

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

Minutes of a meeting held on 25 September 2003 at the Jordanstown campus

PRESENT

Professor R R Barnett (Chairman), Professor N D Black, Mrs A Cairns (for Dr S D A Barnhill), Mrs R Donnelly (for Mr D McGivern), Professor A Erridge, Mr A G Faulkner, Mr J Kennedy, Mrs E E Urquhart, Mr N Wilson

APOLOGIES

Dr S D A Barnhill, Professor A Moran, Mr D McGivern, Mr M Watley

IN ATTENDANCE

Mrs K Harrison, Dr I Blair (for mins 03.139 - 148), Professor J H Gillespie (for mins 03.111 – 121), Miss A E Murray (for mins 03.122 – 128)

03.106 MINUTES

The confirmed minutes of the meeting held on 5 June 2003 were signed and dated by the Chairman.

MATTERS ARISING

03.107 Approved Major, Main, Minor Subject Combinations at Magee (min 03.79)

AGREED: that Professor Erridge ascertain whether Law was to be offered as a Minor strand at the Magee campus and report back to the next meeting.

03.108 FE Strategic Review and College Proposals (min 03.80)

The Sub-Committee noted that DEL's report on the Strategic Review of FE was expected to be published shortly. This would incorporate the outcome of the recent review of the Foundation degree pilots.

The Faculty of Engineering would liaise with Fermanagh College and North East Institute of Further and Higher Education regarding their AB proposals following appointment of Heads of Collaborative Courses (min 03.80 and 03.93 refer).

## CHAIRMAN'S COMMUNICATIONS

### 03.109 Briefing seminar for internal members of evaluation and re-validation panels

NOTED: that a briefing seminar for internal members of evaluation/re-validation panels and chairs of course planning committees/subject unit co-ordinators would be held on 1 October 2003.

## COURSE PLANNING AND APPROVAL

03.110 The Sub-Committee considered business from each Faculty (Papers CASC/03/23-27). It was noted that recommendations relating to 2003 entry had been approved by Chairman's action. The Sub-Committee noted course revisions approved by Faculties as listed in the Appendix.

## FACULTY OF ARTS

### 03.111 PgDip/MA in the Written and Verbal Arts: Creativity in Practice

RECEIVED: A CA3 proposal to offer the above course at the Millennium Court Arts Centre (MCAC) in Portadown from September 2003 in response to demand.

NOTED:

- a) that the proposed intake at Portadown was expected to be 10- 16;
- b) that the course would be taught by existing staff in the Faculty of Arts;
- c) that library facilities at Portadown were limited, but that books would be acquired by the MCAC as appropriate;
- d) that students might need to access resources at the Magee Campus.

AGREED:

- i) that it be recommended to the Teaching and Learning Committee that the proposal be approved;
- ii) that the Faculty sign an agreement with the new outcentre regarding access to the latter's resources for University staff and students.

### 03.112 AB Humanities at Fermanagh College

RECEIVED: the evaluation report for the course.

- NOTED:
- a) that there would be no intake in 2003/04, given that DEL had not allowed new AB degrees in colleges, but that the new CertHE might run;
  - b) that the final document had not yet been received.

AGREED: that it be recommended to the Teaching and Learning Committee, that, subject to the conditions of the panel being met, the course be approved for a period of one year (intake 2003) for a maximum cohort of 15.

### 03.113 BA Hons History

RECEIVED: the evaluation panel report for the course.

- NOTED:
- a) that the introduction of the new course was in line with the restructuring of the subject;
  - b) that History provision was being revalidated in 2003/4;
  - c) that a five year staffing strategy was to be provided;
  - d) that the final document had not yet been received.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the course be approved for a period of one year (intake 2003) with an initial offer standard of 240 UCAS tariff points.

### 03.114 BA Hons American Studies; BA Hons Irish & British Studies; BA Hons Visual Culture

RECEIVED: the evaluation panel report for the courses.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the courses be approved as follows:

- a) BA Hons American Studies and BA Hons Irish and British Studies for a period of five years (intakes 2003 – 2007) in line with the re-validation schedule for Subject Unit 13D (General Humanities) with initial offer standard of 240 UCAS tariff points;
- b) BA Hons Visual Culture for a period of three years (intakes 2003 – 2005) in line with the re-validation schedule for Subject Unit 2A (Art and Design) with an initial offer standard of 240 UCAS tariff points.

