

UNIVERSITY OF ULSTER

SENATE: DELEGATED AUTHORITY FRAMEWORK

Senate's authority to delegate functions is prescribed in sections 7 and 8 of Ordinance XIV: The Constitution of the Senate:

- (C) The Senate may establish, whether from within its own membership or otherwise, such other committees as it may think fit and may suspend or dissolve any such committee at any time.
- (D) Subject to the Charter and these Statutes, the Senate may delegate, upon such conditions as it may determine and may revoke the delegation of, any of its functions to joint committees of the Council and the Senate, committees of the Senate, the Boards of the Faculties, the Vice-Chancellor or any other officers of the University. Any delegation of function shall be explicit and a matter of record.

ACTIVITY		RECOMMENDATION	
		Delegate / Retain	Comment
1	Determine Strategies for: <ul style="list-style-type: none"> - Teaching and Learning - Research - Collaborative activity - International activity 	No change - Senate to retain responsibility	
2	Determine the Academic Plan	No change - Senate to retain responsibility	
3	Recommend to Council the institution or discontinuation of Faculties and other academic sections of the University and to establish and disestablish academic posts.	No change- remain as responsibility of the Senate to make recommendations to the Council.	Faculty Boards must be consulted.
4	Revoke, add or amend the Schedule of Associate Colleges and keep under review the conditions under which Associate College status and title are granted/withdraw status/impose further conditions.	No change - remain the responsibility of the Senate.	Associate College status has now ceased. This item may need to be amended to reflect any new partnership arrangements which may be introduced.
5	Revoke, add or amend the list of educational institutions Recognised by the University for the purpose of offering a course or study approved by the Senate (provided satisfied that teaching staff acceptable and organization of course/curricula and assessment are approved and subject to periodic review).	No change - remain the responsibility of the Senate.	Process normally initiated by Faculty Boards - provision of CA9 form to SMG. Academic Development and Enhancement Committee will recommend institutions for recognition/re-recognition under process for Approval and Reapproval of Institutions. Teaching and Learning Committee approves courses at approved institutions in accordance with 32 below.
6	Recommend to Council the designation of persons, not being members of academic staff, as Recognised Teachers of the University.	Delegate to Teaching and Learning Committee	A register of recognised teachers of the University should be maintained by the Human Resources department.
7	Determine, revoke, add or amend, the Schedule of Awards	No change - remain a responsibility of the Senate.	
8	Recommend to Council the Institution of Fellowships, Studentships, Exhibitions, Bursaries, Prizes and other aids to study and research.	Delegate recommendations for the establishment of new prizes to Teaching and Learning Committee and Research and Innovation Committee. Senate should retain responsibility for bursaries, fellowships etc at least for the period during the introduction	

ACTIVITY		RECOMMENDATION	
	Prizes awarded by Senate	of variable fees. This may be reviewed at a later date. Delegate responsibility for the awarding of prizes to Boards of Examiners/Panel as required by prize regulations.	
9	Approve regulations applying to course or study or research	No change - remain a responsibility of the Senate.	
10	Determine /Amend Guidelines for the Preparation and Presentation of Dissertations	Delegate authority to Research and Innovation Committee and, for dissertations which are part of taught courses, to Teaching and Learning Committee.	
11	Prescribe regulations and procedures for examination and assessment of candidates	Senate to retain responsibility for prescribing regulations for examination and assessment. Delegate authority for prescribing procedures for examination and assessment to Teaching and Learning Committee and Research and Innovation Committee	
12	Prescribe procedures to be followed at enrolment	Delegate authority to Library, Information and Student Administrative Services Committee	
13	Determine equivalences for admission to Professional Doctorates, PhD by Published Work	Delegate authority to Research and Innovation Committee	
14	Prescribe by Ordinance and Regulation the rights and privileges which shall be accorded to registered and occasional students	No change - remain a responsibility of the Senate	
15	Confirmation of registration status (PhD students) and approve requests for registration to be changed from PhD to MPhil. Approve decisions in cases where the student is not to be confirmed as PhD (e.g. proceed to MPhil or fail)	Delegated to Research and Innovation Committee which has delegated to Faculty Boards. Delegated to Research and Innovation Committee	
16	Approve waiving requirement to hold oral examination for MPhil and all doctoral programmes	Delegate to Research and Innovation Committee	
17	Approve procedures for the Review of Decisions on progress (MPhil, MRes and all Doctoral programmes)	Delegate to Research and Innovation Committee	

ACTIVITY		RECOMMENDATION	
18	Appointment of supervisors and approve change of supervisor for research students	Delegated to Research and Innovation Committee which has delegated to Faculty Boards.	
19	Recommend to Council appointment of External Examiners	Delegate to Teaching and Learning Committee (taught programmes) and to Research Degrees Committee (research degree programmes).	
20	Make arrangements for External Examining in absence of External Examiner (p114)	Remain as currently delegated to PVC (T&L) to make arrangements on behalf of Senate	
21	Instructions to invigilators on procedures to be followed in conduct of examinations shall be approved by or on behalf of Senate	Delegate to Library, Information and Student Administrative Services Committee	
22	Grant and confer awards (except Honorary Degrees) Final responsibility for examinations/assessment/academic progress decisions - may annul or substitute its own decision for that of Board of Examiners. Consider unresolved disagreement at Boards of Examiners	No change - remain a responsibility of the Senate. Amendments to conferment lists are approved by Chair's Action No change - remain a responsibility of the Senate. No change - remain a responsibility of the Senate.	On recommendation from Boards of Examiners
23	Approve award of Honorary Degrees.	Delegate to Honorary Degrees Committee	
24	Approve rules for leave of absence	No change - remain a responsibility of the Senate	
25	Discontinue the studies of any student whose academic work proves unsatisfactory	Delegate to Boards of Examiners (taught courses)/ Faculty Boards (research degrees)	
26	[by or on behalf of Senate] Determine conditions under which a student is deemed to have withdrawn	No change - remain a responsibility of the Senate	
27	To recommend to Council to deprive persons of any Degrees, Diplomas, Certificates or other academic distinctions granted to or conferred on them by the	No change - remain a responsibility of the Senate	

ACTIVITY		RECOMMENDATION	
	University.		
28	To Recommend to Council (subject to Statute XXI), the making of Ordinances to regulate the discipline of students and other persons.	No change - remain a responsibility of the Senate	Vice-Chancellor may suspend or exclude any student/person studying at the University until conclusion of disciplinary proceedings but must report such action to the Senate.
29	Approve suspensions or exclusion of students from the University.	No change - remain a responsibility of the Senate	Disciplinary Committee/Appeal Board imposes penalties for disciplinary breaches and makes recommendations to Senate for suspension or exclusion.
30	Establish procedures for academic appeals	No change - remain a responsibility of the Senate	
31	Determine dates of Semesters	Delegate to Teaching and Learning Committee	
32	Approval of new courses and reapproval of existing courses	<p>Senate to retain responsibility for approval of new course planning proposals but delegate to Teaching and Learning Committee approval of courses following evaluation/revalidation, extensions to periods of approval and changes to course title.</p> <p>In addition, where any conditions of approval have not been met prior to new intake, TLC should make recommendations to the Senate on appropriate action.</p>	
33	Prescribe use of academical dress and formalities associated with the granting and conferment of degrees (other than honorary degrees)	Delegate to Library, Information and Student Administrative Services Committee	