

**REQUEST FOR REMOTE TICKET VALIDATOR DEVICE TO ENABLE HOST  
TO CREDIT VISITORS DAILY TICKET**

DEPARTMENT/FACULTY: \_\_\_\_\_

CAMPUS/LOCATION FOR USAGE: \_\_\_\_\_

MEMBER OF STAFF RESPONSIBLE FOR REMOTE VALIDATOR: \_\_\_\_\_

COST CENTRE FOR VALIDATOR PURCHASE (£350.00): \_\_\_\_\_

COST CENTRE FOR RECHARGING: \_\_\_\_\_

I/WE ACCEPT RESPONSIBILITY FOR THE COST OF ALL DAILY TICKETS VALIDATED BY THE VALIDATOR  
PROVIDED, INCLUDING INITIAL COST OF £350.00.AUTHORISED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(SENIOR OFFICER)FURTHER AUTHORISATION BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(DIRECTOR OF FINANCE)**NOTE: WHEN COMPLETED FORM SHOULD BE RETURNED TO CAR PARK & TRAFFIC MANAGEMENT OFFICE  
(COLERAINE - H116; JORDANSTOWN AND BELFAST – 10A01B; MAGEE – MD004)**

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**OFFICIAL USE ONLY****Approved:** ..... **Date:** .....  
(Name & Title)**Validator Issued:** ..... **Date:** .....**Validator Reference Number:** .....**Validator Accepted by:** ..... **Date:** .....