03.115 Postgraduate Diploma/MA Irish Visual Culture

RECEIVED: the evaluation panel report for the course.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the course be approved for a period of three years (intakes 2003 – 2005).

03.116 PgDip/MDes Design Communication

RECEIVED: the evaluation panel report for the course.

NOTED:

- a) that the Course Team had been asked to consult with NICENT about the proposed core entrepreneurship module and about embedding entrepreneurship generally within the programme;
- b) that the course would not now be delivered in conjunction with the Athlone Institute of Technology as originally proposed;
- c) that in order to reflect better the course content, the title had been changed from “Design and Communication” to “Design Communication”.

AGREED: that it be recommended to the Teaching and Learning Committee that

- i) subject to the conditions of the panel being met, the course be approved for three years (2003-5);
- ii) the award of MDes be added to the Schedule to Ordinance 2001/1.

03.117 BA Hons Irish (PT) (ME)

NOTED:

- a) that the Faculty had been asked to clarify the degree title (min 03.84 refers);
- b) that Professor Gillespie reported that the Faculty had decided that the same title, Irish Language and Literature, should be used on each campus.

AGREED:

- i) that the change in title be approved;
- ii) that the Faculty advise of the cohorts to which the change applies.

03.118 Proposed Diplomas in French and Spanish (PT) (BT)

- NOTED:
- a) that the courses would not now be offered until 2004 (min 03.85 refers);
  - b) that there was a language laboratory at the Belfast Campus which was in working order and that the development plans for the Belfast campus included a proposal for a digital language laboratory;
  - c) that adequate resources would be provided for the delivery of the courses;
  - d) that proposals would be brought forward to offer the courses at the Magee and Coleraine campuses in alternate years.

03.119 BA Hons Combined Arts

RECEIVED: a CA3 form detailing replacement of the degree with named subject awards from 2004 intake.

- NOTED:
- a) that the Faculty had been asked to provide a statement on the future of the BA Hons Combined Arts (min 03.102 refers);
  - b) that the CA3 form would be signed by the Dean.
  - c) that the following subject strands would be available from the former Combined Arts degree for the Coleraine campus:

English	Major/Main/Minor
European Studies	Major/Main/Minor
French	Major/Main/Minor
Geography	Major/Main/Minor
German	Major/Main/Minor
History	Major/Main/Minor
Irish Studies	Major/Main/Minor
Media Studies	Major/Main/Minor
Philosophy	Major/Main/Minor
Spanish	Main/Minor.

03.120 BA Hons Architecture

- NOTED:
- a) that ownership of the course had changed to the Faculty of Arts and its location had moved from Jordanstown to Belfast;

- b) that the Faculty had approved the change of the title of award from BSc to BA, which was in line with the majority of Architecture degrees in the UK;
- c) that the Faculty would ensure appropriate consultation with the Faculty of Engineering and Library staff.

AGREED: that the change of award title be approved.

03.121 BA Hons Design

RECEIVED: CA3 form to change the award and course title to BDes Design Interior/Industrial/Furniture.

- NOTED:
- a) that the Faculty had considered that BDes awards were appropriate for its Design courses (min 03.88 refers);
  - b) that CA3 forms were yet to be submitted for the change of award title for BA Hons Textiles and Fashion Design and BA Design for Visual Communication.

- AGREED:
- i) that the use of BDes award be approved in respect of BA Hons Design;
  - ii) that the Faculty be asked to clarify the exact title which would appear on parchments.

**FACULTY OF BUSINESS AND MANAGEMENT**

03.122 Proposed MSc Innovation Management in the Public Service

RECEIVED: a CA1 form for a joint course proposal with Letterkenny Institute of Technology.

- AGREED:
- i) that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and evaluation (September 2003) with a view to entry in January 2004;
  - ii) that the resource requirements of the course be clarified with the relevant Library staff.

03.123 Proposed BA (Hons) Travel & Tourism Management at Hong Kong College of Technology

RECEIVED: a tabled CA2 form, Faculty Assessment and Business Plan for the course proposal from Hong Kong College of Technology.

- NOTED:
- a) that the College had already been approved to

offer two undergraduate Computing degrees;

- b) that the final level of the degree and two bridging modules would be delivered by the College, with students receiving exemptions from the first part of the course, as the College's Higher Diploma closely matched the requirements of the University's degree.

AGREED: that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and evaluation in December 2003, with a view to entry in September 2004.

