

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

Minutes of the meeting held on 27 May 2010 at the Jordanstown campus

PRESENT

Professor D McAlister (Chair), Ms S Alexander, Dr G Armstrong, Professor A Cook, Professor A Erridge, Mr I Hanna, Mr M McKinney

IN ATTENDANCE

Mr A G Faulkner, Mrs A Garland

APOLOGIES: Dr D Barr

10.64 MINUTES

The confirmed minutes of the meeting held on 18 March 2010 were signed and dated by the Chair.

MATTERS ARISING

- 10.65 Revalidation Subject Unit 3E: PgDip/MSc Human Nutrition, PgDip Dietetics, MSc Human Nutrition and Dietetics at the University of Hong Kong (HKU) School of Professional and Continuing Education (SPACE) (Mins 09.46, 09.63, 09.109, 09.141, 10.05, 10.33)

It was reported that Chair's action had been taken to approve the mapping of the revised provision of the parent courses within Subject Unit 3D to the current provision within Subject Unit 3E at HKU and that the related CA3 had been forwarded to the Module Office.

- 10.66 Progression from HNDs and Foundation Degrees at North West Regional College to the University (Mins 10.10, 10.35)

The Chair reported that, at its meeting on 31 March, the Teaching and Learning Committee had confirmed the view that the progression model from HNDs / Foundation degrees at North West Regional College to Honours degrees in Business Studies and Media undermined the normal concept of bridging, whereby candidates were required to complete successfully the lower level award before undertaking the bridging component. It had been agreed that this specific progression model should not be encouraged more widely and that further consideration should be given to future arrangements.

- 10.67 Revalidation Subject Unit 2E: FdA Graphic Communication (with CertHE exit award) at Belfast Metropolitan College (Castlereagh campus) (PT) (Mins 10.13, 10.36)

It was noted that the Faculty had confirmed the maximum cohort size for the FdA Graphic Communication as 18 students.

10.68 Revalidation Subject Unit 2F: Art and Design (Colleges) (Mins 09.142, 10.14. 10.37)

It was noted that the Faculty had reported that it was still discussing with North West Regional College articulation between the AB Fine and Applied Arts at the College's Limavady campus and the University's BA Hons Fine and Applied Arts degree, and that a report would be submitted to the Sub-Committee when a resolution had been agreed. It was further noted that one graduate of the AB Fine and Applied Arts had applied for entry to the BA Hons Fine and Applied Arts in September 2010 and had been granted entry to second year.

AGREED: that the Faculty be asked to conclude its discussion with North West Regional College as a matter of urgency.

10.69 Revalidation Subject Unit 13A: AB English and History (with CertHE exit award) at Southern Regional College (Newry (FT/PT), Portadown (PT only) and Armagh (PT only) campuses) (Mins 10.15, 10.38)

The Sub-Committee noted that the Faculty had not yet confirmed the maximum cohort sizes for the AB English and History provision.

10.70 MSc Health Psychology (with PgCert and PgDip exit awards) (FT/PT) (DL) (Min 10.47 (c))

It was reported that the Faculty was no longer proposing a requirement of an upper second class Honours degree for entry to the MSc Health Psychology and would therefore not be submitting a case to the Teaching and Learning Committee.

10.71 Revalidation Subject Unit 12D: Horticulture (CAFRE) (Min 10.48)

It was noted that the Faculty had confirmed that students progressing from the FdSc Horticulture at CAFRE to Ulster would enter the second year of the combined degree in Environmental Science with Business. The Faculty had confirmed maximum cohort sizes of 25 full-time and 15 part-time students.

10.72 Revalidation Subject Unit 15C: Hospitality (Colleges) (Min 10.57)

The Sub-Committee noted that the Faculty had confirmed that the arrangements for bridging to Ulster programmes remained appropriate, with bridging to the final year of the hospitality-related programmes at the Belfast campus and the final year of the travel and tourism programmes at Coleraine. The Faculty had confirmed that the maximum cohort sizes of 50 full-time and 25 part-time students were for each course at each of the locations.

10.73 COURSE APPROVAL

The Sub-Committee considered business from each faculty (papers CASC/10/20 - CASC/10/25) and noted revisions approved as detailed in the appendix.

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

10.74 FdSc Civil Engineering and Transport (with CertHE exit award) (FT/PT) at South West College (Dungannon, Enniskillen and Omagh campuses)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that the title had originally been proposed as 'Civil and Infrastructure Engineering' but had been changed to 'Civil Engineering and Transport' to make it more readily identifiable with potential articulation arrangements and with the industry; the Panel had approved the change in title;
 - (b) that the Panel had been of the view that the programme learning outcomes for the Foundation degree and the CertHE exit award were not sufficiently differentiated and had set as a condition of approval that this matter be addressed;
 - (c) that the Panel had considered that some of the module reading lists were dated and lacked breadth and had set as a condition of approval that the library book stock on all campuses be updated as soon as possible; the University's Faculty librarian had recommended an immediate spend of £5K and a subsequent annual book budget for Civil Engineering of £2K; the Panel had also recommended that the library opening hours be reviewed;
 - (d) that the articulation arrangement with the University was a 2 + 2 model, with students entering the second year of the related undergraduate Honours degree (see also min 10.76).

- AGREED:
- (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a period of five years (intakes 2010 – 2014);
 - (ii) that the Faculty be asked to confirm the maximum cohort sizes for each mode of delivery at each campus.

10.75 PgCert/PgDip/MSc Commercial Management in Construction (PT) (JN)
PgDip/MSc Commercial Management in Construction (with PgCert exit award) (FT) (JN)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that the Faculty had initially proposed a September 2010 start, but that a September 2011 start was now planned;
 - (b) that the programme was originally to be available in distance learning mode but that only the campus-based programme had been brought forward for evaluation; consideration would be given to developing a distance learning programme at a later date;

- (c) that the Faculty intended to seek accreditation for the provision from the Royal Institute of Chartered Surveyors;
- (d) that the Panel had set as a condition of approval that the programme and module learning outcomes be reviewed to ensure that they were written appropriately for Master's level;
- (e) that five modules involved group work assessment, but that most modules also included individual assessment; the Panel had set as a condition of approval that the arrangements for managing group work be articulated in the overarching teaching, learning and assessment strategy and that a review be undertaken to ensure the proposals conformed to the University's new policy on the assessment of group work;
- (f) that the Panel had recommended that the adequacy of the staffing resources for the programme be kept under review.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a period of one year, in line with the revalidation schedule for Subject Unit 4A2.

