

Notes for Edexcel Foundation (BTEC) and Council of National Academic Awards (CNAA) replacement award certificates

Edexcel Foundation (BTEC) Award

It is not possible to obtain replacement certificates for BTEC awards achieved before 1984. The University will provide a letter of confirmation at no charge by completing the [Transcript/Letter of Confirmation Request](#).

Application for a letter of confirmation can also be made directly to Edexcel via the web at <http://www.edexcel.com/iwantto/Pages/replace.aspx> for the appropriate fee.

Application for a replacement certificate for an award of the Edexcel Foundation (BTEC) obtained from 1984/85 up to 1993/94 should be made directly to Edexcel at <http://www.edexcel.com/iwantto/Pages/replace.aspx>.

Under a Licence Agreement with Edexcel, the University assumed responsibility for the provision of certificates for awards conferred from 1994/95. To obtain a replacement certificate from that date, application can be made via our [Online Store](#).

Council of National Academic Awards (CNAA)

CNAA is no longer in existence and its records are now held by The Open University (OU). It is no longer possible to obtain a replacement CNAA certificate from OU. They will provide a Letter of Verification or a Certificate of Verification. An Open University application form can be obtained from the Open University website <http://www8.open.ac.uk/about/validate/cnaa-aftercare-service>.

For further advice

Students of the Polytechnic who are unsure of their awarding body should contact the Examinations Office at Belfast for advice examsbt@ulster.ac.uk