03.124 Proposed BSc Hons International Hotel & Tourism Management at the School of International Hotel and Tourism Management, Soerenberg, Switzerland

RECEIVED: a tabled CA2 form and a Faculty Assessment for the course proposal.

- NOTED:
- a) that no Business Plan had been provided;
  - b) that the School was an independent hotel school and would be a new partner for the University and that the Faculty considered the link to be in the University's strategic interest. (The School would be investigated further in accordance with the University's procedures);
  - c) that the English language requirement (IELTS 5) was below the University of Ulster standard (IELTS 6);
  - d) that, as the content of levels 1 and 2 mapped to existing certificate and diploma courses at the School, only the final year would be delivered;
  - e) the projected intake was 15;
  - f) that a former member of University of Ulster staff was academic adviser to the School.

- AGREED:
- i) that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and institutional and course evaluation with a view to entry in September 2004;
  - ii) that a Business Plan be submitted to the next meeting;
  - iii) that students should be able to demonstrate competence in English language at a level at least equivalent to IELTS 6 before entering the level 3 programme validated by the University.

03.125 Cert HE Social Enterprise

RECEIVED: the evaluation panel report for the course.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the course be approved for three years (intakes 2003-2005).

03.126 Undergraduate Major Strand in Business (CE)

RECEIVED: a rationale from the Faculty to support the use of the title 'Business' without 'Studies' (min 03.89 refers).

AGREED: that the title be endorsed.

03.127 AB Leisure, Sport and Event Management at Omagh College

NOTED: a) that the College had re-presented the above course as an HND for the 2003 intake in view of DEL's restrictions on AB degrees in colleges;

b) that the course had been approved for a 2002 intake but had had no entry at that time.

AGREED: that it be recommended to the Teaching and Learning Committee that the new HND course be approved.

03.128 Award Titles in the Faculty

NOTED: a) that the Faculty had been asked by the Teaching and Learning Committee to review its use of Arts and Science in degree titles and that a CA3 form had been submitted to amend the award titles of all degrees in the Faculty and partner institutions associated with the Faculty to FdSc, BSc, MSc, as appropriate, from the 2004 intake;

b) that the proposal would ensure consistency across the Faculty at undergraduate and postgraduate levels.

AGREED: that the proposal be approved.

**FACULTY OF ENGINEERING**

03.129 BSc Hons Computing Science (FT/PT)  
BEng Hons Software Engineering (FT/PT) at the Informatics Institute of Technology (IIT), Sri Lanka

RECEIVED: a tabled CA2 form for the course proposals.

NOTED: a) that the IIT was a private institution presenting to

the University for the first time;

- b) that IIT had previously delivered two degrees (BSc Hons Business and BSc Hons Information Systems) in collaboration with Manchester Metropolitan University (MMU), but that MMU was in process of disengaging from this arrangement in order to focus its activities on research;
- c) that MMU had suggested the University of Ulster as an alternative UK partner;
- d) that, following visits from representatives of IIT and the scrutiny of relevant documentation including External Examiners' reports, the Faculty was of the view that the proposal met the University's strategic interest and that the standards achieved at IIT were appropriate;
- e) that it was proposed that students currently on the first year of a course validated by MMU would transfer to the second year of the new course validated by the University through accreditation of prior learning;
- f) that the Faculty of Business and Management had also been approached by IIT regarding the BA Hons Management.
- g) that no decision would be made regarding approval to proceed to validate the Institute until a site visit (scheduled for November/December 2003) had been undertaken and a Faculty Assessment and Business Plan had been submitted.

03.130 Major, Main, Minor strands in Computing (FT) at CE  
BSc Hons Artificial Intelligence with DIS (FT) at CE\*  
BSc Hons Internet & Games Technology with DIS (FT) at CE\*

RECEIVED: tabled CA1 forms for the course proposals.

NOTED: that the proposals derived from the current BSc Hons Computing and would not therefore need a full evaluation event.

AGREED: i) that it be recommended to the Teaching and Learning Committee that the courses be approved, subject to external academic endorsement;

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\* Note Proposals withdrawn, October 2003, as external examiner approval not given.

- ii) that a meeting of the Coleraine Campus Co-ordinating Group consider appropriate subject combinations with Computing.

