

## FOI Log 2017

| Ref No     | FOI Request   | Info provided in full | Info Withheld   |
|------------|---|-----------------------|---|
| FOIA/17/01 | Training requirements for chairing a disciplinary hearing under Ordinance XXXVI   | ✓                     |   |
| FOIA/17/02 | Copy of FOI responses during 2016   | ✓                     |   |
| FOIA/17/03 | BACS Payment system   | ✓                     |   |
| FOIA/17/04 | (1). The total number of students graduating from the University in 2016 with an LLB degree.<br><br>(2). The percentage of the total number in (1) above graduating with<br><ul style="list-style-type: none"> <li>[a] First class honours</li> <li>[b] Second class (upper division) honours</li> <li>[c] Second class (lower division) honours</li> <li>[d] Third class honours</li> <li>[e] Pass degree</li> <li>[f] Other LLB award (please do not include Diplomas, Certificates or other non-LLB awards).</li> </ul>  | ✓                     |   |
| FOIA/17/05 | Details of information technology team and infrastructure equipment   | ✓                     |   |
| FOIA/17/06 | Documentation relating to decision making process and decision regarding the establishment of the University's London campus  | ✓                     |   |
| FOIA/17/07 | Figures for academic cheating, misconduct during 2013/14, 2014/15 and 2015/17   | ✓                     |   |
| FOIA/17/08 | Funding Horizon 2020, Erasmus, ESF, EU student fees and any other   |                       |   |
| FOIA/17/09 | Training on sexual violence to staff and or students  | ✓                     |   |
| FOIA/17/10 | <ol style="list-style-type: none"> <li>1. How much money has the university gained from parking on the university campuses per year during 2012, 2013, 2014, 2015 and 2016?</li> <li>2. How much money does the university charge per hour to park on campuses?</li> <li>3. How much money does the university charge for a full day of parking on campus?</li> <li>4. Does the university offer a permit for students? If yes, how much does the university charge for a permit, and how long does this permit last?</li> <li>5. Does the university charge disabled people to park on the university campus?</li> </ol> | ✓                     |   |
| FOIA/17/11 | <ol style="list-style-type: none"> <li>1. Total number of students enrolled for the academic year of 2016/2017</li> <li>2. The exact time and date in history when Ulster was recognised as a University</li> <li>3. The area size of all Ulster campuses, buildings and infrastructure</li> </ol>  | ✓                     |   |
| FOIA/17/12 | <ol style="list-style-type: none"> <li>1. Information relating to MDFs/printers including current suppliers, service providers, annual spend if available, Details of State framework used to procure equipment</li> <li>2. Details of Annual Print/Copy Volume for 2015 &amp; 2016</li> <li>3. Does your organization use print management software on your office MFD's?</li> <li>4. Cost per copy for mono &amp; colour for your office MFD's?</li> <li>5. Who in your Organisation is responsible for managing the MFD estate?</li> </ol>   | Partial               | Section 43 applied – commercially sensitive information |

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|            | <p>6. Who in your Organisation is responsible for managing the Central Print Facility?</p> <p>7. Who in your Organisation is responsible for creating a print strategy?</p> <p>8. Does your Organisation currently use print management software? If so, which product?</p> <p>9. What electronic document management system is currently in use?</p> <p>10. Does your Organisation outsource to an IT provider? If so, please provide details.</p>   |                         |   |
| FOIA/17/13 | <p>Has Ulster suffered from a ransomware attack in the last year?</p> <p>If so, how many?</p> <p>If so, did the University pay the ransom?</p> <p>What level of employee was the target of the initial ransomware attack? Please respond with either junior, management or administrative levels</p>  | ✓                       |   |
| FOIA/17/14 | <p>Policies, statements, internal papers, memos, minutes of meetings, in the last four years, from the university's school of divinity/school of theology/department of theology/religion which refer to the use of gender inclusive language</p>   | ✓                       |   |
| FOIA/17/15 | <p>Policy documents relating to Gov Prevent re IT usage and monitoring of student and staff emails</p>  | ✓                       |   |
| FOIA/17/16 | <p>T&amp;C for posts in Academy restaurant</p>  | Partial response issued | Section 40 applied – personal information |
| FOIA/17/17 | <p>1. By species: How many animals were used in research by "The Public Authority" from January 1st 2016 to December 31st 2016?</p> <p>2. Minutes, reports and correspondence of any Animal Welfare &amp; Ethical Review Board</p>  | ✓                       |   |
| FOIA/17/18 | <p>Copy of the business case (Executive Summary only, if available) supporting the recent change of name from University of Ulster to Ulster University</p>   | ✓                       |   |
| FOIA/17/19 | <p>Information relating to number of invoices processed, expenditure, accounting systems, agency spend, bank staff</p>  | ✓                       |   |
| FOIA/17/20 | <p>1. The number of hourly paid Lecturers/Teaching Assistants/Tutors currently employed by Ulster University;</p> <p>2. The number of hourly paid Lecturers/Teaching Assistants/Tutors currently employed by Ulster University, broken down by:</p> <p style="margin-left: 20px;">(i) School</p> <p style="margin-left: 20px;">(ii) Gender</p> <p>3. The current rate of pay of hourly paid Lecturers/Teaching Assistants/Tutors currently employed by Ulster University; and</p> <p>4. How the current rate of pay of hourly paid Lecturers/Teaching Assistants/Tutors is determined by Ulster University.</p> | ✓                       |   |
| FOIA/17/21 | <p>HEI Payment methods</p>  | ✓                       |   |
| FOIA/17/22 | <p>1. Total number of undergraduate applicants who applied for the 2014/15 and 2015/16 academic years who also reported having relevant criminal convictions on the admission application.</p>  | ✓                       |   |

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|            | <p>2. For both academic years 2014/2015 and 2015/2016, I am requesting to know the total number of undergraduate applicants with relevant criminal convictions who were rejected specifically due to their criminal histories. Note that I am not asking about rejection of these applicants due to other academic matters.</p> <p>3. For both academic years 2014/15 and 2015/16, I am requesting to know the total number of undergraduate applicants with relevant criminal convictions who were not rejected based on criminal history. Note that I am not asking about the number of these applicants who eventually enrolled.</p> <p>4. Policies and procedures regarding the admission of persons with criminal convictions.</p>  |   |  |
| FOIA/17/23 | MBA entry requirements   | ✓ |  |
| FOIA/17/24 | Reports by female students & staff re bullying & harassment, sexual assault 2012/13 to 2015/17   | ✓ |  |
| FOIA/17/25 | Student deaths end Sept 2015 to end Aug 2016   | ✓ |  |
| FOIA/17/26 | <p>1. Suicide figures, mental health support budget for each year from 2010/11 to 2015/17.</p> <p>2. The university budget allocated to student mental health support - to be stated as £ expenditure per head for the registered student population for that year, provided by individual academic year for the period 2010/11 to 2016/17.</p> <p>3. What % of existing university staff involved in tutoring/mentoring students or in a pastoral role have completed Mental Health First Aid (or equivalent) training to help them recognise, and confidently provide first-line support to students with common mental health problems- <i>to be stated as a % for the academic year 2016/17.</i></p> <p>4. What suicide prevention information is provided to all students as part of their university enrolment/induction</p> | ✓ |  |
| FOIA/17/27 | Student disciplinary fines   | ✓ |  |
| FOIA/17/28 | Safeguarding policy  | ✓ |  |
| FOIA/17/29 | Library fines 2015/17  | ✓ |  |
| FOIA/17/30 | ICT Strategy documents   | ✓ |  |
| FOIA/17/31 | Facilities management services   | ✓ |  |
| FOIA/17/32 | Annual spend on teaching equipment from 2011/12 to 2015/16   | X | Section 12 applied<br>– exceed the FOI cost limit          |
| FOIA/17/33 | Information relating to photocopiers, printers and MFDs including contracts awarded, number of devices, estimated print volume etc   | X | Section 43 applied<br>– commercially sensitive information |