10.76 Revalidation Subject Unit 4A3: Transportation including Evaluation of BSc Hons Transportation (Part-time) and MSci Transport Planning

RECEIVED: the report of the Revalidation Panel for:

BSc Hons Transportation (with/without DIS) (with AB exit award) (FT) (JN)

and the report of the Evaluation Panel for:

BSc Hons Transportation (with AB exit award) (PT) (JN) [originally proposed as BSc Hons Transportation (with Specialisms)]

MSci Transport Planning (with/without DIS) (with AB Transportation & BSc Hons Transportation exit awards) (FT with DIS) (FT/PT without DIS) [originally proposed as MSci Transportation].

- NOTED:
- (a) that the Panel had set as a condition of approval that the learning outcomes of the Level 7 modules be enhanced;
 - (b) that Years 1, 2 and 4 of the MSci were in common with the BSc Hons Transportation, as was the placement year, although the nature of the placement might differ in context; Year 5 was taught in common with student groups on other programmes;
 - (c) that Levels 4, 5 and 6 were assessed in the main by examination, while Level 7 relied heavily on assessment by coursework; the Panel had recommended that the balance between coursework and examination at Level 7 be reviewed;

- (d) that students had been of the view that group-based assessment did not always appear to reflect accurately the contributions from individual students;
- (e) that it had been proposed that students completing the Foundation Degree in Civil Engineering and Transport at South West College with an average mark of 50% could enter Year 1 of the University's programme and students completing with an average mark of 60% could enter Year 2; this was not consistent with the information included in the Foundation Degree course document (Year 2 entry) and the University's expectations; the Panel had recommended that the articulation arrangement be clarified and be made consistent with the arrangement being promoted by South West College (min 10.74 refers);
- (f) that the Panel had been of the opinion that, owing to issues of currency, it would be difficult to justify the MSci in part-time mode, as it required eight years of study; the Panel had therefore recommended that the part-time mode in this programme not be promoted but be available chiefly for students entering with advanced standing.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a period of five years (intakes 2010 - 2014).

10.77 Course Withdrawals

NOTED: that the following courses had been withdrawn:

MDes Textile Material Product (FT/PT) (BT) [last intake: 2008/09]
 MSc Architectural Studies (FT) (BT) [last intake: 2009/10].

FACULTY OF ARTS

10.78 Revalidation Subject Unit 20A: Modern Languages (Undergraduate) (CE/ME) including Evaluation of Undergraduate Honours Subject: French (Major) (ME) and Undergraduate Honours Subject: Spanish (Major) (ME)

RECEIVED: the report of the Revalidation Panel for:

Undergraduate Hons Subject: French (Single Hons/Major/Main/Minor) (FT/PT) (CE)
 Undergraduate Hons Subject: German (Major/Main/Minor) (FT/PT) (CE)
 Undergraduate Hons Subject: Spanish (Major/Main/Minor) (FT/PT) (CE)
 Undergraduate Hons Subject: French (Main/Minor) (FT/PT) (ME)
 Undergraduate Hons Subject: Spanish (Main/Minor) (FT/PT) (ME)

BA Hons Applied Languages and Translation (French and German) (FT/PT) (CE) [previously BA Hons French and German (Applied Languages)]

BA Hons Applied Languages and Translation (French and Spanish) (FT/PT) (CE) [previously BA Hons French and Spanish (Applied Languages)]

BA Hons Applied Languages and Translation (German and Spanish) (FT/PT) (CE) [previously BA Hons German and Spanish (Applied Languages)]

and evaluation of the following provision:

Undergraduate Hons Subject: French (Major) (FT/PT) (ME)

Undergraduate Hons Subject: Spanish (Major) (FT/PT) (ME).

- NOTED:
- (a) that, in light of a recent review, the decision to offer modern foreign languages provision at Magee will be rescinded with effect from 2010/11 intakes;
 - (b) that the French Single Honours programme, all of the Major and Main programmes and all of the Applied Languages and Translation programmes included a compulsory intercalary year, which took the form of either a year of study, leading to the award of DAS, or a work placement, leading to the award of DIS; Minor students were required to undertake a one-month summer vacation course mostly at their own expense;
 - (c) that the Panel had suggested that the Faculty review the recruitment and deployment of language assistants; the Panel was of the view that this could offer more support for permanent staff and more flexibility in the allocation of resources;
 - (d) that a compulsory third language strand in Italian or Chinese had been introduced in the Applied Languages and Translation programmes with a view to enhancing employability; for the third language, one 20-credit point module was taken in each of Years 2 and 3;
 - (e) that the Panel had recommended that the arrangements for the management and supervision of the dissertation modules across the provision be standardised;
 - (f) that students on the post A-Level and those on the 'ab initio' pathway were taught together from Year 2 in the French and Spanish programmes at Magee;
 - (g) that for French and Spanish final year orals, a panel comprising an external and an internal examiner was used, but for German oral examinations the external examiner acted as sole examiner, rather than moderator; the Panel had set as a condition of approval that the role of external examiners be reviewed in order to ensure that they were used as moderators.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being

addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.79 Revalidation Subject Unit 20B: Modern Languages

RECEIVED: the report of the Revalidation Panel for:

Diploma in French (PT) (BT/CE/ME)
Diploma in German (PT) (BT/CE/ME)
Diploma in Spanish (PT) (BT/CE/ME)
Diploma in Chinese (PT) (BT/CE/ME)

Language optional modules (JN)

Undergraduate Hons Subject: European Studies (Major/Main/Minor)
(with DIS/DAS) (FT/PT) (CE)

PgDip/MA Modern French Studies (PT) (BT).

- NOTED:
- (a) that the PgDip/MA Modern French Studies had not recently been offered owing to insufficient demand, but there was now a waiting list for the programme and it would run from September 2010;
 - (b) that the Faculty permitted European language Diploma graduates (with 60 credits at Level 3 and 60 credits at Level 4) to progress to Year 2 (Level 5) of the BA Hons Applied Languages and Translation programmes at Coleraine with full exemption from Year 1.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a period of five years (intakes 2010 - 2014).

FACULTY OF COMPUTING AND ENGINEERING

10.80 Revalidation Subject Unit 10B1: Engineering at South West College (Omagh campus)

RECEIVED: the report of the Revalidation Panel for:

FdEng in Engineering with Industrial Electronic Engineering (FT/PT)
FdEng in Engineering with Wind Technology (FT/PT) (proposed new specialism)
FdEng in Engineering with Motorsport Technology (FT/PT) (proposed new specialism).