03.131 FDS Sc Computing at Castlereagh College of Further & Higher Education

RECEIVED: the evaluation panel report for the course.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the evaluation panel being met:

- i) the course be approved for a period of five years (intakes 2003-2007) with a maximum intake of 40 students per year;
- ii) the College be recognised under Ordinance 1984/8.

03.132 AB Engineering

RECEIVED: the evaluation panel report for the course.

NOTED:

- a) that the degree would replace two existing HND courses in Engineering (Electrical/Electronics) and (Mechanical, Manufacture and Design);
- b) that, in line with University policy to encourage entrepreneurship, two 10 point modules, developed by NICENT, had been included in Year 2. As a result, three 10 credit point modules would be delivered in one semester, which was outside the University's norm. A request had therefore been submitted for the three 10 credit point modules to be exceptionally permitted;
- c) that, in order to allow students a more developmental transition into the University environment, there were no end-of-semester formal examination in Year 1, only in-semester class tests. A request for this exceptionally to be permitted had been submitted in order to support the Faculty's retention strategy.

AGREED:

- i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the evaluation panel being met, the course be approved for a period of two years (intakes 2003-2004);
- ii) that, exceptionally, three 10 credit point modules in Semester 1 of Year 2 be permitted;

- iii) that it be recommended to the Teaching and Learning Committee that, exceptionally, there be no end-of-semester formal examinations in Year 1, and that this assessment approach be evaluated as a pilot exercise in retention.

03.133 PgCert/Dip/MSc in Computing and Intelligent Systems/Information Systems Management/International Business

RECEIVED: the evaluation panel report for the courses.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the evaluation panel being met, the courses be approved for a period of four years (intakes 2003-2006).

03.134 PgCert/Dip/MSc in Web Information Systems

RECEIVED: the evaluation panel report for the course.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the evaluation panel being met, the course be approved for a period of four years (intakes 2003-2006).

03.135 Proposed FdSc Computing (Education) at Causeway Institute of Further and Higher Education and East Antrim Institute of Further and Higher Education  
(min 03.92 refers)

NOTED: that a Faculty assessment would not be made until a Faculty Head of Collaborative Courses was appointed.

03.136 BSc Hons Transportation with DIS  
BSc Hons Transportation  
BSc Transport & Logistics with DIS  
PgDip/MSc Electronics & Software Systems  
FdSc Information Technology (Agri-Food) at Greenmount College

NOTED: that the above courses had been withdrawn (last intake 2002/03).

03.137 FdSc Information Technology (Agri-Food) at Greenmount College

RECEIVED: A CA3 proposal to rationalise the delivery of the above course to the final cohort (of one student) by offering three replacement modules at NEIFHE.

AGREED: that it be recommended to the Teaching and Learning Committee that the proposal be approved, subject to confirmation of the agreement of the student.

03.138 AB Construction (PT & DL) (JN)

RECEIVED: the Faculty's response to issues raised at the meeting on 10 April 2003 (min 03.55 refers).

NOTED: a) that the course had not commenced in 2003, owing to additional resource requirements;

b) that the Faculty would advise of the future of the proposal in due course and that a CA3 form would be submitted to make any changes to the approved structure.

**FACULTY OF LIFE AND HEALTH SCIENCES**

03.139 Proposed PgDip/MSc in Dementia Studies (min 03.94)

RECEIVED: an updated CA1 form for the course proposal.

NOTED: a) that ILL had not yet advised as to whether the Planning Committee had approved the Business Plan;

b) that it had already been recommended to the Teaching and Learning Committee to proceed to planning and evaluation.

03.140 Proposed Associate Bachelor's/Foundation Degree in Sports Studies at Armagh College of Further and Higher Education

RECEIVED: a CA2 form and a Faculty Assessment for the above course proposal.

NOTED: a) that the minimum age requirement related to the HND;

b) that the course structure and content did not meet University's specifications;

c) that in the Faculty Assessment concerns had been expressed about the structure and content of the course, the lack of student choice, the lack of evidence of applied learning and the misunderstanding of the University's '2 + 2' model for progression to undergraduate programmes.

AGREED: i) that no decision be made regarding approval to proceed

to planning and evaluation, pending the outcome of the Review of FE by DEL;

- ii) that, if approved, the course be part of the re-validation of Sport in colleges (Sub-Unit 28H).

#### 03.141 BSc Hons Environmental Science

RECEIVED: a CA3 form to introduce Major, Main and Minor strands within the modular framework at Coleraine and a tabled paper outlining a statement of aims and objectives and structure for the Major strand.