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| FOIA/17/34 | <ol style="list-style-type: none"> <li>1. Head injuries incurred by students from 2012 to 2016</li> <li>2. Civil claims relating to head injuries</li> <li>3. Policies/procedures for dealing with head injuries</li> </ol>  | ✓   |     |
| FOIA/17/35 | Withdrawn  | N/A | N/A |
| FOIA/17/36 | <ol style="list-style-type: none"> <li>1. Policy of purchasing essays/dissertations</li> <li>2. How many students caught handing in purchased essays/dissertations</li> </ol>  | ✓   |     |
| FOIA/17/37 | <ol style="list-style-type: none"> <li>1. During the academic year which ended 31 July 2016, was the Vice-Chancellor given residency at a property either (a) owned by the HEI or (b) rented by the HEI?<br/>If yes to (a), what is the estimated market value of this property? What is the estimated annual rental value of the property?<br/>If yes to (b), what did the total annual rent amount to?</li> <li>2. During the academic year which ended 31 July 2016, did the HEI pay – either in full or in part – any of the following residential bills incurred by the vice-chancellor?<br/>(a) Council tax<br/>(b) Electricity and/or gas<br/>(c) Water<br/>(d) Cleaning / gardening / childminding services<br/>If yes, please itemise the total value for each of (a), (b), (c) and (d).</li> </ol> | ✓   |     |
| FOIA/17/38 | <ol style="list-style-type: none"> <li>1. Amount of legal fees paid by Ulster for each year from 2011/12 to 2015/16</li> <li>2. What percentage of each year was allocated to personnel (HR) related matters</li> </ol>  | ✓   |     |

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| FOIA/17/39 | <p>For each academic year from 2012/13 to 2015/16:</p> <ol style="list-style-type: none"> <li>1. How many students took at least one exam in the last four academic years, broken down by year?</li> <li>2. How many students were caught cheating in any exam in the last four academic years, broken down by year (and subject if possible)?</li> <li>3. How many students were caught cheating using smart watches in the last four academic years, broken down by year?</li> <li>4. How many students were caught cheating using other technologies, such as mobile phones, over the last four academic years, broken down by year?</li> <li>5. How many students were caught cheating using a hidden earpiece during the last four academic years, broken down by year?</li> <li>6. How many students were caught cheating using a miniature camera during the last four academic years, broken down by year?</li> <li>7. How many students were expelled or faced other disciplinary action because of cheating during the last four academic years, broken down by year?</li> <li>8. Please can you provide the details of why these students were expelled over the last four academic years (no names needed, just reasons). If possible can you also say what subject they did.</li> </ol> | ✓ |  |
| FOIA/17/40 | <p>From 2012/13 to 2016/17 to date:<br/>Breakdown of all sabbaticals granted to staff including details of Faculty/School/department /staff grade/ length of sabbatical/expected outcome/benefit to the University. Details of those who have applied and been rejected.</p>   | ✓ |  |
| FOIA/17/41 | <p>From 2007/08 to 2016.17 to date:<br/>Details of senior staff salaries from 2007/08 to 2016/17 to date to include all members of the leadership team and senior academic staff (VC, PVCs, Executive Dean, Pro-Dean etc) in the final overall figures. Please include details of secondments, temporary positions or those acting up.</p>   | ✓ |  |
| FOIA/17/42 | <p>From 2012/13 to 2016/17 to date:<br/>Breakdown of number of staff, including senior officers, who have been promoted as a means of retaining exceptional talent broken down by:<br/>faculty, school, department, grade of staff before promotion, grade of staff after promotion reason for promotion/decision.</p>   | ✓ |  |
| FOIA/17/43 | <p>From 2012/13 to 2016/17 to date:<br/>1. Breakdown of funding provided to staff to study for qualifications accredited by organisations other than Ulster including details of Faculty/School/department/staff grade/yearly fees/full cost of course/amount of funding provided/length of course/reason for external approval.<br/>Breakdown of those who have applied and been rejected.</p>  | ✓ |  |

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|            | <p>2. Breakdown of staff who have undertaken courses leading to accreditation within Ulster. Breakdown by Faculty/School/department/staff grade/yearly fees/full cost of course/amount of funding provided/length of course. Please also supply a breakdown of those who have applied and been rejected.</p> <p>3. All information relating to course support which has been supplied for staff in both of these categories, including the purchase of text books, course related travel and time off for study or exams.</p>   |                         |   |
| FOIA/17/44 | <p>1. Breakdown of all staff on part-time temporary contracts including agency workers, zero hours contracts or other atypical contractual arrangements broken down by campus, faculty, school, department, category of employment, number of hours engaged, and number of contracts issued for each individual.</p> <p>2. Figures for staff previously employed on a full-time basis who have been re-employed on part-time terms.</p>   | Partial response issued | Section 40 applied – personal information |
| FOIA/17/45 | <p>From 2015/16 or 2016/17 to date:<br/>Breakdown of all staff who have been appointed to the Research &amp; Innovation department in the last year to include:<br/>Details of where the post was advertised, date of advertisement, date of interview, grade of post, date of appointment, location and nature of job i.e. full-time, part-time, temporary post and names of interview panel members.<br/>Details of any redeployments, agency workers, temporary vacancies, staff transfers, staff upgrades or promotions in the Department and reasons why posts may not have been advertised.</p> | ✓                       |   |
| FOIA/17/46 | <p>For each year from 2013/14 to 2015/16</p> <ol style="list-style-type: none"> <li>1. How many ambulances were called to any of university halls of residence or anywhere else on campus</li> <li>2. How many of the total ambulances called were for attempted suicide or suicide, according to written records?</li> </ol> <p>Can you provide detail of why the ambulances were called in each instance, according to written records?</p>   | ✓                       |   |
| FOIA/17/47 | <ol style="list-style-type: none"> <li>1. When does the University's contract for Car Park Management expire.</li> <li>2. When the contract will be re-tendered?</li> <li>3. Does the University currently manage its own car parks or use a Car Park Management company; if so which one?</li> <li>4. Which Portal does the University use when tendering the Car Park Management out?</li> </ol>  | ✓                       |   |
| FOIA/17/48 | Total expenditure on open access publishing fees for each year that records are held  | ✓                       |   |
| FOIA/17/49 | How many students from non-UK EU countries have applied for a full-time course degree at your institution in each of the last three years 2014/15 to 2016/17 to date?   | ✓                       |   |

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| FOIA/17/50 | Sources of funding either by donation or research grants from nationals, non-governmental or governmental organisations based in the following countries: United Arab Emirates; Saudi Arabia; Qatar; Oman, Russia and China for each calendar year from 1 January 2012 to 1 January 2017  | ✓ |  |
| FOIA/17/51 | How much has the University spent on alcohol for each financial year during 2014/15 to 2016/17 to date  | X | Section 12 applied – exceed the FOI cost limit |
| FOIA/17/52 | Payments made to NUS from 1 January 2010 to March 2017  | ✓ |  |
| FOIA/17/53 | <p>Copies of the following correspondence:</p> <ol style="list-style-type: none"> <li>1. Ulster University's response to the following correspondence: <ol style="list-style-type: none"> <li>i. Letter from the Universities minister Jo Johnson dated 13 February 2017 (or near this date)</li> <li>ii. UUK letter regarding the tacking of anti-semitism on campus dated on or around December 2016 to February 2017</li> </ol> </li> <li>Letter from Israel-Britain Alliance currently under ex-Labour MP Michael McCann dated on or around December 2016 to February 2017</li> </ol> <p>2. Copy of any correspondence between the Northern Ireland Friends of Israel issued during the academic years 2013/14, 2014/15, 2015/16 and 2016/17 to date.</p> <p>3. Copies of all correspondence that Ulster University has received and sent concerning anti-semitism, Israel and Palestine during the academic year 2015/16 to include formal letters and email correspondence between the university and government offices either in Westminster or the Northern Ireland Assembly, members of the public and any contact with Israel advocacy organisations, Israeli officials or the Israeli embassy in either London or Dublin.</p> | ✓ |  |
| FOIA/17/54 | List of suppliers with spend <£500K and value purchased during 2015/16 financial year   | ✓ |  |
| FOIA/17/55 | Information relating to Support Providers payments and details of disabilities disclosed  | X | Section 40 applied – personal information      |
| FOIA/17/56 | Riverside Theatre Manager - in relation to the application process, supply the following: the names and job titles of the panel members, shortlisting panel reports, Interview score sheets, Interview panel reports.   | X | Section 40 applied – personal information      |
| FOIA/17/57 | <ol style="list-style-type: none"> <li>1. How many ambulances in total were called out to university managed accommodation during the academic year 2014/15?</li> <li>2. How many ambulances were called out to university managed accommodation to attend incidents of self-harm or attempted suicide during the academic year 2014/15?</li> </ol>   | ✓ |  |

