

MODULE EVALUATION

The module co-ordinator is expected to undertake a module evaluation each time the module is delivered. The review considers data relating to student performance and information from students, staff and external examiners as appropriate. The following topics are also considered: module information, content, delivery, assessment, feedback to students, and resources. A module evaluation form is completed.

Three alternative processes have been devised for obtaining student views on the module: a module evaluation questionnaire, a 'free response' method or a module forum (see copies in the Course Approval, Management and Review handbook).

The module co-ordinator may have established other methods. The standard questionnaire can be obtained from and is analysed by Staff Development. Analysis of the outcomes of other processes is the responsibility of the module co-ordinator.

The following statistical data are provided: student enrolments on the module, summary performance data for the module (coursework and written examination), by course group and for the whole class, across mark bands, and mean and standard deviation.

Reports providing data are available from the student record system two weeks after the end of Semester 1, and four weeks after the end of Semester 2. The data report forms Section A of the module evaluation form. Data reports are available from Faculty/School Offices (Impromptu report files on the CDE server P:/reports/student/coursemodulereview).

The completed module report is provided to course directors for consideration within the Annual Course Review (see E). Where modules are delivered on more than one campus or more than once in the academic year a comparison should be undertaken. Students should be given feedback from the module evaluation.