- AGREED:
- i) that it be recommended to the Teaching and Learning Committee that the three strands be approved, subject to a statement of aims and objectives and structure being provided for the Main and Minor strands and external academic endorsement being provided for all three strands;
  - ii) that the Coleraine Campus Co-ordinating Group consider appropriate subject combinations.

#### 03.142 Subject Sub-Unit 3C: Biomedical Sciences

RECEIVED: the re-validation panel report for the Subject Sub-Unit.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the re-validation panel being met, the courses within the unit provision be approved for a period of five years (intakes 2003-2007):

BSc Hons Molecular Bioscience (with DIS/DAS)  
BSc Hons Biomedical Science with DPP  
Graduate Certificate in Biomedical Science  
PgDip/MSc Biomedical Science.

#### 03.143 Subject Sub-Unit 28G: Sport

RECEIVED: the re-validation panel report for the Subject Sub-Unit.

- NOTED:
- a) that, in line with the panel's recommendation to review course titles, the Faculty now proposed that the two pathways be re-titled BSc (Hons) Sport Studies (with DIS/DAS) and BSc (Hons) Sport and Exercise Sciences (with DIS/DAS) and that they be offered as two separate named courses with a common first year (min 03.95 refers);

- b) that arrangements had been made for the transfer of existing students to Year 2 of the new courses in 2003/04;
- c) that the two courses were to be administered as one to prevent the duplication of functions and that, to this end, a single course specification had been produced.

- AGREED:
- i) that the two named courses be approved;
  - ii) that the two courses be advertised separately in UCAS, but that it be indicated that there was a common first year.

#### 03.144 PgDip/MSc Environmental Management

NOTED: that the delivery of the course had been withdrawn from Enniskillen College of Agriculture as a University of Ulster outcentre, as it was now available on-line.

#### 03.145 Evaluation/Re-validation Schedule 2003/04

- AGREED:
- i) that a request to bring forward the re-validation of BSc Podiatry from 2004/05 to 2003/04 to accommodate a joint re-validation with the professional bodies, in light of changes to the course and its delivery, be approved;
  - ii) that a request to split the Nursing (Post Registration) Subject Sub-Unit 22B into two sub-units (one involving NIPEC) by creating a new Subject Sub-Unit 22F for March 2004 re-validation, be approved.

#### 03.146 Re-validation of BSc Hons Occupational Therapy

NOTED: that the Pre-Registration and Training Working Group (Occupational Therapy) (PRETWG) (OT) had forwarded its recommendations for the continuing approval of the course and arrangements for the transfer of existing students to Year 2 of the new course in 2003/04 to the HPC Education and Training Committee and the OT Education and Practice Board. (The approval was subject to a review of the timetable of practice placements in 2004 to enable placements to occur in each year of the programme, as required. PRETWG (OT) had also advised that students should be required to agree formally to the transfer to the new course to avoid any possible complications/grounds for appeal in the future) (min 03.96 refers).

#### 03.147 Re-validation of BSc Hons Physiotherapy

NOTED: that the Pre-Registration and Training Working Group (Physiotherapy) had forwarded its recommendation for re-approval for a further period of five years to the HPC Education and Training Committee and the CSP Education Committee (min 03.97 refers).

03.148 Re-validation of Subject Sub-Units 28H: BSc Occupational Therapy and 28I: BSc Hons Physiotherapy

NOTED: a) that the Sub-Committee had recommended conditional approval of the above courses for a period of five years (intakes 2003-2007) at its meeting on 5 June 2003 (mins 03.96/7 refer);

b) that, for both courses, the final honours degree classification continued to include level 2 contributions, as agreed with the Professional Bodies.

AGREED: that it be recommended to the Teaching and Learning Committee that continuing departure from the 100% final level rule be approved.

**FACULTY OF SOCIAL SCIENCES**

03.149 Proposed BSc Hons Public Relations

RECEIVED: a CA1 form for the course proposal.

NOTED: a) that this new, full-time course had been developed in response to market demand and would be a sister course to the BSc Hons Communication, Advertising and Marketing;

b) that the course would be offered as Single Honours and provide a Minor strand within the modular framework to be developed at Jordanstown (see min 03.150);

c) that, with regard to resources, additional staffing needs were identified and that Information Services were reviewing the future of the TV studio;

d) that a CA1 form for a proposed MSc in Communication would be submitted to the next meeting.