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|            | <p>3. How many ambulances in total were called out to university managed accommodation during the academic year 2015/16?</p> <p>4. How many ambulances were called out to university managed accommodation to attend incidents of self-harm or attempted suicide during the academic year 2015/16?</p> <p>5. How many ambulances in total were called out to university managed accommodation during the academic year 2016/17 to date?</p> <p>6. How many ambulances were called out to university managed accommodation to attend incidents of self-harm or attempted suicide during the academic year 2016/17 to date?</p>         |     |  |
| FOIA/17/58 | N/A   | N/A |  |
| FOIA/17/59 | eProcurement systems (electronic procurement systems) used by Ulster University   | ✓   |  |
| FOIA/17/60 | No. of students who dropped out, took period of leave due to mental health problems from 2013/14 to 201/17  | ✓   |  |
| FOIA/17/61 | Feeder school data from Republic of Ireland   | ✓   |  |
| FOIA/17/62 | University Counselling Services   | ✓   |  |
| FOIA/17/63 | <ol style="list-style-type: none"> <li>1. The number of full-time BSc (Hons) diagnostic radiography students leaving Ulster university with a first-class, upper-second class, lower second-class and third-class honours degrees, going back 10 years.</li> <li>2. The number of students admitted to the full-time BSc (Hons) diagnostic Radiography program at your university going back ten years.</li> <li>3. Student attrition rates for the diagnostic radiography program at the university, for all cohorts, going back ten years.</li> </ol>   | ✓   |  |
| FOIA/17/64 | <ol style="list-style-type: none"> <li>1. Please supply details of the number of undergraduates who have requested alternative form of assessment/change of assessment because of anxiety/stress/mental health related conditions, each year from 2011 to 2016. If numbers for 2017 are available, please include figures.</li> <li>2. Please supply details of the number of undergraduates who have been granted alternative form of assessment/change of assessment because of anxiety/stress/mental health related conditions, each year from 2011 to 2016. If numbers for 2017 are available, please include figures.</li> </ol> | ✓   |  |
| FOIA/17/65 | Ethnicity of pupils who attend your university during the academic year 2016/17. If possible, what the percentage breakdown and whether or not they are international students.   | ✓   |  |
| FOIA/17/66 | <ol style="list-style-type: none"> <li>1. How many European members of staff have left because of the EU referendum result.</li> <li>2. Total remuneration package that the Vice-Chancellor is entitled to for the current academic year 2016/17 and percentage increase from the previous academic year.</li> </ol>  | ✓   |  |
| FOIA/17/67 | <p>Are Ulster cleaning, catering, and security services contracted out or delivered in-house. If contracted out please provide the following details for each outsourced contract (in excel format):</p> <ul style="list-style-type: none"> <li>• Contract name</li> <li>• Contract start date</li> </ul>   | ✓   |  |

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|            | <ul style="list-style-type: none"> <li>• Contract end date</li> <li>• If there is the potential to extend the contract beyond the end date, and if so, by how many years</li> <li>• Annual contract value</li> <li>• Name of the current contractor</li> <li>• The contact details of the person responsible for procuring the services</li> </ul>   |   |  |
| FOIA/17/68 | Telephone contract and maintenance contract  | ✓ |  |
| FOIA/17/69 | Financial services information - contracts   | ✓ |  |
| FOIA/17/70 | Ulster University pension scheme   | ✓ |  |
| FOIA/17/71 | Numbers of students and lecturers resident in Northern Ireland attending (or appointed to) Queen's University Belfast and Ulster University since the signing of the Good Friday Agreement.  | ✓ |  |
| FOIA/17/72 | <p>How many DEL funded PHD scholarships has the University of Ulster awarded since it started awarding PHD scholarships?</p> <p>How many PHD funded scholarships has the University of Ulster awarded since it started awarding PHD scholarships?</p> <p>How many DEL funded PHD scholarships have been awarded to candidates whose primary subject was a study of the Orange Order?</p> <p>How many PHD funded scholarships have been awarded to candidates whose primary subject was a study of the Orange Order?</p> <p>When did the University of Ulster start awarding PHD scholarships?</p> <p>How many self funded scholarships has the University of Ulster supervised whose primary subject was the Orange Order?</p> | ✓ |  |
| FOIA/17/73 | <p>How many academic staff from non-UK EU countries are currently employed at the university? If possible please could I have this information broken down by nationality?</p> <p>How many academic staff from non-UK EU countries have resigned or quit their posts in the past twelve months?</p> <p>How many academic staff resigned or quit their posts in the equivalent period (May – April) in each of the previous two years?</p>  | ✓ |  |
| FOIA/17/74 | Staff and student formal complaints relating to issues of “cultural appropriation” in the past three academic years - 2014/15, 2015/16 and 2016/17 to date.  | ✓ |  |

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| FOIA/17/75 | Information relating to electrical Installations   | ✓ |  |
| FOIA/17/76 | All business cases compiled by Ulster University related to the extension of the Belfast campus.   | ✓ |  |
| FOIA/17/77 | a) details of the number of job losses by job type e.g. academic, administrative, technical, manual giving headcount in each of the last two academic years 2015-16 and 2016-17 to-date<br><br>b) details of the number of possible job losses by job type e.g. academic, administrative, technical, manual giving headcount for rest of 2016-17 and 2017-18   | ✓ |  |
| FOIA/17/78 | University's real estate (free hold or leasehold) worth over £500,000 as of the latest valuation?  | ✓ |  |
| FOIA/17/79 | Information on cyber crime   | ✓ |  |
| FOIA/17/80 | Ulster investments 2016  | ✓ |  |
| FOIA/17/81 | Prevent and internet filtering policies  | ✓ |  |
| FOIA/17/82 | Details, name, email and direct dial/extension of the people who are responsible for booking IT technical, not end user courses, and for booking ITIL, AGILE, SCRUM and Prince 2 courses - e.g. courses for the server team, such as Windows server and VMware   |   |  |
| FOIA/17/83 | Student athlete spending   | ✓ |  |
| FOIA/17/84 | <ol style="list-style-type: none"> <li>1. Please provide the list of all banks in which the university holds accounts with and the amount of cash held in each account.</li> <li>2. Do you have any bank branches or cash machines in any property owned or managed by the university?</li> <li>3. If yes, please provide the name of the banks associated with these services.</li> </ol>   | ✓ |  |
| FOIA/17/85 | Information received from any agency and sent by Ulster University Jordanstown to any agency regarding a Holylands' address in the past 2 years.   | X | Section 40 applied<br>– personal information |
| FOIA/17/86 | The number of students seeking support from the university for depression between the 2010/11 and 2015/16 academic years (including these years). Could you please break these numbers down by year.<br><br>Amount of money spent on funding for the university's counselling service on each of the years between the 2010/11 and 2015/16 academic years (including these years).   | ✓ |  |
| FOIA/17/87 | Religious/political breakdown of staff and students  | ✓ |  |
| FOIA/17/88 | <p>Confirm PhD funding since 1999 subject to Section 75 monitoring/audit by Ulster University?</p> <ul style="list-style-type: none"> <li>• If so could please forward on strategy documents that ensure PhD funding meets with the Belfast Agreement S.75 obligations.</li> <li>• In addition, could the University provide under the FOI Act request all S.75 monitoring returns sent to the Department of the Economy.</li> </ul> | ✓ |  |

