

UNIVERSITY OF ULSTER

**MEETINGS OF COURSE COMMITTEES**  
**TO CONSIDER STUDENT PERFORMANCE IN SEMESTER ONE**

***REQUEST FOR COMPUTERISED COURSE  
RESULTS SHEETS***

**COURSE CODE** (Submit a separate sheet for each course) \_\_\_\_\_

**COURSE TITLE** \_\_\_\_\_

**CAMPUS** \_\_\_\_\_

**TYPE OF COURSE** **Normal** or  
**RESULTS SHEET** **Grade** (grades are to be displayed) or  
**REQUIRED** **Landscape** (MBA/MBS courses only)  
*(Tick one option only)*

**DATE AND TIME** \_\_\_\_\_ at **10.30 am** or **3.30 pm**  
**BY WHICH COURSE** \_\_\_\_\_ *(Delete as appropriate)*  
**RESULTS SHEETS ARE**  
**REQUIRED**  
*(Only one date per form)*

*Unless otherwise requested, course results sheets will be printed with current year's marks only. This will allow 6 students to be listed per page. Should you require course results sheets showing previous years' marks, which allows for 2 students only per page, please state course year group(s):*

Year Group: \_\_\_\_\_

**Course Director** \_\_\_\_\_

**Date** \_\_\_\_\_ **Extn No** \_\_\_\_\_

**PLEASE COMPLETE AND RETURN TO THE EXAMINATIONS OFFICE ON YOUR CAMPUS\* BY FRIDAY 13 JANUARY 2012:**

Coleraine Courses - Examinations Office, Room H231, Coleraine Campus  
Belfast Courses - Student Services Centre, Room 82C41, Belfast Campus  
Jordanstown Courses – Examinations Office, Room 04F01, Jordanstown Campus  
Magee Courses – Registry & Examinations Office, Room MD130, Magee Campus

**\*School staff also have the facility to run course results sheets. If you wish to use this facility please submit your completed request form to the School Office.**

Examinations Office Use Only:-

<b>Year</b>	<b>1</b>	<b>2</b>	<b>2P</b>	<b>3</b>	<b>3P</b>	<b>4</b>
Current Year Only/All Years (C/A)						
Requested						
Printed						