- NOTED:
- (a) that the Panel had been of the view that the documentation did not reflect appropriately the nature of a Foundation degree and had set as a condition of approval that the programme learning outcomes be re-worded to reflect 'higher technician' level rather than 'professional engineer' level;

- (b) that the Panel had been of the view that the assessment methods were very traditional and did not appear to include innovative assessment methods normally associated with a Foundation degree; the Panel had recommended that the assessment requirements of the 10 and 20-point modules be reviewed in order to ensure consistency;
- (c) that the Panel had made suggestions in relation to the content of a number of modules;
- (d) that the Panel had set as a condition of approval that three separate programme specifications, with an individual set of programme learning outcomes reflecting each specialism, be provided as the provision comprised three distinct Foundation degrees;
- (e) that the Faculty had mapped the Foundation degrees to four of the University's BEng degrees, each requiring bridging of 120 credit points at Level 5 (Year 2 entry).

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014) with maximum cohort sizes of 15 full-time students and 20 part-time students.

10.81 Revalidation Subject Unit 10A3: Engineering (Postgraduate) (see also min 10.82)

RECEIVED: the report of the Revalidation Panel for:

- PgDip Biomedical Engineering (with PgCert Engineering exit award) (FT/PT) (JN)
- MSc Biomedical Engineering (with PgCert Engineering & PgDip exit awards) (FT/PT) (JN)
- PgDip Electronic Engineering (with PgCert Engineering exit award) (FT/PT) (JN)
- MSc Electronic Engineering (with PgCert Engineering & PgDip exit awards) (FT/PT) (JN)
- PgDip Manufacturing Management (with PgCert Engineering exit award) (FT/PT) (JN)
- MSc Manufacturing Management (with PgCert Engineering & PgDip exit awards) (FT/PT) (JN)
- PgDip Micro- and Nano-Technology (with PgCert Engineering exit award) (FT/PT) (JN)
- MSc Micro- and Nano-Technology (with PgCert Engineering & PgDip exit awards) (FT/PT) (JN)
- PgDip Polymers and Advanced Composites (with PgCert Engineering exit award) (FT/PT) (JN)
- MSc Polymers and Advanced Composites (with PgCert Engineering & PgDip exit awards) (FT/PT) (JN).

- NOTED:
- (a) that the former PgDip/MSc Engineering (with specialisms in Biomedical Engineering, Electronic Engineering, Manufacturing Management, Micro- and Nano-Technology, and Polymers and Advanced Composites) had been replaced by a suite of individual Postgraduate Diploma and Master's programmes;
 - (b) that, on completion of the Master's award, students were eligible for Chartered Engineer status;
 - (c) that the Faculty envisaged that the launch of each of the specialisms as an individual programme would improve their marketability and visibility; the Faculty had been of the view that the previous title did not make explicit to applicants the breadth of topics available; the individual titles were considered to be more attractive, especially to the international market;
 - (d) that the programmes shared a common core of four 15-credit point modules;
 - (e) that the Panel had set as a condition of approval that greater differentiation in the learning outcomes of the programmes be demonstrated with separate programme specifications; the Panel had also set as a condition of approval that clearer differentiation be demonstrated in learning outcomes between the Postgraduate Diploma and Master's awards and that the outcomes be revised to reflect Master's Level;
 - (f) that the Panel had recommended that reading lists be reviewed to ensure currency and include journals.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.82 Course Title Changes

RECEIVED: a proposal from the Faculty for changes to the title of the following courses (min 10.81 refers):

PgDip and MSc Micro- and Nano-Technology to 'Nanotechnology'
PgDip and MSc Polymers and Advanced Composites to 'Advanced Composites and Polymers'
PgDip and MSc Electronic Engineering to 'Medical Electronics'.

NOTED: (a) that the provision had been revalidated in January 2010 but the changes in titles had not been a recommendation of the Revalidation Panel; as the final revalidation documentation had already been submitted to the Academic Office, the changes were being proposed through the CA3 process;

- (b) that the Faculty was of the view that the changes in title for the Micro- and Nano-Technology and the Polymers and Advanced Composites programmes would better reflect their content; no new modules would be required as a consequence of the changes to the titles;
- (c) that the change in title for the Electronic Engineering was being proposed in line with changes to the discipline in general; some of the core modules would be changed, but no new modules had been created;
- (d) that external examiner endorsement had not been sought for the changes to the titles;
- (e) that the proposal would also be considered by the Academic Planning Sub-Committee at its next meeting on 1 June 2010.

AGREED: that, subject to approval by the Academic Planning Sub-Committee and external examiner endorsement, the changes to titles be approved.

10.83 Course Withdrawals

NOTED: that the following courses had been withdrawn:

FdEng Engineering (FT/PT) at Northern Regional College (Coleraine campus) [date of withdrawal: 2009/10]
 BEng Engineering Management (with DIS) (FT) (JN) [last intake: 2009/10]
 BEng Mechanical Engineering (with DIS) (FT) (JN) [last intake: 2009/10]
 BSc Hons Multimedia Computing and Design (FT/PT) (ME) [last intake: 2009/10]
 BSc Hons Multimedia Computer Games (FT/PT) (ME) [last intake: 2009/10]
 Graduate Diploma in Information Systems (FT) (JN/ME) [last intake: 2009/10].

FACULTY OF LIFE AND HEALTH SCIENCES

10.84 Revalidation Subject Unit 28B2: Health Physiology

RECEIVED: the report of the Revalidation Panel for:

BSc Hons Health Physiology (with CertHE and AB exit awards) (FT) (JN) [replacing BSc Hons Applied Physiology].

- NOTED:
- (a) that the new Health Physiology degree permitted entry to Year 1 through UCAS;
 - (b) that the course shared a common first year curriculum with the BSc Hons Clinical Physiology programme, with the exception of one module; students would therefore be able to transfer between the programmes until the end of first year;

- (c) that the Panel had made a number of suggestions in relation to the content of the programme.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the condition and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014).

10.85 Revalidation Subject Unit 22B1: Specialist Nursing Practice (Post-Reg)

RECEIVED: the report of the joint University (Revalidation) and Nursing and Midwifery Council (NMC) (Re-approval) Panel for:

BSc Hons Specialist Nursing Practice (FT/PT) (JN/CE)
PgDip/MSc Specialist Nursing Practice (with PgCert exit award) (FT/PT) (JN/CE).