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| FOIA/17/89 | How many students have been expelled from your university in the past five years (2012 to 2016) for each year individually please. For example: In 2012, 14 students were expelled.  | ✓ | Section 40 applied<br>– personal<br>information |
| FOIA/17/90 | <p>In the last 10 (ten) years:</p> <ol style="list-style-type: none"> <li>1. how many times has the Home Office deemed University of Ulster non-compliant with the requirements of being a Tier 4 (General) and/or Tier 4 (Child) sponsor? <ol style="list-style-type: none"> <li>a. Of these incidents of non-compliance, how many times has your institution been deemed non-compliant for infractions relating to students working or volunteering over the legal 20-hour weekly limit?</li> <li>b. Of these incidents of non-compliance, how many times has your institution been deemed non-compliant for infractions relating to students being uncontactable or absconding from their course?</li> </ol> </li> <li>2. In the last 10 (ten) years, how much has University of Ulster been fined by the Home Office for being non-compliant with the requirements of being a Tier 4 (General) and/or Tier 4 (Child) sponsor?</li> <li>3. Per year over the last 10 (ten) years, how much has University of Ulster been fined by the Home Office for being non-compliant with the requirements of being a Tier 4 (General) and/or Tier 4 (Child) sponsor? This will cover each year between 1<sup>st</sup> June 2007 the 1<sup>st</sup> June 2017.</li> <li>4. Finally, please can you also provide a copy of any policies employed by University of Ulster regarding the process of monitoring Tier 4 visa students?</li> </ol> | ✓ |   |
| FOIA/17/91 | Recruitment agency spend   | ✓ |   |
| FOIA/17/92 | <p>Recruitment agency spend across IT services at the University. Can you please confirm the following:</p> <ol style="list-style-type: none"> <li>1. Total agency spend for end of financial year 2016 across IT services</li> <li>2. The names of the recruitment agencies used</li> <li>3. Total spend on agency contract/temporary staff within IT services</li> <li>4. Total spend on permanent fees within IT services</li> </ol>  | ✓ |   |
| FOIA/17/93 | Local Area Network (LAN) environment   | ✓ |   |
| FOIA/17/94 | Mental health issues   | ✓ |   |
| FOIA/17/95 | Wind & Solar Energy (Research Grants & Donations/Partnerships)   | ✓ |   |
| FOIA/17/96 | Oil & Gas Exploration (Research Grants & Donations/Partnerships)   | ✓ |   |

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| FOIA/17/97  | Coal & Tidal (Research Grants & Donations/Partnerships)  | ✓   |  |
| FOIA/17/98  | Anti-semitic Incidents   | ✓   |  |
| FOIA/17/99  | List of graduates from 1997 to 1999 that graduated from Ulster University (Magee) or FE Colleges in the area of Business Studies.  | ✓   |  |
| FOIA/17/100 | Energy management systems  | ✓   |  |
| FOIA/17/101 | WAN Contract update  | ✓   |  |
| FOIA/17/102 | Student Relationships – reports of domestic violence   | ✓   |  |
| FOIA/17/103 | Car parking data   | ✓   |  |
| FOIA/17/104 | HONORARY DEGREES & GRADUATION EXPENSES   | ✓   |  |
| FOIA/17/105 | Complaints With The Words “Offensive” Or “Offended”  | ✓   |  |
| FOIA/17/106 | Complaints relating to 'cultural appropriation' for the period from January 1st 2016   | ✓   |  |
| FOIA/17/107 | Details of cyber attacks during 2012, 2013, 2014, 2015, 2016 and 2017  | ✓   |  |
| FOIA/17/108 | N/A  | N/A |  |
| FOIA/17/109 | N/A  | N/A |  |
| FOIA/17/110 | 2016/17 number of sponsored students enrolled on campuses in London that receive a bursary either from the government in their country of origin/ domicile, or from a private company.   | ✓   |  |
| FOIA/17/111 | Optometry programme, for the years 2012, 2013, 2014, 2015 and 2016:<br><ul style="list-style-type: none"> <li>- What was the Objective Structured Clinical Examination pass rate for each year?</li> <li>- What was the first year optometry student intake for each year?</li> <li>- What percentage of students enrolled in the first year optometry programme progressed to their second year?</li> <li>- What percentage of optometry students were in employed six months after graduation?</li> <li>- How many investigations for dishonesty or cheating were there across the optometry programme for each year? Could you provide a summary in each case of the nature of the incident and the outcome of the investigation (including any sanction)?</li> </ul> | ✓   |  |
| FOIA/17/112 | Exams and Assessments  | ✓   |  |
| FOIA/17/113 | 1. Please break down the first-year undergraduate intake by the month in which they were born (January to December, with no need for the year of birth).<br>Please do this for the following academic years beginning:<br>b) September 2013<br>c) September 2014<br>d) September 2015<br>e) September 2016<br>f) September 2017 (projected)  | ✓   |  |

## FOI Log 2017

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| FOIA/17/114 | University use of Modular Construction   | ✓   |  |
| FOIA/17/115 | E-Learning   | ✓   |  |
| FOIA/17/116 | Mental Health costs for students   | ✓   |  |
| FOIA/17/117 | Fossil fuels support   | ✓   |  |
| FOIA/17/118 | Nursing students – periods of sick leave   | ✓   |  |
| FOIA/17/119 | Counselling for nursing students   | ✓   |  |
| FOIA/17/120 | N/A  | N/A |  |
| FOIA/17/121 | Nursing student attrition figures  | ✓   |  |
| FOIA/17/122 | Staff mental health statistics   | ✓   |  |
| FOIA/17/123 | Student discipline incidents   | ✓   |  |
| FOIA/17/124 | ERP/finance system   | ✓   |  |
| FOIA/17/125 | School of Law student information  | ✓   |  |
| FOIA/17/126 | Water usage of Ulster University   | ✓   |  |
| FOIA/17/127 | University's PHD Scholarship Programme   | ✓   |  |
| FOIA/17/128 | Details of Ulster University's printers  | ✓   |  |
| FOIA/17/129 | IT & Information Security/Data Protection Regulations  | ✓   |  |
| FOIA/17/130 | <ol style="list-style-type: none"> <li>1) A list of all university-owned halls of residence, including information on how many beds each have and the type of heating used.</li> <li>2) An estimation of how long the existing heating has been installed in each hall.</li> <li>3) Dates of any scheduled replacement or maintenance of the current heating in each hall.</li> <li>4) The main advantages and disadvantages with the current heating.</li> <li>5) The full contact information (Name, email address, phone number and postal address) for the person / people responsible for the heating in university-owned halls of residence</li> </ol> | ✓   |  |

## FOI Log 2017

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| FOIA/17/131 | Scheduled learning and teaching activities at the University   | ✓   |  |
| FOIA/17/132 | N/A  | N/A |  |
| FOIA/17/133 | Senior Leadership Team Development Programme Project Code: 23403 ITT Code: 32198 - January 2017  | ✓   |  |
| FOIA/17/134 | Ulster University overseas campus  | ✓   |  |
| FOIA/17/135 | Number of students who left Ulster University without completing their degree, citing ill health, for 1 <sup>st</sup> - 4 <sup>th</sup> years of study between 2012-17   | ✓   |  |
| FOIA/17/136 | Obtaining of any policy/guidance document relating to the use of non-institutional technologies for education within Ulster University   | ✓   |  |
| FOIA/17/137 | Number of student & staff complaints – during 2014/15, 2015/16 and 2016/17   | ✓   |  |
| FOIA/17/138 | Number of EU staff employed at the University  | ✓   |  |
| FOIA/17/139 | The number of undergraduate students graduating in the years 2007, 2013, 2014, 2015, 2016, 2017 who had been granted during their period of study:<br>1. Extra time in exams<br>2. Extensions to submission deadlines<br>broken down by the reasons students were granted these concessions (such as because of depression, anxiety, etc) and the number of students for each of these reasons by year.  | ✓   |  |
| FOIA/17/140 | For each academic year 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17, please provide as a data set – in a table format, eg. as a .CSV or .XLS<br><br>a. The number of complaints made about university staff, broken down by academic year and reason e.g. sexual harassment or breach of confidentiality<br>b. The number of investigations made into university staff and the outcome of each investigation, broken down by academic year and reason for investigation e.g. sexual harassment or breach of confidentiality. In each case please also note whether the incident was reported to the police. | ✓   |  |
| FOIA/17/141 | 1. How many students registered to use university counselling and wellbeing services over the last five academic years (2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 )? Please can you include all students (including undergraduate and postgraduate students both full-time and part-time) and break it down by gender if possible.<br>2. How many counsellors has the university employed on a full-time or part-time basis over the last five academic years (2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 ? Please  | ✓   |  |