AGREED: that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and evaluation as part of the re-validation of Sub-Unit 6A: Communication.

03.150 Proposed Modular Development – Jordanstown Campus

- RECEIVED: a) A CA6 form outlining proposed developments, which would be considered as part of the re-validation of the Communication Sub-Unit;
- b) CA1 forms for new subject strands in criminology, law and social policy and tabled CA1 forms for new subject strands in economics and politics.

- NOTED: a) that strands in Government were addressed within the validation of that subject ( min 03.154 refers);
- b) that all currently proposed modular provision at the Jordanstown campus was within the Faculty of Social Sciences;
- c) that the Faculty would proceed to identify Subject Directors and propose a Director of Combined Studies and that a campus Coordinating Group would be convened in due course.

- AGREED: i) that it be recommended to the Teaching and Learning Committee that the subject strands as set out below be approved, subject to external academic endorsement (for criminology, economics and law) and the outcome of the re-validation process for Communication, Linguistics and Public Relations:

	<u>Major</u>	<u>Main</u>	<u>Minor</u>
Communication	✓		✓
Criminology			✓
Economics	✓	✓	✓
Law	✓		
Linguistics	✓		✓
Politics	✓	✓	✓
Public Relations			✓
Social Policy	✓	✓	✓

- ii) that the Pro-Vice Chancellor (Teaching and Learning) meet with Faculty representatives to give initial consideration to subject combinations, in view of the fact that the Faculty hoped to recruit part-time students for February 2004.

03.151 Proposed Certificate HE in Community Development and Education at North West Institute of Further and Higher Education

RECEIVED: A CA2 form for the above course proposal.

NOTED: that the proposal was too late for a September 2003 start.

AGREED: that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and evaluation within re-validation Sub-Unit 26A for a 2004 start.

03.152 DipHE Counselling at BIFHE, Fermanagh College, Limavady College, Lisburn Institute, NKIFHE, NEIFHE, NWIFHE, UBIFHE

RECEIVED: A CA2 form for the course proposal.

NOTED: a) that the award would be entitled DipHE, pending the wider availability of Foundation degrees;

b) that the Faculty and eight colleges had adopted a consortium model to develop the course.

AGREED: that it be recommended to the Teaching and Learning Committee that the proposal proceed to planning and evaluation for a September 2004 start.

03.153 Certificate in Counselling (retitled Counselling Studies) at Newry & Kilkeel Institute of Further & Higher Education

RECEIVED: the evaluation panel report for the course.

NOTED: a) that, in light of comments made by the evaluation panel, the title of the course had been changed to Certificate in Counselling Studies;

b) that the Institute had been asked to provide a detailed statement in respect of how it proposed to resource the course, particularly when it reached the full intake number of students. This statement was to include a list of suitably qualified (and preferably dedicated) teaching staff who were to be appointed prior to the start of the course;

c) that the current proposal was designed to replace all previous counselling provision offered by the Institute.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the course be approved for a period of two years from September 2003 (intakes 2003-2004) with an intake of 30.

03.154 Re-validation Panel Report: Subject Sub-Unit 26C: Public Policy

RECEIVED: the re-validation panel report and a supplementary paper.

NOTED: that, in light of re-considering the title of the BSc (Hons)

Public Policy/Government and the Subject Group's identity, the Subject Team had proposed that Government be offered in Major and Minor strands and that the existing Main strand be withdrawn. Given that the Major strand had not been subject to external endorsement, the two external panel members had been invited to scrutinise relevant documentation including a new module and also three new modules proposed for the MPA course.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met and external academic endorsement of the new Major and new modules, the course provision within the unit as set out below be approved for a period of five years (intakes 2003-07):

Major and Minor undergraduate honours subject strands in  
Government  
PgDip/MPA  
PgDip in Health and Social Services Management at the  
Beeches Management Centre, Homefirst Training Services and  
Westcare Business Services.

03.155 Re-validation Panel Report: Subject Sub-Unit 26E: Social Policy and Administration

RECEIVED: the re-validation panel report.

NOTED: that a Major strand in Social Policy had been added for the Magee campus;

AGREED: i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the panel being met, the subject provision as set out below, be approved for a period of five years (intakes 2003-07):

BSc Hons Combined Social Policy (FT/PT) (JN)  
BSc Hons Criminology and Criminal Justice (FT/PT) (JN)  
BSc Hons Health and Social Care Policy (FT/PT) (JN)  
Major, Main and Minor undergraduate honours subject  
strands in Social Policy (ME).

ii) that the Magee Campus Co-ordinating Group would be asked to consider appropriate subject combinations for the new Major strand.

