

UNIVERSITY OF ULSTER

ACADEMIC STANDARDS AND QUALITY ENHANCEMENT COMMITTEE

A meeting of the Academic Standards and Quality Enhancement Committee will be held on Tuesday 22 October 2019 at 10.15 am by video-conference in BA-02-003 (Belfast), H215 (Coleraine), 12G02 (Jordanstown), and MD122 (Magee).

G KENDALL
ACADEMIC OFFICE

AGENDA

UNRESERVED

1 MINUTES

To receive the minutes of the meeting held on 17 June 2019 (amended version attached).

2 TERMS OF REFERENCE AND MEMBERSHIP

To receive the terms of reference and to note the membership for 2019/20.

Paper No ASQEC/19/27

Presenter: Professor P Bartholomew

3 MATTERS ARISING

Min 19.31 Ordinance XLII Fitness to Practise

To note that Senate has agreed to the Committee's recommendation that no further revision to the Ordinance be made.

Min 19.31 Fitness to Study Policy

To note that the Fitness to Study Policy was approved at Senate. It will be treated as a pilot for the first year and a report will be provided to Senate at the end of that year.

Min 19.35 Moderation of Assessments

To consider if internal moderation policy should adopt the new external moderation policy of sampling of first class and Distinction work.

Presenter: Professor H Farley (verbal report)

Min 19.37 Self-Certification of Illness by Students

To note that the new EC1 form and associated guidelines are now available on the Student Administration website.

Min 19.39 Course Approvals

To report that the Chair granted permission for all those courses which had not been signed off in the 2018/19 cycle to proceed with admission of students. This matter will be dealt with under item 6.2.

Min 19.50 Proposal for Affiliate Student status

Professor Bartholomew to brief the Committee on the current status of this proposal following consideration by Senate, 2 October 2019.

Presenter: Professor P Bartholomew (verbal report)

4 CHAIR'S COMMUNICATIONS

5 ACADEMIC PLANNING ADVISORY GROUP

To consider the report from the meeting of the Advisory Group held on 6 September 2019. Paper No ASQEC/19/28

Presenter: Professor B Murphy

6 COURSE APPROVAL

6.1 To consider the report on recommendations for approval from evaluation and revalidation panels since 17 June 2019 Paper No ASQEC/19/29a)

Presenter: Mr G Kendall

6.2 To consider a statement on the submission of outstanding final evaluation/ revalidation documents from 2018/19 Paper No ASQEC/19/29b)

Presenter: Mr G Kendall

6.3 To consider a proposal for a one-year extension to the periods of approval for the following:

6.3.1 BSc Optometry/MOptom Paper No ASQEC/19/29c)

Presenter: Professor A McKillop

6.4 To note course revisions and new short-course modules approved by Faculties and ADDL. Paper No ASQEC/19/29d)

Presenter: Professor B Murphy

6.5 Validated Provision (2019 Intake)

To receive the Schedule to Ordinance XXVIII: Recognition of Institutions. Paper No ASQEC/19/29e)

Presenter: Mr G Kendall

7 CLASSIFICATION OF MASTER'S DEGREES

To consider the standard model for the classification of Master's degrees of a value of 200 credit points or more (min 19.43 refers). Paper No ASQEC/19/30

Presenter: Mr A G Faulkner

8 EVALUATION/REVALIDATION

To receive the annual report for 2018/19 on evaluation/revalidation. Paper No ASQEC/19/31

Presenter: Mr G Kendall

9 COLLABORATIVE ACTIVITY

9.1 Collaborative Partnerships Forum

To consider the report from the meeting of the Forum held on 2 October 2019. Paper No ASQEC/19/32a)

Presenter: Ms C Reid

9.2 Proposal for accreditation by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ)

To receive a proposal that the University seek HKCAAVQ accreditation in partnership with University of Hong Kong SPACE. Paper No ASQEC/19/32b)

Presenter: Professor A McKillop

10 POSTGRADUATE TAUGHT EXPERIENCE SURVEY (PTES)

To consider the report on the outcomes of the 2019 Survey. Paper No ASQEC/19/33

Presenter: Ms J Clements

11 MODULE FEEDBACK SURVEY

To consider the summary results of the 2018/19 Survey. Paper No ASQEC/19/34

Presenter: Ms J Clements

12 EXAMINATIONS AND ASSESSMENT

12.1 Plagiarism Offences

To receive the annual report for 2018/19. Paper No ASQEC/19/35a)

Presenter: Mr A G Faulkner

12.2 External Examiner Nominations

To receive the annual report for 2018/19.

Paper No ASQEC/19/35b)

Presenter: Mr A G Faulkner

13 CONFIRMATION OF RECOGNISED TEACHER STATUS

To receive the annual report for 2018/19.

Paper No ASQEC/19/36

Presenter: Mr A Faulkner

14 PRIZES AND AWARDS

14.1 To receive the annual report for 2018/19.

Paper No ASQEC/19/37a)

Presenter: Mr A G Faulkner

14.2 To consider proposals for new and amended prizes.

Paper No ASQEC/19/37b)

Presenter: Mr A G Faulkner

15 DATES OF MEETINGS

To note the dates of meetings for the remainder of 2019/20:

Thursday 5 December 2019 2.15 pm BA-02-008 (BT), H113A (CE), 08H09 (JN), MD026 (ME)

Tuesday 10 March 2020 10.15 am BA-02-008 (BT), H113A (CE), 08H09 (JN), MD122 (ME)

Tuesday 4 June 2020 2.15 pm BA-02-008 (BT), H113A (CE), 08H09 (JN), MD122 (ME)