## FOI Log 2017

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|             | <p>can you break this down by year and say whether they are on permanent or zero-hours contracts.</p> <p>3. How many counsellors will the university employ on a full time or part time basis in the forthcoming academic year 2017-18 ?</p>   |     |  |
| FOIA/17/142 | <p>Are any of the university's senior staff (including the Vice-Chancellor, principal, or equivalent) provided with a 'grace-and-favour' home, i.e. a place of residence which is made available or paid for by the university for the senior staff member's use free of charge or at a discounted rate?</p> <p>2. Please list the names and positions of all senior staff provided with such a residence, and if the member of staff contributes towards the cost, the amount of that contribution.</p> <p>3. Please give the address, or as precise a location as possible, for each residence.</p> <p>4. For each such residence, please give any valuations the university has on record for the property. This could include the purchase price, the book value, or an open market valuation.</p> <p>5. If the property is not owned but rented out by the university on behalf of their staff, please give the monthly and annual rental cost.</p> <p>5. Please tell me the amount of money which has been spent by the university on the upkeep of each such property in each of the years 2013-14, 2014-15, 2015-16, and 2016-17 (year to date).</p> <p>6. Please tell me the amount of money which has been spent by the university on the refurbishment of each such property in each of the years 2013-14, 2014-15, 2015-16, and 2016-17 year to date).</p> <p>7. For each property, please provide any descriptive information the university may have on record, such as the number of bedrooms, the total floor area, the age of the property or photographs and the amount of people living in each property.</p> | ✓   |  |
| FOIA/17/143 | Student figures Belfast campus from 2017/18 to 2018/19.  | ✓   |  |
| FOIA/17/144 | Academic/accommodation rooms & car parking at the University   | ✓   |  |
| FOIA/17/145 | Documentation relating to applications for positions of Director of Faculty Operations   | ✓   |  |
| FOIA/17/146 | Spin Out companies /No. of PhD students  | ✓   |  |
| FOIA/17/147 | Breakdown of the number of overseas students (non-British nationals) & EU students 2009-10, 2012-13 & 2015-16 on placements/work experience  | ✓   |  |
| FOIA/17/148 | Undergraduate & postgraduate social work courses at the University   |     |  |
| FOIA/17/149 | N/A  | N/A |  |
| FOIA/17/150 | Details of cyber attacks   | ✓   |  |

## FOI Log 2017

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|-------------|--|-------------------------|--|
| FOIA/17/151 | Rejected donations, gifts, grants and research funding   | ✓                       |  |
| FOIA/17/152 | No. of undergraduate requests for extenuating/mitigating/exceptional circumstances made in 2016/17(or the most recent year that figures are available for - please specify)<br>2. The number of requests that were granted in that year<br>3. The number of undergraduate requests for extenuating/mitigating/exceptional circumstances in 2011/12.<br>4. The number of requests that were granted in that year.<br>5. The number of first year undergraduate requests for extenuating/mitigating/exceptional circumstances granted in 2016/17 (or the most recent year figures are available for)<br>6. The number of second year undergraduate requests for extenuating/mitigating/exceptional circumstances granted in 2016/17 (or most recent year...)<br>7. The number of final year requests for extenuating/mitigating circumstances granted in 2016/17 (or the most recent year) | ✓                       |  |
| FOIA/17/153 | First year undergraduates applying to the university through UCAS this year, Sep 2015 & Sep 2016.  | Partial response issued | Section 12 applied – exceed FOI cost limit |
| FOIA/17/154 | E Resources at the University  | ✓                       |  |
| FOIA/17/155 | International student fees   | ✓                       |  |
| FOIA/17/156 | Evaluation of policies of University & Students Union  | ✓                       |  |
| FOIA/17/157 | Apprenticeships at the University  | ✓                       |  |
| FOIA/17/158 | 1. Copy of report/document within which Section 75 screening was undertaken on decision to relocate from Jordanstown to Belfast<br>2. Copy of report/document within which Section 75 screening was undertaken for any plans to relocate reduce or transfer part of the Coleraine campus to Belfast/Londonderry<br>3. Statistical analysis of anticipated changing religious demographics of staff/students as a result of the move to Belfast and as a result of more Ulster students living within Belfast than live at Coleraine  | ✓                       |  |
| FOIA/17/159 | N/A  | N/A                     |  |
| FOIA/17/160 | Female student victims of sexual assault/abuse/harassment at the University in 2016/17 academic year   | ✓                       |  |
| FOIA/17/161 | The University's internal plans and strategies concerning IT   | ✓                       |  |

## FOI Log 2017

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|-------------|---|-----|--|
| FOIA/17/162 | N/A   | N/A |  |
| FOIA/17/163 | Student failure rates at Ulster University  | ✓   |  |
| FOIA/17/164 | N/A   | N/A |  |
| FOIA 17 165 | N/A   | N/A |  |
| FOIA 17 166 | 1. How many students are currently receiving mental health support from your university?<br>2. What is the current waiting time to access mental health support at your university?   | ✓   |  |
| FOIA/17/167 | Student misconduct at Ulster University   | ✓   |  |
| FOIA/17/168 | Recent studies/reports where the University undertook research of Protestant/Unionist students within the Belfast campus to determine if they felt marginalised by the dominant Catholic population of the Holylands or felt unable to live in that area.<br><br>The number of Catholic & Protestant undergraduate and postgraduate students who resided in the Holyland between Sep 2016 and June 2017   | ✓   |  |
| FOIA/17/169 | Recent studies/reports where the University undertook research of Protestant/Unionist students within the Belfast campus to determine if they felt marginalised by the dominant Catholic population of the Holyland or felt unable to live in that area.<br><br>The number of Catholic & Protestant undergraduate and postgraduate students who resided in the Holylands between Sep 2016 and June 2017   | ✓   |  |
| FOIA/17/170 | 1) Details of any grants, donations, funding or benefits in kind received by your university or any of its departments or academic staff from these companies and organisations or any of their subsidiaries over the past ten years:<br><ul style="list-style-type: none"> <li>- Mars Inc.</li> <li>- Mondelez International Inc (including Cadbury)</li> <li>- Nestlé S.A.</li> <li>- Ferrero Group</li> <li>- Meiji Co., Ltd</li> <li>- Pladis</li> <li>- The Hershey Company</li> <li>- International Cocoa Organisation</li> <li>- American Cocoa Research Institute</li> </ul> 2) | ✓   |  |

## FOI Log 2017

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|             | <p>2) For each separate grant, donation or benefit in kind, please give the following information where possible:</p> <ul style="list-style-type: none"> <li>- The names of any individual recipients or recipient departments</li> <li>- Its value, in sterling</li> <li>- The purpose and duration of the project, if specified</li> </ul>   |   |  |
| FOIA/17/171 | <p>Does the University use a private company to take photographs at graduations &amp; events - Yes/No<br/>When does the contract expire – advise when contract due to be re-tendered</p>   | ✓ |  |
| FOIA/17/172 | <p>1. Has your organisation experienced a Cyberattack in the past 12 months?</p> <p>2. Has your organisation experienced a Data Breach in the past 12 months?</p> <p>3. Has your organisation purchased and currently covered by cyber liability insurance or similar policy? (Insurance to mitigate against residual cyber risk)</p> <p>4. Have you applied for and been refused cyber liability insurance in the past 12 months?</p> <p>5. Is your organisation considering purchasing cyber liability insurance in the next 12 months?</p> <p>Please also provide:</p> <ul style="list-style-type: none"> <li>- The year when each alleged offence was committed;</li> <li>- The outcomes of any case dealt with under disciplinary proceedings (whether external or internal) including how many alleged offenders were i) fired; ii) suspended or iii) received written or verbal warnings.</li> </ul>  | ✓ |  |
| FOIA/17/173 | <p>1. How many allegations of a) sexual assault and b) sexual harassment has your institution received against staff members in each of the past four years?</p> <p>2. In how many of the cases were any of the alleged victims aged 18 or under at the time of the alleged offence?</p> <p>3. In how many of the cases were any of the alleged victims current or former students?</p> <p>4. For each case, did it lead to i) internal disciplinary proceedings, ii) external disciplinary proceedings (i.e. through a regulator) and/or iii) a financial settlement.</p> <p>5. For each case, please provide a broad description of the allegations involved, including the number of alleged victims / alleged perpetrators; their age (within a 10-year band) and whether the alleged perpetrator occupied a managerial position.</p> <p>6. For each case, please list the gender of the alleged perpetrator and the alleged victim. Alternatively, provide totals for the genders of the alleged perpetrators and alleged victims across all of your cases.</p> | ✓ |  |