Within each programme the following specialist qualifications are available:

Adult Nursing (Diabetes Nursing, Stroke, Emergency Care, Palliative Care, Advanced Nurse Practitioner)
Mental Health Nursing
Community Mental Health Nursing
Community Learning Disability Nursing
Community Children's Nursing
District Nursing.

- NOTED:
- (a) that the design of the programmes provided a shared learning approach through the provision of core modules followed by specialist modules focusing on particular areas of care delivery;
 - (b) that, depending on entry qualifications, students could choose to study at undergraduate or postgraduate level; students already holding postgraduate or Master's qualifications were only required to take specialist modules;
 - (c) that, while undergraduate students normally entered Level 6 directly, it would be necessary for some students to complete additional Level 5 modules;
 - (d) that, although Level 6 and Level 7 students were taught together, it was made clear to students which programme they were studying; the learning outcomes differed for each and there were higher expectations in terms of assessment for Level 7 study; there were separate seminars and tutorials for each level;
 - (e) that the Panel had recommended that the Team reflect carefully on the programme learning outcomes for the undergraduate and postgraduate provision to ensure they were appropriate for the award level; the Sub-Committee was, however, of the view that this recommendation should be a condition of approval;

- (f) that the Panel had agreed to recommend to the NMC that the provision be re-approved for a period of five years (intakes 2010 – 2014), subject to conditions and recommendations being addressed.

- AGREED:
- (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014);
 - (ii) that the Panel's recommendation that "the Subject Team reflect carefully on the programme learning outcomes in the undergraduate and postgraduate programmes to ensure they are appropriate" be made a condition.

10.86 BSc Hons Nursing Studies (SAAD – Outcentre)

RECEIVED: a request from the Faculty for a two-year extension to the period of approval for BSc Hons Nursing Studies at SAAD to include the 2011 and 2012 intakes.

- NOTED:
- (a) that the provision was scheduled to be revalidated as part of Subject Unit 22A in 2010/11 as it was closely aligned to the BSc Hons Nursing at Magee and Coleraine;
 - (b) that the first cohort of students would not complete until 2012;
 - (c) that the Faculty's request stated that the new Nursing and Midwifery Council (NMC) standards would have considerable implications for the design and delivery of the Nursing programmes at Ulster, but that the fit of these new standards with the requirements of the Ministry of Higher Education in Saudi Arabia was not yet clear;
 - (d) that the final license for the college in Saudi Arabia would not be granted until the first cohort of students had completed and that 2012 would therefore be an appropriate time to review the provision;
 - (e) that the Faculty had confirmed that the programme's modules remained current and that the quality of the programme was being maintained, as was evidenced in the external examiners' reports and the University's annual monitoring process;
 - (f) that the quality of the programme was also monitored by the Saudi Ministry of Higher Education as an ongoing part of the licensing process.

AGREED: that it be recommended to the Teaching and Learning Committee that the Faculty's request for postponement of the revalidation until 2012/13 be approved, subject to satisfactory external examiner reports in 2010.

10.87 Course Withdrawals

NOTED: that the following courses had been withdrawn:

BSc Hons Nursing Sciences, Levels 4, 5 & 6 at South West College (Dungannon campus – outcentre) (PT) [last intake: 2009/10]
BSc Hons Health and Social Care, Levels 4 & 5 at South West College (Dungannon campus – outcentre) (PT) [last intake: 2009/10]
Graduate Diploma in Nursing (Adult) / Graduate Diploma in Nursing (Mental Health) (FT) (ME) [last intake: 2005/06].

FACULTY OF SOCIAL SCIENCES

10.88 International Development Minor at Coleraine

RECEIVED: (i) confirmation from the Faculty that the International Development Minor would continue to be offered and administered by the School of Education (mins 09.160, 10.09 and 10.53 refer);
(ii) a request from the Faculty for the revalidation of the provision to be postponed from October 2010 until January 2011 (min 10.53 refers).

NOTED: (a) that only the non-teaching elements of the UNESCO Centre's former International Development programme (IDP) had been transferred to the Student Marketing Directorate;
(b) that the Faculty was requesting the postponement of the revalidation as the Course Director would be on maternity leave until mid June.

AGREED: that the Faculty's request for the revalidation of the provision to be postponed until January 2011 be approved.

10.89 Certificate in Restorative Practices

RECEIVED: a response to the Sub-Committee's memo assuming the withdrawal of the Certificate in Restorative Practices (min 10.41 refers).

NOTED: (a) that the Faculty had indicated that it did not intend to withdraw the Certificate;
(b) that the Faculty had written to the Academic Office outlining the demand for this provision from Lancashire County Council, the Prison Service NI and community organisations;
(c) that the Sub-Committee had previously noted that the programme learning outcomes for the Certificate and the Postgraduate Diploma in Restorative Practices were not clearly differentiated (mins 09.154 and 10.23 refer);

- (d) that the Academic Office had asked the Faculty to address fully the points raised in November 2009 (min 09.154 refers):
 - (i) to clarify how many students enrol for the PgDip/MSc;
 - (ii) to explain how the learning outcomes and course delivery for the Certificate and the Postgraduate Diploma.

AGREED: that, as a response had not yet been received in relation to the issues in (d) above, the Faculty's case for retaining the Certificate in Restorative Practices would have to be considered at the meeting of the Sub-Committee in September.

ULSTER BUSINESS SCHOOL

10.90 BSc Hons Accounting and Law (with optional DIS/DAS) (FT) (JN)

RECEIVED: the report of the joint University (Evaluation), Bar Standards Board and Solicitors Regulation Authority Joint Academic Stage Board (JASB) (Accreditation) and Chartered Accountants Ireland (CAI) (Accreditation) Panel.