03.156 BSc Hons Criminology & Criminal Justice

NOTED: a) that following receipt of the final document (March 2003), the course had been approved subject to the course team reporting to the Sub-Committee on two items (APEL and

the condonement of the dissertation module) within six months.

- b) that a report on the two outstanding items would be submitted to the next meeting.

#### 03.157 Evaluation/Re-validation Schedule 2003/04

AGREED: that requests to postpone events be approved as follows:

- i) re-validation of Social Work (Unit 26F) from January to March 2004, on account of the introduction of a new specification for the qualifying degree;
- ii) re-validation of Sociology (Unit 27A) from December 2003 to February/March 2004, owing to the departure of a member of staff and illness of another;
- iii) the evaluation of the Postgraduate Diploma/MSc Social Policy Research Skills (with specialisms) from October 2003 to semester 2, owing to the early retirement of a member of staff and the departure of another.

#### 03.158 SUMMARY PROGRESS REPORTS ON FOUNDATION DEGREES

RECEIVED: a report summarising the progress made on restructuring full-time versions of Fds to meet the “2+2” model requirements (CASC/03/28) (min 03.80 refers).

- NOTED:
- a) that all courses had been restructured except for the FdEng Computing and Electronics at UBIFHE, which had had no intake for three years, and the FdSc e-Commerce at NEIFHE;
  - b) that Colleges now wished to change their revised part-time model for the Hospitality degrees and that this would be considered by the Faculty.

#### 03.159 STATEMENT OF EVALUATIONS AND RE-VALIDATIONS CONDUCTED DURING 2002/03

RECEIVED: a statement of evaluations and re-validations conducted during 2002/03 (CASC/03/29) and a report outlining reasons given by Faculties for the non-submission of a number of final documents.

- NOTED:
- a) that final approval had now been given for MSc Irish Visual Culture (19 September 2003), MSc e-Learning (13 September 2003) and Sports Studies (17 September 2003);

- b) that a number of courses had commenced without final documents being submitted and approved.

03.160 ISSUES ARISING FROM COURSE EVALUATIONS AND RE-VALIDATIONS CONDUCTED DURING 2002/03

RECEIVED: a paper outlining issues arising from course evaluations/re-validations conducted during 2002/03 (CASC/03/31).

NOTED: a) comments on the following matters:

- Late submission of proposals
  - Late evaluations/re-validations
  - Late receipt of evaluation/re-validation documents
  - Chairing of Evaluation/Re-validation Panels
  - Tour of facilities
  - Validation Load 2003/04
- b) that there were potential problems for 2003/04 where the number of scheduled events had increased by 50% on the previous year and included joint events with PSBs and overseas proposals;
- c) that in respect of entrepreneurship training
- some course planning committees appeared to be having difficulty in meeting the identified learning outcomes, especially for shorter sub-degree courses and postgraduate programmes. Some postgraduate programmes recruited a high number of Ulster graduates who may have already undertaken entrepreneurship training as part of their undergraduate degree;
  - that for Main undergraduate Honours subject strands, the availability of options should be such that students would not be required to take entrepreneurship modules twice.
- d) that c) above would be drawn to the attention of the Director of NICENT.

DURATION: 2 hrs 20 mins

CASC/kh/yd/25.9.03

## COURSE PLANNING AND APPROVAL

25 September 2003

**FACULTY OF ARTS*****BA Hons Architecture***

To amend the award from BSc to BA; to reorganise all level 1 modules and that the structure is 1 x 60 point 'long thin' project plus 6 x 10 point modules. The course to be offered at Belfast rather than Jordanstown.

***BA Hons Irish History & Politics***

To introduce a new optional module, Ulster and Scotland in Comparative Perspective 1600-1921.

***BA Hons Philosophy***

To introduce a new optional module in Aesthetics replacing PHL508C1.

**FACULTY OF BUSINESS AND MANAGEMENT*****Diploma in Management Practice***

To amend award title to Advanced Diploma for two further versions.

***FdA in Hospitality Management******FdA in International Hospitality Management***

To move start of second year work based learning module from April to June with completion in September; to amend the assessment strategy for HTM172P1 International Cuisine to 100% coursework.

