

UNIVERSITY OF ULSTER

TEACHING AND LEARNING COMMITTEE

TERMS OF REFERENCE

- 1 To keep under review, and as appropriate advise and make recommendations to Senate on the following matters relating to taught programmes of study offered by the University and under collaborative arrangements with other institutions within the UK and overseas:
 - a) the Teaching and Learning Strategy;
 - b) the standards and regulatory framework for awards;
 - c) the procedures for the approval, monitoring and re-approval of, and revision to, programmes;
 - d) the organisation of the academic year;
 - e) ordinances, regulations, guidelines and protocols;
 - f) policies and processes relating to teaching, learning and assessment and the quality assurance and enhancement of teaching and learning.
- 2 To discharge the following functions of the Senate in accordance with its delegated authority framework:
 - a) to grant approval to new and revalidated programmes of study;
 - b) to consider proposals from Faculties for the designation of persons, not being members of academic staff, as Recognised Teachers of the University and to convey recommendations to the Council²;
 - c) to consider proposals from Faculties for the appointment of course and subject external examiners, and to make nominations for appointment of course, subject and chief external examiners to the Council¹;
 - d) to determine the arrangements for the preparation and presentation of dissertations for Master's degrees;
 - e) to determine the dates of semesters;
 - f) to make recommendations to the Council, through the Communications and External Affairs Committee, on the establishment of new prizes.
- 3 To advise Senate on appropriate action when the conditions of approval of programmes of study are not met.
- 4 To monitor and advise Senate on equality matters which affect the student learning experience.

¹ Council has delegated this authority to the Pro-Vice-Chancellor (Teaching and Learning).

- 5 To receive reports from, and to communicate with, other University committees or bodies and external bodies in relation to any of the above matters.
- 6 To establish, from within its own membership or otherwise, such sub-committees, working groups and advisory groups as appropriate to advise and report on any of the above matters.

In reaching decisions the Committee will have due regard to their impact on, and implications for, the University's commitment to ensuring equality of opportunity and good relations as outlined in its Equality Scheme, and associated policies, and where possible and practicable the Committee will ensure that its actions are proactive in this respect.