## FOI Log 2017

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|   | <p>7. Please provide the value of any financial settlement in each case.</p> <p>8. Did any settlements (financial or otherwise) include clauses placing any restriction on the ability of the alleged victim to discuss the events involved or the institution? If so, how many?</p>   |   |  |
| FOIA/17/174                             | <p>a. Please state the number of Ulster University employees who applied for and were denied Voluntary Severance in the Scheme of 2016</p> <p>b. Of this number, how many employees were <u>not</u> successfully matched to a post in the subsequent PS5&amp;50 Faculty or Centralised Admissions restructure communicated to staff on 12 October 2017?</p>  | ✓ |  |
| FOIA/17/175                             | <p>The number of students from each individual secondary school in Ireland who registered at Ulster in the academic year 2017/2018 for undergraduate, degree-level or full-time courses. Please provide a gender breakdown (male / female) where that is possible.</p> <p>It would be helpful if the information could be provided on an Excel spreadsheet listing schools, with roll number, in county order. Please indicate if the information you are providing includes repeat leaving certificate students.</p>                      | ✓ |  |
| FOIA/17/176                             | Figures for nursing intakes for each year from 2012/13 to 2016/17 and the number who completed the course  | ✓ |  |
| FOIA/17/177                             | The total amount of money the University library received from the payment of overdue items (excluding costs of replacing lost books if possible) during the academic year 2016/17. This request solely relates to the cost of items returned after their due date, starting from the first day of term & covering the next 364 days.  | ✓ |  |
| FOIA/17/178<br>Appeal                   | <p>Requesting data on the grade's for all modules taught within the International Business School at Magee_ for each academic year from 2012/13 to 2016/17</p> <p>Please break the data into the following broad categories; 1. 70%+ (1st) 2. 60% - 69% (2:1) 3. 50% - 59% (2:2) 4. 40% - 49% (Third class honours) 5. Below 40%</p> <p>Please can you indicate module name, code, and what year of study the module would usually be studied in.</p> <p>Please only include full time students, on their first sitting of the module.</p> | ✓ |  |
| FOIA/17/179<br><input type="checkbox"/> | <p>The number of Leaving Certificate students, from each school in the Republic of Ireland, who commenced full time undergraduate studies at the University of Ulster in this academic year 2017-2018 including</p> <p>A. The name, address and roll number of the schools in question</p> <p>B. The number of students that each school sent to the University of Ulster.</p>   | ✓ |  |

## FOI Log 2017

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| FOIA/17/180 | Data on the intake into the University of Ulster, for the 2017/18 year, of students from schools in the Republic of Ireland.   | ✓   |  |
| FOIA/17/181 | N/A  | N/A |  |
| FOIA/17/182 | <p>1. How many University of Ulster procurement cards and/or corporate credit cards (or equivalent purchase cards) are currently in active use?</p> <p>2. Has the University had an internal audit of card spending since 01/01/2012? If so, please provide any reports(s) written as a result of these audits.</p> <p>3. A copy of University of Ulster's current purchase card policy</p> <p>4. If any procurement/corporate credit card holder has been reprimanded for its usage or had a transaction queried for validity since 01/01/2012, please provide the details (redacted if necessary).</p> <p>5. The name of the bank(s) or organisation(s) who provide your procurement cards/purchase cards/corporate credit cards.</p> <p>6. The following spending details on all Procurement Cards/Corporate Credit Cards and any other payment cards in .csv/.xls/.xlsx format:</p> <ul style="list-style-type: none"> <li>✓ Posted date and occurred date (if available)</li> <li>✓ Billing amount (please state how you express returns e.g. as a negative number, as a number in brackets or other variations)</li> <li>✓ Merchant name (as expressed in the bank statements if available)</li> <li>✓ Justification if given</li> </ul> <p>I am requesting the information for Question 6 for 2016 and 2017 so far.</p> | ✓   |  |
| FOIA/17/183 | <p>1) No. of EU nationals working at Ulster</p> <p>2) How many academic staff from non-UK EU countries are currently employed at your university? If possible, could you break this information down by Department?</p>  | ✓   |  |

## FOI Log 2017

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|  | <p>1) How many academic staff from non-UK EU countries have resigned from their posts in last twelve months (September 2016 - October 2017)? If possible, could you break this information down by Department?</p> <p>2) How many academic staff from non-UK EU countries resigned in the equivalent period (September – October) in each of the previous two years? If possible, could you break this information down by Department?</p>  |   |  |
| <p>FOIA/17/184</p> <p><input type="checkbox"/></p> | <p>I would like to request the following breakdown of the Universities IT hardware maintenance contract and associated costs.</p> <ol style="list-style-type: none"> <li>I. A list of the models of the physical servers, storage devices, tape libraries, network switches and routers under support contracts.</li> <li>II. The cost and duration of said contracts, with start and end dates and service level associated with the equipment.</li> <li>III. Could you also supply the names of the suppliers of the aforementioned support services for each contract?</li> <li>IV. I would also request the name of the person/s in your organisation responsible for the maintenance support contracts</li> </ol>                    | ✓ |  |
| <p>FOIA/17/185</p> <p><input type="checkbox"/></p> | <ol style="list-style-type: none"> <li>1. Does your College have a policy on the use of fur and/or accepting funding from the fur industry? Please send a copy of the policy and any related documents.</li> <li>2. Does real fur feature at all in any of your courses, and if so in what way? Please send copies of course documents that refer to fur.</li> <li>3. What support, financial or other (including competitions sponsored by fur companies), do you receive from the fur industry? Please let us see any correspondence or agreements that the university has had with any elements of the fur trade.</li> </ol>   | ✓ |  |
| <p>FOIA/17/186</p> <p><input type="checkbox"/></p> | <p>In relation to the Greater Belfast Development Programme and the Cost Management tender, I ask for the following;</p> <ul style="list-style-type: none"> <li>✓ The names of all University of Ulster attendees at preparatory, supplier and tender evaluation meetings relating to the Cost Management Tender (second stage) and in particular, those from Procurement and Physical Resources Departments and from GBD Project Management.</li> <li>✓ Any and all records and documents referring to any potential conflicts of interest, or any declarations of conflict of interest by University employees (and subsequent approval or otherwise) and/or participating suppliers relating to the Cost Management Tender.</li> </ul> | ✓ |  |

