

UNIVERSITY OF ULSTER

ACADEMIC STANDARDS AND QUALITY ENHANCEMENT COMMITTEE

A meeting of the Academic Standards and Quality Enhancement Committee will be held on Friday 30 November 2018 at 1.00 pm by video-conference in BA-02-0212 (Belfast), H113A (Coleraine), 08H09 (Jordanstown), and MD008A (Magee).

G KENDALL
ACADEMIC OFFICE

AGENDA

UNRESERVED

1 MINUTES

To receive the minutes of the meeting held on 22 October 2018 (previously circulated).

2 MATTERS ARISING

Min 18.78 Involvement of Postgraduate Students in Assessment

See item 8.2.

Min 18.80 Competition and Markets Authority (CMA) Guidance

To note that the CMA Compliance Group held its first meeting on 26 November 2018.

Min 18.82 Annual Report on Appeals and Cheating in Examinations

To note that the report for 2017/18 will be received at the March meeting.

Min 18.89 Minimum and Maximum Cohort Sizes

Professor Murphy to update the Committee on progress of the review of the wording of the policy statement.

3 CHAIR'S COMMUNICATIONS

4 COURSE APPROVAL

4.1 Academic Planning Advisory Group

To consider the report from the meeting of the Advisory Group held on 13 November 2018. Paper No ASQEC/18/35a)

4.2 To endorse the recommendations for approval from 2017/18 evaluation and revalidation panels. Paper No ASQEC/18/35b)

4.3 To consider a statement on the submission of outstanding final evaluation and revalidation documents from 2017/18. Paper No ASQEC/18/35c)

4.4 To consider proposals for one-year extensions to the periods of approval for the following:

PgCert/PgDip/MSc Nursing [with pathways at MSc stage]: Advanced Nursing Practice (Children's Nursing / Emergency Care / Primary Care) and PgCert/PgDip/MSc Health Promotion and Public Health.

Paper No ASQEC/18/35d)

4.5 To note revisions to the revalidation schedule 2018/19

The following units, which had been brought forward to 2018/19 for revalidation, have been put back to their original revalidation year in 2019/20:

Engineering (ME) (Unit 16E)

Engineering (BEng/MEng) (Unit 10A1)

Engineering (UG) (Unit 10A2)

Engineering (PG) (Unit 10A3)

4.6 To note course revisions and new short-course modules approved by Faculties and ADDL. Paper No ASQEC/18/35e)

4.7 Departures and Variations from the University's Regulatory Framework

To consider the proposed departures/variations for BSc Hons Biomedical Science and BSc Hons Biomedical Science with DPP/DIAS. Approval to use the title 'Biomedical Studies' in respect of the CertHE and AB exit awards.

Paper No ASQEC/18/35f)

4.8 Learning Outcomes for Exit Awards

To discuss the current requirement that exit awards have a discrete set of learning outcomes rather than a sub-set of the final award.

5 INSTITUTIONAL RE-APPROVAL

5.1 HSC Leadership Centre

To receive the report for the Institutional Re-approval for HSC Leadership Centre. Paper No ASQEC/18/36a)

5.2 Western Health and Social Care Trust (WHSCT)

To receive the report for the Institutional Re-approval for Western Health and Social Care Trust. Paper No ASQEC/18/36b)

6 APPROVAL OF NEW OUTCENTRES

To consider proposed revisions to the process for approval of new outcentres.

Paper No ASQEC/18/37

7 CURRICULUM MANAGEMENT SYSTEM

Standing item.

No further update to Paper No ASQEC/18/28. To receive comments from members.

8 EXAMINATIONS AND ASSESSMENT

8.1 External Examiners' Reports 2017/18

To receive the annual overview report. Paper No ASQEC/18/38a)

8.2 Code of Practice on Tutoring and Demonstrating by Postgraduate Students

To discuss the papers deferred from the previous meeting (min 18.78) and responses received in the interim. Papers No ASQEC/18/38b, 38c and 38d)

9 COMBINED STUDIES PROGRAMME

9.1 To receive the annual report on the operation and management of undergraduate combined subjects in 2017/18. Paper No ASQEC/18/39a)

9.2 To consider the annual reports for 2017/18 from the Chief External Examiners for the Coleraine, Jordanstown and Magee campuses and the responses from the Campus Co-ordinating Groups. Paper No ASQEC/18/39b)

10 ANNUAL COURSE REVIEW 2017/18

To consider the annual course review report. Paper No ASQEC/18/40

23 November 2018

GK/AGF/lv