- NOTED:
- (a) that the programme, which was the only one of its kind in Northern Ireland, was a collaboration between the Ulster Business School and the Faculty of Social Sciences;
 - (b) that, given that the provision had been proposed as an integrated programme of study and not as a joint Honours programme, the Panel had recommended that, as the course progressed, further opportunities for pedagogical integration be explored ;
 - (c) that the programme consisted of existing modules and included an optional placement year;
 - (d) that the programme consisted of 500 credit points over four years of study requiring the completion of 130 credit points in each of Years 1 and 2 and 120 points in Years 3 and 4; as the study loads in Years 1 and 2 were not in line with the University's regulatory framework and no extension to the teaching period was proposed, the additional study load had required the approval of the Teaching and Learning Committee; approval had been granted in March 2010;
 - (e) that there was a mix of Level 4 and 5 in each semester of Year 2 and that the Panel had asked the Team to keep student performance and experience under review;
 - (f) that the programme did not contain a dissertation module but that the Panel had been satisfied that the learning outcomes normally associated with an Honours degree dissertation module were embedded throughout the programme;

- (g) that the Law modules did not include any assessed group work and, although two Level 6 Accounting modules involved group assessment, the accorded weightings were low;
- (h) that the original proposal had indicated a requirement for two additional posts and the Panel had been advised that recruitment to these posts was underway; the Panel had recommended that the resourcing and staffing for the programme be kept under review;
- (i) that the CAI representative had confirmed support for the proposal and that the programme should be submitted following the usual accreditation process;
- (j) that correspondence had recently been received from JASB indicating that approval would be recommended for two years to coincide with the approval period for the undergraduate Law degrees.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a period of five years (intakes 2010 – 2014).

10.91 Revalidation Subject Unit 15B: Hospitality (Postgraduate) and Evaluation of MSc Event Management

RECEIVED: the report of the Revalidation Panel for:

MSc Cultural Management (with PgCert and PgDip exit awards) (FT/PT) (BT) [previously PgDip/MSc Cultural Management (with PgCert exit award) (PT only by Distance learning)]

MSc International Tourism Development (with PgCert and PgDip exit awards) (FT/PT) (BT) [previously MSc International Tourism Development (with PgDip exit award)]

MSc International Hotel and Tourism Management (FT/PT) (BT) (with PgCert and PgDip exit awards) [previously MSc International Hotel and Tourism Management (with PgDip exit award)]

and

Evaluation of MSc Event Management (with PgCert and PgDip exit awards) (FT/PT) (BT).

- NOTED:
- (a) that the Cultural Management programme would no longer be delivered fully online; the programmes would be delivered using a mixed approach of three-day block teaching over a five-week period and online assistance and some modules would be delivered fully online;
 - (b) that students had been consulted regarding the changes to the provision;

- (c) that, although there were three common modules across the four programmes, all of the programmes had subject specialist modules to ensure each was distinct and relevant to the needs of the respective target markets; the Panel had made a number of suggestions in relation to the content of the programmes;
- (d) that there had been a reduction in the amount of group work included in the programmes;
- (e) that the need for timely and appropriate feedback had been raised by students at the Staff/Student Consultative Committee;
- (f) that the MSc in Event Management had originally been proposed as 'MSc Events Management'; the Panel had supported the change in title to 'Event'.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014).

10.92 LATE REPORTS

NOTED: (a) that the reports of the following Evaluation and Revalidation Panels had not yet been provided to the Sub-Committee and that these reports would be received at the first meeting in 2010/11:

FdA Performing Arts at South West College
 Cert/CertHE/AdvCert/AdvDip in Irish Cultural Studies and
 Cert/CertHE/AdvCert/AdvDip in Irish Studies
 Undergraduate Honours Subject: American Studies
 (Major/Main/Minor)
 PgDip/MSc Translation
 MSc Sports Development and Coaching
 Revalidation Subject Unit 22F: Nursing (UG and Colleges)
 Revalidation Subject Unit 10A1: Engineering including evaluation
 of MEng Engineering Management
 Revalidation Subject Unit 10A2: Engineering (UG)

(b) that three events were scheduled to take place in June 2010 and that these reports would be received at the first meeting of the Sub-Committee in 2010/11:

FdA Creative Media Technologies at South West College
 BSc Hons Accounting and Managerial Finance
 PgDip/MSc Psychology of Sport and Exercise.

AGREED: that authority be granted to the Chair to approve outstanding reports from Panels for the events identified above.

10.93 ACADEMIC DEVELOPMENT AND ENHANCEMENT COMMITTEE BUSINESS

RECEIVED: a report of new proposals considered by the Academic Planning Sub-Committee (APSC) at its meeting on 16 April 2010 (CASC/10/26).

NOTED: that four new proposals had been approved to proceed for a September 2010 start; three of the proposals did not require evaluation and one (MEng Engineering Management) had been validated as part of the revalidation of Subject Unit 10A1 in April 2010.

10.94 SUBMISSION OF FINAL DOCUMENTS

RECEIVED: a statement on the submission of final documents from 2006/07 and 2007/08 (CASC/10/27 (a)), 2008/09 (CASC/10/27 (b)) and 2009/10 (CASC/10/27 (c)).

NOTED: (a) that one document was still outstanding for 2006/07 and one document for 2007/08;

(b) that 39 documents had now been signed off for 2008/09; two documents were currently with Chairs of Panels for approval; one was being checked by the Academic Office and one document was past its deadline;

(c) that six documents had been signed off for 2009/10; one document was currently with the Chair of Panel for approval; ten documents were being checked by the Academic Office; five documents were past their deadlines; four documents required further amendments and 19 documents were not yet due.

AGREED: that faculties continue to work to clear outstanding documents.

10.95 ANNUAL REPORT ON EVALUATION AND SUBJECT REVALIDATION ACTIVITY: 2009/10

RECEIVED: the Annual Report on Evaluation and Revalidation Activity in 2009/10 (CASC/10/28).

NOTED: (a) that a number of key changes to the evaluation/revalidation process had been implemented in 2009/10, including no scrutiny of evidence of demand, reduced overall documentation, reduced description of assessment in module descriptions, reduced internal Panel membership, revision of the CA7 preliminary comments form to encourage external subject experts to comment specifically on curriculum matters and the inclusion of a meeting with a representative group of students for revalidations; the commentary section on the relationship with PSRBs had been reinstated in course documentation;

(b) that 45 events will have been held during 2009/10 (31 revalidations and 14 evaluations); four joint University/PSRB events had been held, including one event which had involved

two PSRBs; some disruptions had been caused to arrangements by volcanic ash;