## FOI Log 2017

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| <p>FOIA/17/187</p> <input type="checkbox"/> | <p>Copy of Vice Chancellor's response to letter from Chris Heaton-Harris MP requesting information relating to the teaching of European affairs.</p>   | <p>✓</p> |  |
| <p>FOIA/17/188</p> <input type="checkbox"/> | <ol style="list-style-type: none"> <li>1. The number of students who have accessed counselling services provided by the university for each of the past three academic years (2014/15, 2015/16 and 2016/17).</li> <li>2. If possible, please provide a breakdown by the type of issue the students are seeking help for.</li> </ol>  | <p>✓</p> |  |
| <p>FOIA/17/189</p> <input type="checkbox"/> | <p>Details of payments made by the University's Student Support Fund for each academic year from 2012/13 to 2016/17 under the following categories:</p> <ol style="list-style-type: none"> <li>1. Minimum amount awarded</li> <li>2. Average amount awarded</li> <li>3. Maximum amount awarded.</li> <li>4. Number of applications</li> <li>5. No. of applications rejected</li> <li>6. No. of application approved</li> </ol> <p>How many occasions a second payment was made to a student, and what the reasoning was for this, please use the following broad categories;</p> <ol style="list-style-type: none"> <li>1. Second application</li> <li>2. Surplus funds to be distributed</li> <li>3. Other</li> </ol> | <p>✓</p> |  |
| <p>FOIA/17/190</p> <input type="checkbox"/> | <ol style="list-style-type: none"> <li>1. The number of students enrolled in Full Time courses (both undergraduate and postgraduate) for the academic year 16/17 and broken down per campus.</li> <li>2. The number of students currently enrolled in Full Time courses (both Undergraduate and postgraduate) for the year 17/18 and broken down per campus</li> </ol>   | <p>✓</p> |  |
| <p>FOIA/17/191</p> <input type="checkbox"/> | <p>I would therefore be grateful if you would provide the following information submitted as a Freedom of Information Request.</p> <ol style="list-style-type: none"> <li>1. Does your university currently use a private company to undertake any of the following services: <ul style="list-style-type: none"> <li>• Public Relations</li> <li>• Social Media Communications</li> <li>• External Stakeholder Communications</li> <li>• Internal Stakeholder Communications.</li> </ul> </li> </ol>   | <p>✓</p> |  |

## FOI Log 2017

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|  | <p>2. If yes, can you please confirm:</p> <ul style="list-style-type: none"> <li>• The services contracted out</li> <li>• When the current contract was last let</li> <li>• When the current contract expires</li> <li>• Whether the current contract has options to extend its length</li> <li>• When you expect to retender the contract.</li> </ul> <p>3. If no (to question 1 above), are you considering letting such a contract in the future and if so, do you have an approximate timetable for engaging the market?</p> <p>Part 2</p> <p>4. Have you used a private company to help you with any other marketing or public information campaigns in the past 2 years?</p> <p>5. If so, could you please provide a brief overview of what those campaigns were about and approximately how long your contract with the company was for to support the campaign(s)?</p> |            |  |
| <p>FOIA/17/192</p> <p><input type="checkbox"/></p> | <ol style="list-style-type: none"> <li>1. The annual average cost of renting student accommodation at halls of residence in the last five academic years, broken down by year.</li> <li>2. The number of students who have asked for discretionary financial assistance in the last five academic years, broken down by year</li> <li>3. The number of students renting accommodation in halls of residence who have been in rental arrears in the last five academic years, broken down by year.</li> <li>4. The number of students in halls of residence who have had their tenancy cancelled due to severe rental arrears in the last five academic years, broken down by year.</li> <li>5. In cases where a student was evicted from halls of residence due to financial reasons - what help was given to the student to avoid them being left without a home.</li> </ol>  | <p>✓</p>   |  |
| <p>FOIA/17/193</p> <p><input type="checkbox"/></p> | <p>Provide me with procedures pertaining to modification and approval of the university's Charter, Statutes &amp; Ordinances.</p> <p>Provide records pertaining to modification and approval of the university's latest issue of its Charter, Statutes &amp; Ordinances.</p>   | <p>✓</p>   |  |
| <p>FOIA/17/194</p>                                 | <p>N/A</p>   | <p>N/A</p> |  |

## FOI Log 2017

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| FOIA/17/195 | N/A   | N/A |  |
| FOIA/17/196 | Breakdown of UG students during 2011/14 and 2015/16 to include figures for UK based students who paid their own fees, funded by NHS and funded by student loans   | ✓   |  |
| FOIA/17/197 | No full time UG students registered at 2016/17 on each campus   | ✓   |  |
| FOIA/17/198 | <p>Details of 1st year full-time undergraduates students from academic years 2016/17 &amp; 2015/16, broken down under the following categories:</p> <ul style="list-style-type: none"> <li>- Age</li> <li>- Sexual Orientation</li> <li>- Ethnicity</li> <li>- Subject</li> <li>- Medical Condition</li> <li>- Home/Overseas</li> <li>- Place of Residence (i.e. University Accommodation/Renting/Living with Parents)</li> <li>- Attended Private/State school or Home Schooled</li> <li>- Whether they dropped out?(Yes/No)</li> </ul>  | ✓   |  |
| FOIA/17/199 | <p>whether you have a project board (or any equivalent committee/group/structure) that oversees the work of preparing for the GDPR</p> <ul style="list-style-type: none"> <li>- the resource you have dedicated to preparing for GDPR, including: <ul style="list-style-type: none"> <li>* the number of central FTE you have preparing the University for the GDPR</li> <li>* whether you have a project manager</li> <li>* the name and job title of the project lead</li> <li>* the budget for preparing for the GDPR</li> <li>* the budget for implementing for the GDPR</li> </ul> </li> <li>- your compliance/implementation plans</li> <li>- any reports from the project board (or equivalent) to senior management about GDPR</li> <li>- any internal progress reports on GDPR compliance</li> </ul> <p>any guidance or policy for staff or students, either prepared or in draft, on:</p> | ✓   |  |

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|             | <ul style="list-style-type: none"> <li>- PIAs for staff</li> <li>- consent requirements under GDPR</li> <li>- pseudonymisation</li> <li>- privacy (or data protection) by design and default</li> <li>- data mapping exercises, e.g. questionnaires/spreadsheets, data flow maps/diagrams and any other products/outputs</li> <li>- GDPR-data sharing/processing agreements</li> </ul>   |   |  |
| FOIA/17/200 | <p>1. Payment solutions for payment of courses, tuition fees, accommodation, merchandise, short course, miscellaneous etc. – via:</p> <ul style="list-style-type: none"> <li>Online payments / payment portals?</li> <li>Online store / eShop</li> <li>Face to face (Credit &amp; Debit Card)</li> <li>Staff assisted telephone</li> <li>Automated telephone</li> </ul> <p>If more than one provider exists, please specify and also answer the following 4 questions <u>per provider</u>:</p> <p>2. What is the department and contact information of the person(s) responsible for these services?</p> <p>What is the current contract end date(s)?</p> <p>What is the value (in £) of these individual contracts, broken down into up-front and annual costs?</p> <p>Does the University believe that the current provider(s) / solution(s) is fully Payment Card Industry ('PCI') compliant? (Y/N)</p> | ✓ |  |
| FOIA/17/201 | <p>Details of Ulster representatives at meeting with Lord Bridges of Headley in March 2017 and Robin Walker MP in October 2016 including the following details</p> <ul style="list-style-type: none"> <li>a. The purpose of the meeting</li> <li>b. A full list of attendees, including the full names and titles of each attendee, as well as who each attendee represents</li> <li>c. The exact time and date of when the meeting took place</li> <li>d. The location of the meeting</li> <li>e. A copy of the agenda for the meeting</li> <li>f. Materials that were handed out and received during the meeting, such as presentation slides, brochures, reports, and leaflets</li> </ul>   | ✓ |  |

