

Doctorate Extension Scheme Request Form

To request a CAS for the Doctoral Extension Scheme, you should provide us with the following information. Please note that your CAS number will be issued based on the information you supply, so you should make sure that all information is written clearly and correctly

Full name:
Student ID Number:
Date of Birth:
Nationality:
Country of Birth:
Passport Number:

Address:
Mobile Number:
Personal email address:
Expected Date of Final Copies of Thesis:

Responsibilities of those granted a visa under the Scheme

Below will be your responsibilities whilst on your DES visa, failure to adhere to these will result in the University withdrawing its sponsorship of your visa which will then be cancelled by the UKVI. Future visa applications may also be affected.

- You can undertake any type of work (including as a self-employed person), but you are not permitted to work as a doctor or dentist in training, or as a professional sportsperson or sports coach.
- You must present your new BRP to the Doctoral College in person, or send a Post-Office Certified copy, within 7 days of receipt of the BRP
- You must maintain contact with the University; the University will contact you at least twice throughout the year and you **must** respond to this contact. Failure to do so may lead to your sponsorship and visa being cancelled. In order to facilitate this, you must keep your contact details (address, email, telephone number) with the University up to date.
- You must inform the University if you are no longer participating in the Scheme (i.e. switch visas) or intend to permanently leave the UK.
- You must leave the UK when the visa expires unless you have obtained further valid leave (e.g., by applying for a Skilled Worker (previously Tier 2) visa if you begin a job meeting the Skilled Worker criteria).

Responsibilities of the University

Where individuals are sponsored under this Scheme, the University is required to inform the Home Office of the following circumstances:

- The student completes their course or fails their course or is awarded a qualification lower than doctorate level.
- The individual misses a scheduled contact with the sponsor and fails to provide an adequate explanation for doing so.
- The individual permanently leaves the UK.
- The sponsor has reason to believe the individual is breaching the conditions of their leave.
- The individual is no longer participating in the Scheme.
- The institution withdraws sponsorship.

Acknowledgement

I confirm that I will comply with the conditions of the Scheme and of the University, will keep my contact information up to date at all times and will present my visa to the Doctoral College within 7 days of receipt. I understand that if I fail to undertake my responsibilities as set out above, the University may withdraw my sponsorship.

I understand that the University will specify my expected PhD completion date on the Confirmation of Acceptance for Studies (CAS), and that a visa granted for this Scheme will have a duration 12 months from that date, and that this 12 month period cannot be extended if the confirmation of my PhD subsequently becomes later than the date specified on the CAS accompanying the original application under the Scheme.

I permit the University to contact the UKVI and conduct an Immigration History Check should it be deemed necessary.

Signature:

Date:

Submission of this form must be accompanied by:

- Bank statements showing £2046 available in your account for 28 days/evidence of sponsorship (see guidelines). If you have been in the UK on a Tier 4/Student visa for the past year you will not have to provide this, but should have it available should the UKVI request it.
- A supporting statement from your RI Director (RI Director can contact us for advice on content if required)
- A copy of your current passport and visa/Biometric ID card
- A copy of all UK entry stamps in your passport
- A timeline to completion
- A copy of your up-to-date Police Registration Certificate (if applicable)