- (c) that three evaluations were still to be undertaken in June 2010;
- (d) that five subject units had been given a one-year extension to their period of approval to include the 2010 intake and the period of approval for Subject Unit 5K2: Business and Management (Service Quality Management) had been extended to 2012/13;
- (e) that, in 2009/10, APSC had agreed to recommend that nine proposals, which drew significantly from existing provision, proceed to planning without formal evaluation for entry in September 2010, subject to submission of further documentation; in a substantial number of cases there had been a significant delay in the submission of the necessary documentation to the Academic Office; a supplement to the CA1 form had now been introduced to provide a checklist and guidance notes for externals in their consideration of the proposals where the Faculty was seeking approval without consideration by an Evaluation Panel;
- (f) that the late return of some CA6 forms had delayed the commencement of arrangements by the Academic Office, in particular the scrutiny of external Panel member nominations;
- (g) that, although the CA6 form highlighted the requirement that a CA1/2 form should be submitted in advance to the Academic Planning Sub-Committee for any new courses or subject strands being proposed, some proposals had not been identified on the CA6 form and had only come to light following discussions with the Faculty or upon receipt of the validation documentation;
- (h) that the Academic Office continued to identify a significant number of proposed externals who were currently, or had been, external examiners for Ulster programmes or who had close links with the school; a large proportion of CA1, CA2 and CA6 forms did not identify proposed external Panel members;
- (i) that, from March 2010, the Human Resources Department had required the Academic Office to ensure that all those invited to act as external Panel members provided relevant documentation that verified their right to work in the United Kingdom;
- (j) that discussions had taken place between the Academic Office and Students' Union to pilot the inclusion of Students' Union Officers on Revalidation Panels during 2010/11;
- (k) that the number of subject sub-units was increasing as a result of individual courses receiving extensions to periods of approval or new sub-units being created for new courses; this increase impacted on the overall revalidation load;

- (l) that the QAA draft Institutional Audit report had stated that the course approval process was “robust and rigorous, whilst allowing innovation and creativity” with “detailed scrutiny of the documentation and a forensic approach to the setting of conditions” and had judged that the Academic Office, “in tracking conditions of approval, added considerable value to the process”;
- (m) that a range of recurring issues had been identified by students and Panels; one of these related to the appropriateness of programme learning outcomes for the level of the proposed award;
- (n) that the QAA had identified the desirability of systematic consideration of research/scholarship-informed teaching in accordance with its priority in the University’s Teaching and Learning Strategy;
- (o) that a number of recommendations for 2010/11 had been proposed, which aimed to address late or incomplete documentation, QAA comments and to assist Teams and Panels in consideration of assessment strategies.

AGREED:

- (i) that this very comprehensive report be included as an appendix to the report of the Sub-Committee meeting to the Teaching and Learning Committee;
- (ii) that faculties be reminded to submit CA1/2 forms for new proposals which are to be evaluated alongside existing provision early in the revalidation preparation process, for consideration by APSC;
- (iii) that faculties be reminded that, for courses seeking approval by APSC to proceed to planning without evaluation, supporting documents should be submitted in a timely manner, normally to accompany the CA1;
- (iv) that faculties ensure that nominations for external Panel members meet the University’s criteria and UKBA requirements and that they are included on the CA1, CA2 and CA6 forms at the time of submission; faculties should also ensure that any outstanding nominations and CA6 forms for 2010/11 events are endorsed by the Head of School and Dean and forwarded to the Academic Office;
- (v) that faculties be asked to review the timing of ‘mock’ panel meetings in order to ensure that these are scheduled to allow sufficient time for revisions required by the faculty to be made in advance of the documentation being submitted to the Academic Office;
- (vi) that, taking into account periods of approval, faculties be asked to review the composition of sub-units with a view to reducing the

number of single-course units and forward proposals to the Academic Office; faculties also should ensure that the suggested duration of a validation event is sufficient to allow adequate coverage of all programmes in the subject unit;

- (vii) that it be recommended to the Teaching and Learning Committee that membership of Panels be extended to include a Students' Union Officer (nominated by the Student Representation Co-ordinator) for a cross-faculty sample of revalidation events in 2010/11;
- (viii) that, subject to the approval of (vii) above, the Academic Office continue to liaise with the Students' Union regarding the provision of preparatory training for Officers and that a report on the outcome of the pilot, to include proposals for collaborative provision, be forwarded to the June 2011 meeting of the Teaching and Learning Committee;
- (ix) that Course/Subject Teams be required to include, in tabular format, in the overarching assessment strategy, an exemplar assessment schedule to show in each semester/year the summative/formative assessments, their weighting and the indicative timing of tasks for each module;
- (x) that the Course/Subject Teams be required to include an overarching statement on how research and scholarship inform the curriculum in the section of the course document dealing with teaching, learning and assessment strategies and that Panels be asked to comment explicitly on this in their reports;
- (xi) that faculties and the Centre for Higher Education Practice take account of the recurring issues identified in the report in curriculum design and preparation for future years.

10.96 EVALUATION AND REVALIDATION SCHEDULE FOR 2010/11

RECEIVED: the evaluation and revalidation schedule for 2010/11 (CASC/10/29).

- NOTED:
- (a) that to date 43 events were scheduled for 2010/11 (35 revalidations [80 courses] and eight evaluations);
 - (b) that the schedule would be revised in light of APSC decisions.

10.97 TERMS OF REFERENCE AND MEMBERSHIP

RECEIVED: the Sub-Committee's Terms of Reference and membership (CASC/10/30).

AGREED: that no amendments be made to the Terms of Reference or membership.

10.98 DATES OF MEETINGS 2010/11

NOTED: that the dates of meetings for 2010/11 would be as follows:

TIME	DATE	LOCATION
10:15	Wednesday 15 September 2010	JN
10:15	Thursday 11 November 2010	JN
10:15	Thursday 13 January 2011	CE
10:15	Thursday 10 March 2011	JN
10:15	Thursday 26 May 2011	CE

DURATION: 1 hour 50 minutes

AGF/AG 31.05.10

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

27 May 2010

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

Certificate of Personal and Professional Development

To introduce fifteen 5-point modules at Level 3 and one 10-point module at Level 3;

BDes Hons Design for Visual Communication

To introduce an AB exit award;

BSc Hons Building Surveying (FT/PT)

To combine modules SUR323S1 and SUR308S2 into a long-thin 20-point module; to introduce a long-thin module 'Professional Practice'.

FACULTY OF ARTS

Undergraduate Hons Subject: Design

To change the title and status of module DES311 to optional; to change the title of module DES511 and its status to optional; to combine modules DES322 and DES315 as an optional module;

Undergraduate Hons Subject: Irish History

BA Hons Irish History and Politics

To revise module POL305; to introduce a module 'The War of Religion, Europe, Britain and Ireland in 17th Century';

BA Hons Irish History and Politics

To introduce an additional final level module; to withdraw module POL301 and to revise HIS340 as a first year module; to adapt HIS340 as a Level 5 module for 2010/11 only;

BA Hons Creative Technologies

To add two 20-point optional modules in Year 2, semester 1 to replace two compulsory 10-point modules; to replace 'Arts Administration' with a new compulsory module 'Social Media and Creative Business' in Year 2, semester 2; to replace two 10-point modules, 'Interactive Music Systems' and 'Digital Compositing' with two 20-point optional modules with those titles; to add three other optional modules in semester 2; to restructure Year 3, semester 1 to provide one compulsory 20-point project and five optional 20-point modules;

BA Hons Media Studies and Production

To change semester of two modules;

BDes Hons Design and Communication

To change the status of six Level 5 modules to optional and to change the title of three and content of two and to merge one (DES315) with DES322 from Design Main – the revised DES322 to be available – and to add two optional modules to the suite available at Level

5; to change the status of three Level 6 modules and to add one optional module from Design Main and to change the title of one module; to change the title and content of module DES310 and to make its status optional;

PgDip/MA Peace and Conflict Studies

To revise module POL807;

MA Film and Television Management and Policy

To swap semester for two modules for 2010/11 only.

FACULTY OF COMPUTING AND ENGINEERING

Certificate of Personal and Professional Development

To introduce a 5-point Level 4 module in 'Computing/Multi-Media Mini-Project'; to introduce a 5-point Level 3 module in 'Mechanical Technology'; to introduce a 5-point Level 3 module, 'Introduction to Web Development';

FdEng Software Engineering at Belfast Metropolitan College

To revise the assessment strategy in module COM313, 'Web Technology'; to introduce a group work component in module COM164, 'Programming 2'; to change the campus of delivery of the full-time version from Castlereagh to College Square East [**subject to APSC approval**]; to change the Course Director for the part-time provision;

FdSc Computing (PT) at South West College

To synchronise structure and delivery at Enniskillen and Dungannon campuses by revising the structure of the course offered at Dungannon in 2009/10 and 2010/11;

FdSc iMedia at Belfast Metropolitan College

To revise module COM238;

Undergraduate Hons Subject: Computing (Major/Minor) (CE)

Major: to revise three modules; to add a new compulsory 10-point module, 'Software Project Management'; to remove two optional modules; Minor: to revise one module; to replace final level modules with a new 30-point, 'Individual Web Development Portfolio' (30 points) and 'Software Project Management' (10 points);

BSc Hons Interactive Multimedia Design

To revise two modules;

BSc Hons Computing Science

BEng Hons Software Engineering

BSc Hons Computing Science (Artificial Intelligence)

BSc Hons Computing Science (Healthcare Technologies)

BSc Hons Computing Science (Network Technologies)

BSc Hons Information and Communication Technologies

To revise module COM140;

Undergraduate Hons Subject: Computing
BSc Hons Computer Science (with IFY)
BSc Hons Computer Science
BSc Hons Computer Science (pathways)
BEng Hons Electronics and Computer Systems (with IFY)
BEng Hons Electronics and Computer Systems
BEng Hons Computer Games Development
BEng Hons Mobile Robotics
BSc Hons Multimedia Computer Games
BSc Hons Multimedia Computing and Design
BSc Hons Computing with Specialisms

To offer BSc Hons Computing Science (Intelligent Systems Design), (Robotics), (Mobile Computing), (Embedded Computing), (Software Systems Development), in part-time mode [**subject to APSC approval**]; to restructure, relocate, revise, replace and/or rename or remove twenty modules (to include change of title for three modules; change of content and title for five modules; change of content for one module; change of semester for two modules; five new modules introduced in place of existing modules; five modules replaced by existing modules; two optional modules removed);

BSc Hons Computing (with DIS)
BSc Hons Computing (Internet Systems) (with DIS)
BSc Hons Computing (Artificial Intelligence) (with DIS)
BSc Hons Computing (Game Development) (with DIS)

To revise three modules; to add a compulsory 10-point module in final year; to remove one optional module; to change semester of two modules;

BSc Hons Computing and Information Systems

To revise semester of two modules; to revise two modules; to revise regulations in respect of direct entry to Level 5;

BSc Hons Computing Science with Mathematics

To replace two modules in each of Years 1 and 2 with 40-point modules; to introduce a replacement Year 1 module, 'Professional Practice';

BSc Hons Computing Science
BEng Hons Software Engineering
BSc Hons Computing Science (Artificial Intelligence)
BSc Hons Computing Science (Enterprise Technologies)
BSc Hons Computing Science (Healthcare Technologies)
BSc Hons Computing Science (Network Technologies)

To revise content and assessment of module COM140; to replace one Level 4 module and to revise one Level 4 module; to introduce two Level 5 options and remove one; to revise content of two Level 5 modules (from 2011/12); to remove the specialism in Year 4 and consequently the named award in Enterprise Technologies;

BSc Hons Computing Science (BEng Hons Computing Science final year pathway)

To add one new compulsory module and five existing modules to the pathway;

BSc Hons Interactive Multimedia Design

To revise the content and assessment strategy in module COM427; to revise two modules;

BSc Hons Information and Communication Technologies

To replace three modules (new modules in 'Professional Practice', 'Visual Programming'); to change semester of one module, 'Visual Web Development'; to revise two modules ('E-Commerce', 'ICT Group Project'); to replace two Level 4 modules; to revise two Level 5 modules; to replace one Level 5 module; to remove one Level 6 module; to revise content and strategy in module COM141;

PgDip/MSc Biomedical Engineering

To change the status of two modules to optional and to add one optional module, 'Nanoscale Analysis and Metrology'; to replace one module in the full-time research-based pathway with a new module, 'Advanced Research Facilities'; to remove three modules; to clarify the subject-specific entry requirements;

PgCert/PgDip/MSc Computing

To revise assessment in two modules; to revise submission deadline for Master's dissertation;

PgDip/MSc Electronic Engineering

To replace two modules; to change the status of two modules to optional and to add one optional module, 'Management of Health and Safety at Work'; to replace one module in the full-time research-based pathway with a new module, 'Advanced Research Facilities'; to remove three modules;

PgDip/MSc Industrial Practice (International Real Estate)

To add optional module MKT718, 'Creativity and Innovation';

PgDip/MSc Manufacturing Management

To change the status of two modules to optional and to add one optional module, 'Micro and Nanoscale Fabrication'; to replace one module in the full-time research-based pathway with a new module, 'Advanced Research Facilities'; to remove three modules;

PgDip/MSc Polymers and Advanced Composites

To change the status of two modules to optional and to add one optional module, 'Nanoscale Analysis and Metrology'; to replace one module in the full-time research-based pathway with a new module 'Advanced Research Facilities'; to remove three modules;

PgDip/MSc Micro- and Nano-Technology

To change the status of two modules to optional and to add one optional module, 'Biomaterials 1'; to replace one module in the full-time research-based pathway with a new module, 'Advanced Research Facilities'; to remove three modules; to clarify the subject-specific entry requirements;

PgDip/MSc Telecommunications and Internet Systems

To revise content and level of module COM851.