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|             | <p>g. Minutes taken during the meeting, as well as any accompanying briefing notes and papers</p> <p>h. whether any further meetings have been held between representatives of Ulster University and representatives (including ministers, senior officials and special advisers) of the Department for Exiting the European Union.</p>  |     |  |
| FOIA/17/202 | <ol style="list-style-type: none"> <li>1. How many employees do you currently have?</li> <li>2. How many scanners (not multifunctional devices) do you currently have to scan paper-based documents?</li> <li>3. Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)?</li> <li>4. Which scanner model do you mainly use?</li> <li>5. Who supplies these scanners?</li> <li>6. Do you have a contract for these scanners?</li> <li>7. If so, when does this expire?</li> <li>8. What document management system(s) do you use?</li> <li>9. Which student record management system do you use?</li> <li>10. What is the name, job title, and email address of the person responsible for your scanner fleet?</li> </ol>  | ✓   |  |
| FOIA/17/203 | N/A  | N/A |  |
| FOIA/17/204 | <ol style="list-style-type: none"> <li>1. The number of lecturers, the number of senior lecturers, the number of Readers and the number of Professors typically in post at Ulster</li> <li>2. Of these, the percentage in any given year who receive <u>internal</u> promotion from lecturer to senior lecturer, from senior lecturer to Reader and from Reader to Professor.</li> <li>3. pay scales for the Reader and Professor posts? Also, when someone is promoted to Reader, or from Reader to Professor, do they only receive additional increments plus cost of living increase, or do they receive an actual pay rise also, eg in assuming a Head of School post, the person receives a £4000 additional payment too.</li> <li>4. Is there an agreement as to what the cost of living increase will be for future years beyond the current 1.7%.</li> </ol> | ✓   |  |
| FOIA/17/205 | <ol style="list-style-type: none"> <li>1. List of the top 20-30 subcontractors, suppliers or service provider company names that provide any forms of facilities &amp; estates management services such as contract cleaning , maintenance , plumbing, electrical, roofing, work , gardening, landscaping, pest control, furniture, technology.</li> <li>2. If a list isn't readily available from your purchasing, facilities or estates management dept please simply write down the company names.</li> </ol>   | ✓   |  |

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|             | 3. If possible please detail the main 5 contractors used for any major regeneration or building works the university had or have currently underway.   |   |  |
| FOIA/17/206 | <ol style="list-style-type: none"> <li>1. The university's latest policy on contract cheating, where students pay freelancers to write an original essay for them, and then submit it as their own work. I would like to know how the university hopes to combat this growing problem, not plagiarism more generally (if such a policy exists, if not, please indicate this)</li> <li>2. The number of cases the university has identified as potential instances of contract cheating from 2012 to the present day, or the last day where data is held.</li> <li>3. What action (if any) was taken against students suspected of contract cheating from 2012 to the present day, or the last day where data is held.</li> <li>4. The gender of any students suspected of contract cheating, and whether they were UK, EU, or International students.</li> </ol>                   | ✓ |  |
| FOIA/17/207 | <p>How long has the university been a client of Edelman?<br/>         How much has been paid to Edelman in this period?<br/>         For what purpose?</p>   | ✓ |  |
| FOIA/17/208 | <ol style="list-style-type: none"> <li>1. Please can you provide copies of minutes from all remuneration committee meetings held between 1st August 2016 - 31st July 2017. including the names of Cttee staff members.</li> <li>2. Please state the total number of hardship grant and hardship loan applications submitted by students between 1st August 2015 and 31st July 2017</li> <li>3. Please state the total number of hardship grant and hardship loan applications refused to students between 1st August 2015 and 31st July 2017</li> <li>4. Please state the total number of hardship grants given out to students between 1st August 2015 and 31st July 2017, and the total number of hardship loans given out (same period).</li> <li>5. Please provide a summary of the main reasons why hardship grant and loans were refused in that two year period.</li> </ol> | ✓ |  |
| FOIA/17/209 | <p>Is the vice-chancellor a current active member of USS?</p> <p style="padding-left: 40px;">a. If yes, does the university contribute to the vice-chancellor's USS pension (apart from technical charges you have to pay for death in service)?</p>   | ✓ |  |

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|             | <p>b. If no, has the vice-chancellor ever been an active member of USS?</p> <ol style="list-style-type: none"> <li>1. If the vice-chancellor has previously been a member of USS, but is no longer an active member             <ol style="list-style-type: none"> <li>a. When did they leave USS?</li> <li>b. Had the vice-chancellor reached the maximum lifetime allowance when they ceased to be an active member of USS?</li> </ol> </li> <li>2. If the vice-chancellor is not an active member of USS, does the university provide a payment in lieu of pension contribution?             <ol style="list-style-type: none"> <li>a. Has the university made a payment of this type every year since the vice-chancellor left USS?</li> </ol> </li> <li>3. If the vice-chancellor is not an active member of USS, does the university provide a payment to an alternative pension provider?             <ol style="list-style-type: none"> <li>a. Has the university made a payment of this type every year since the vice-chancellor left USS?</li> </ol> </li> <li>4. If yes to Q3 or Q4 please list each of the total payments made in each year since the vice-chancellor left USS</li> <li>5. If yes to Q3 or Q4 - How many other members of staff have reached their lifetime allowance since the vice-chancellor ceased to be an active member of USS?</li> <li>6. If yes to Q3 or Q4 - How many of these staff members have received payments in lieu of pension contributions?</li> <li>7. Does the vice-chancellor wish to see the Defined Benefit element of the USS pension scheme be retained?</li> </ol> |   |  |
| FOIA/17/210 | <p>Information for each of the following undergraduate programmes provided by the University:</p> <ol style="list-style-type: none"> <li>1. Law/legal knowledge subjects taught</li> <li>2. History and History joint subjects (e.g. history and politics)</li> <li>3. Economics and Economics joint subjects</li> </ol>  | ✓ |  |

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|             | <p>4. Mathematics and Mathematics joint subjects</p> <p>For each of these courses I would like to know:</p> <p>a) The average mark attained in each first year module in the academic year 2016/2017<br/> b) The average mark attained in each second year module in the academic year 2016/17<br/> c) The average mark attained in each final year module in the academic year 2016/17<br/> d) The average overall mark attained by students at the end of their first year of studies in the academic year 2016/2017.<br/> e) The average overall mark attained by students at the end of their second year of studies in the academic year 2016/2017<br/> f) The average overall mark attained by students in their final year of studies in the academic year 2016/2017.<br/> g) The average numerical mark attained in the overall final degree award classification (taking into account all exams and coursework that contribute to the final degree classification, e.g. a 2:1 may be equivalent to 64) in the academic year 2016/2017</p>  |   |  |
| FOIA/17/211 | <p><u>MiQuest</u></p> <ol style="list-style-type: none"> <li>1. Does you University currently use MiQuest?</li> <li>2. If yes please could you tell me what system you will be replacing it when it's phased out?</li> </ol> <p><u>Healthcare Research</u></p> <ol style="list-style-type: none"> <li>1. Is your University involved in Healthcare Research?</li> <li>2. Has your university been involved in previous healthcare research, or do you plan to be involved in future healthcare research?</li> <li>3. If you are involved in Healthcare research please could you tell me what projects you are currently involved in</li> </ol> <p><u>Data Collection</u></p> <ol style="list-style-type: none"> <li>1. What is the University Strategy plan for harnessing data used in healthcare research?</li> <li>2. What healthcare data do you currently use / plan to use?</li> <li>3. Please could you give the name, job title, telephone number and email address of the person within your university that is responsible for Healthcare research projects</li> <li>4. Do you have any specific challenges in harnessing the data you require?</li> </ol> | ✓ |  |

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| FOIA/17/212 | <p>1. WAN Provider- please provide me with the main supplier(s) if there is not information available please can you provide further insight into why?</p> <p>2. WAN Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>3. Contract Description: Please can you provide me with a brief description of the contract</p> <p>4. Number of sites: Pleas state the number of sites the WAN covers. Approx. will do.</p> <p>5. WAN Annual Average Spend- Annual average spend for each WAN provider. An estimate or average is acceptable.</p> <p>6. If the following contract is in relation to N3 can you please provide me with details on when the Trust is planning to migrate to the HSCN contract.</p> <p>7. Internal Contact: please can you send me there full contact details including contact number and email and job title.</p> <p>If your organisation has a managed services contract which includes all or two out of three of the services stated above please state which of these is included with the contract. It would also be for me to if there are any other service support areas that are included within these contracts.</p> <p>If there is more than one supplier for each contract please can you separate the contract dates and spend for each supplier. Also if no information can be provided for each of the key data types please explain why there is no information.</p> | ✓ |  |
| FOIA/17/213 | Requester informed Ulster to put request on hold – no further information received.  | X |  |
| FOIA/17/214 | How many nurses graduate from Ulster annually  | ✓ |  |
| FOIA/17/215 | <p>1. The name of the company currently supplying energy to your premises, for electricity and gas.</p> <p>2. The name of the tariff that the electricity and gas are supplied by.</p> <p>3. Your annual energy bill cost for the past financial year.</p>   | ✓ |  |