***FdA in Travel & Tourism Management***

To move start of second year work based learning module from April to June with completion in September; to amend course regulations accordingly.

***FdA in Hospitality Management******FdA in Hospitality & Tourism Management******FdA in Travel & Tourism Management at BIFHE, FCFHE, NKIFHE, NWIFHE***

To amend the structure, content and assessment of the courses in line with the required '2 + 2' model for delivery from 2003/4; to revise the structure for part-time delivery, together with other changes in content.

### ***FdA in Hospitality & Tourism at NDAIFHE***

To amend the structure of the course in line with the required '2 + 2' model from 2003/4.

### ***FdA in Hospitality Operations Management at EDIFHE***

To amend the structure of the course in line with the required '2 + 2' model from 2003/4.

### ***BA Hons Hospitality Management***

To amend module titles, assessment methods and weightings in three level 2 modules; to provide generic modules across three degrees.

### ***BA Hons Hotel & Tourism Management***

To amend module title, assessment method and weighting in HTM331P1; to provide a generic module across three degrees.

### ***BA Hons Leisure Events and Cultural Management***

To replace two modules by two modules offered in other undergraduate degrees in the School.

## **FACULTY OF ENGINEERING**

### ***Associate Bachelor's Degree in Computing (CE)***

To revise the course structure and the assessment of two modules.

### ***FdEng in Telecommunications at EDIFHE***

To amend the full-time structure to meet the '2 + 2' model; to introduce an APEL Project module (40 credit points) as an alternative to the work-based learning module.

### ***FdSc in Construction Engineering at BIFHE, EDIFHE, NEIFHE, NKIFHE, NWIFHE, Omagh College FHE, UBIFHE***

To amend the FT structure in line with required '2 + 2' model from 2003/4.

### ***FdSc in Computing (Software Development) at NWIFHE***

To revise the FT structure in line with the required '2 + 2' model; to introduce a CertHE as an exit award. +

***FdSc in Computing (Software Development) at NEIFHE***

To revise the FT structure in line with the required '2 + 2' model; to introduce a CertHE as an exit award.+

***FdSc in Computing with e-Media at Limavady College FHE***

To introduce a CertHE exit award.

***FdSc in Computing & Network Systems at NKIFHE***

To amend full-time course structure in line with the required '2 + 2' model; to introduce a CertHE exit award.+

***FdSc in e-Commerce at NKIFHE***

To amend the full-time course structure in line with the required '2 + 2' model; to introduce a CertHE exit award.+

***FdSc Multimedia at BIFHE***

To amend structure and assessment in year 2 of the full-time version of the course in line with the required '2 + 2' model in 2003/4 (subject to review); to introduce a CertHE exit award.+

***FdSc in Timber Technology & Management at EDIFHE***

To amend the structure of the Fd in line with the required '2 + 2' model from 2003/4.

***BSc Hons Mathematics, Statistics & Computing with or without DIS***

To delete 5 modules; to introduce two modules to year 4.

***PgDip/MSc Fire Safety Engineering***

To redesignate BMG744J2, Quantitative Risk Analysis, a Faculty module.

**FACULTY OF LIFE AND HEALTH SCIENCES**

***Diploma in Health Promotion at BIFHE***

To amend award title to Advanced Diploma.

+ Statement of aims and objectives required.

***BSc Hons Nursing Sciences, BSc Hons Health Sciences and BSc Hons Specialist Nursing Practice***

To amend assessment weighting in modules NUR521 Evidence-based Practice at JN and CE to 100% coursework.

***BSc Hons Psychology  
BSc Hons Social Psychology***

To replace a year 1 20 point module with two 10 point modules.

***Master of Research***

To amend the assessment of module EC0810C/J1 to 100% coursework.

**FACULTY OF SOCIAL SCIENCES**

***Undergraduate Honours Subject: Sociology at Magee***

To revise the title and content of module SOC318M2 and transfer SOC515M2 to Magee campus.

***BSc Hons Communication, Advertising and Marketing***

To replace CMM107J1 with MKT104J1.

***BSc Hons Politics***

To revise the structure in year 2; to reduce the number of core modules; to re-introduce 'The Politics of Sport' module.

***PgDip/MSc Guidance & Counselling***

To introduce an additional module, 'Eye Movement Desensitisation and Reprocessing'.