FACULTY OF LIFE AND HEALTH SCIENCES

Certificate of Personal and Professional Development

To introduce a 10-point Level 3 module, 'Peer Assisted Study Skills'; to introduce a 5-point Level 3 module, 'Event Management for Volunteers'; to introduce a 5-point Level 4 module, 'Preparation for Employment'; to introduce a 10-point Level 4 module 'Infection

Control 2' and a 5-point Level 4 module 'Being Interprofessional: Key Attitudes, Principles and Practices';

FdSc Food Manufacture at the College of Agriculture, Food and Rural Enterprise (Loughry campus)

To revise the assessment strategy in three modules;

FdSc Nutrition and Health

CertHE Food

at the College of Agriculture, Food and Rural Enterprise (Loughry campus)

To revise the assessment strategy in two modules;

FdSc Sport, Exercise and Fitness at South Eastern Regional College (Bangor campus)

To change the status of four modules;

BSc Hons Food Technology

BSc Hons Food Design and Nutrition

BSc Hons Food Management and Marketing

at the College of Agriculture, Food and Rural Enterprise (Loughry campus)

To revise the assessment strategy in five modules;

BSc Hons Environmental Science

To remove module EGM523;

BSc Hons Geography

To remove module EGM515; to introduce in Year 2 one new optional module, 'The Social Geography Project';

BSc Hons Marine Science (with DIS/DAS)

To change semester of two modules; to change status of one module to optional; to permit students to participate in Socrates exchange programmes or BEI within the DAS year;

BSc Hons Pharmacology

To revise module PHA504;

BSc Hons Psychology

BSc Hons Social Psychology

To combine two modules into a long-thin project module;

BSc Hons Nursing Studies (SAAD outcentre)

To change the title of one module; to change the assessment strategy in two modules; to revise regulations to specify that students who reach IELTS 6 in module 'English 3' but who have not achieved a specified standard be permitted to progress to the next semester and repeat the assessment, but that those who achieve less than 6 be not permitted to progress;

BSc Hons Sports Studies (with DIS/DAS)

BSc Hons Sport & Exercise Sciences (with DIS/DAS)

To change semester of one module; to change status of one module; to deliver one 20-point module, 'Effective Learning' (SLS108), as long-thin and to move one module, 'Sports Coaching', to semester 1; to remove one module from options for Sports Studies;

PgCert/PgDip/MSc Advancing Practice (Physiotherapy)

To divide a 30-point module into two 15-point modules;

PgCert/PgDip/MSc Advancing Practice in Speech and Language Therapy

To add an additional optional module, 'Voice Work: Art and Science in Changing Voices';

PgDip in Dietetics at Hong Kong University, School of Professional and Continuing Education (HKU-SPACE)

To withdraw one module, revise two modules and introduce two 10-point modules;

PgDip/MSc Geographic Information Systems

To change semester of two modules;

Master of Pharmacy (MPharm)

To change the assessment strategy in five modules and to amend course regulations accordingly.

FACULTY OF SOCIAL SCIENCES

Access Diploma in Social and Life Sciences at North West Regional College (Limavady campus)

To replace module COM028 with 'Return to Study Skills', currently available at Strand Road campus;

Certificate of Personal and Professional Development

To make a 20-point Level 4 module, AED111, currently part of proposed Community Development Minor at Magee, available within the CPPD framework at Jordanstown and Magee;

CertHE in Community Development at Belfast Metropolitan College

To add one optional module, 'Good Relations';

Undergraduate Hons Subject: Law (Single Hons/Major) (JN)

To introduce two optional modules at Level 6;

Undergraduate Hons Subject: Social Policy (Single Hons/Major)

To introduce a new Year 1 module 'Qualitative Research Methods' (to replace current module); to replace 'Research Methods' module by module 'Quantitative Research Methods'; to swap semesters for modules SOP506 and SOP530;

Undergraduate Honours Subject: Sociology

To replace 'Quantitative Methods' with a revised module 'Counting Society';

Undergraduate Hons Subject: Sociology (Single Hons/Major) (JN)

To introduce an additional optional module, 'The Information Society'; Major strand: to replace SOC311 by SOC312;

BSc Hons Community Youth Work

To revise the title of module CYW508;

BSc Hons Health and Social Care Policy

To replace module PUP105 by a new module 'Introduction to the Politics and Governance of Welfare'; to replace module SOP108 by a new module 'Qualitative Research Methods'; to swap semesters of two modules at Level 5; to replace PUP313 by a module 'Quantitative Research Methods'; to move SOP506 to semester 2 and to make its status optional; to move SOP530 to semester 1 and to make its status compulsory;

BSc Hons Language and Linguistics

Undergraduate Hons Subject: Language and Linguistics (Major)

Undergraduate Hons Subject: Linguistics (Minor)

To change semesters of modules CMM544 and CMM521; to divide two 40-point modules CMM150 and CMM350 into 20-point modules;

BSc Hons Social Policy

To replace module PUP105 by a new module 'Introduction to the Politics and Governance of Welfare'; to introduce a new Year 1 module 'Qualitative Research Methods' (to replace current module); to swap semesters of modules SOP506 and SOP530;

PgDip/MSc Community Youth Work

To introduce an optional 30-point module, 'Practice Teacher Training in Community Youth Work';

PgDip/MSc Language and Linguistics

To change semester and status of module CMM735; to change semester of module CMM728.

ULSTER BUSINESS SCHOOL

BSc Hons Business Studies (PT)

To offer six current modules additionally by distance learning; to revise the assessment strategy for one of these modules to 100% coursework in the distance learning version;

BSc Hons Culinary Arts Management

To revise module HTM142;

BSc Hons Human Resource Management

To change the duration of the examination in module ACF115 and to make module BMG543 available in the summer semester for part-time students;

BSc Hons International Hospitality (FT/PT)

BSc Hons International Hotel and Tourism Management (FT/PT)

To merge two modules into a 30-point long-thin module;

MSc Advanced Accounting (with PgDip exit award)

To change the semester of two modules.