if Recognised Teachers are to take on responsibilities on other courses.

To further improve the processing times of the nominations and to ensure that all the relevant academic and professional information is included in the Curriculum Vitae accompanying the nomination forms, a new Curriculum Vitae template has been devised (Appendix 1). The Faculties are asked to use for all further nominations.

To reflect the above change, clause 2.8 of the Code of Practice will be revised as follows: 'If an existing Required Teacher is to take on responsibility for other modules, the Faculty should ensure that the Recognised Teacher has relevant expertise and capacity. An additional nomination is not required.'

AGu
February 2021

Appendix 1: Model of Curriculum Vitae for the Nomination of Recognised Teachers

MODEL FOR CURRICULUM VITAE

Name: Dr John SMITH

School: [Specify School]

Position: Lecturer in [Subject]

Academic and Professional Qualifications/Membership:

(include Fellowship of the Higher Education Academy (Advance HE) if applicable)

(Year)	(Award)	(Institution)
1985	BSc [Subject] (Class)	

Teaching Experience: xx years

Professional or Industrial Experience: yy years

Brief Outline of Career History:

(most recent first)

(Years)	(Post and responsibilities)	(Employer)
---------	-----------------------------	------------

Teaching Disciplines:

Subject areas (eg Quantitative Methods)

Course or Subject-related Responsibilities:

(with dates)

eg Course Director, selector, Module Co-ordinator for [module code(s)]

Professional Activities outside the Institution:

eg position held on professional bodies, editorial boards; external examinerships

Research Interests:

Give general areas

Total Number of Publications/Public Output to Date: 15+

Details of Three Recent Publications/Public Output:

(Author(s), *Title*, Publication, Publisher, Place, Year)

Recent Professional Development Activity in Teaching and Learning: