

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

Minutes of the meeting held on 14 January 2010 at the Jordanstown campus

PRESENT

Professor D McAlister (Chair), Ms S Alexander, Dr G Armstrong, Dr D Barr, Professor A Cook, Professor A Erridge, Mr I Hanna, Mr M McKinney

IN ATTENDANCE

Mr A G Faulkner, Mrs A Garland

APOLOGIES

Professor C Curran

10.01 MEMBERSHIP

The Chair welcomed Dr Gillian Armstrong, the new representative for the Ulster Business School, to the Sub-Committee.

10.02 MINUTES

The confirmed minutes of the meeting held on 19 November 2009 were signed and dated by the Chair.

MATTERS ARISING

10.03 Certificate in Teacher Education (PT) (JN/ME) (Min 09.130)

It was noted that the title of the Certificate in Teacher Education had been changed to 'Certificate in Teaching'.

10.04 FdSc Retail (with CertHE exit award) (PT) at Belfast Metropolitan College, Northern Regional College, North West Regional College, South Eastern Regional College, Southern Regional College and South West College (Min 09.135)

The Sub-Committee noted that, subsequent to the evaluation of FdSc Retail in April 2009, the title of the programme had been changed to FdSc Retailing. The change in title had been approved by the Chair of the Evaluation Panel.

10.05 Revalidation Subject Unit 3E: PgDip/MSc Human Nutrition, PgDip Dietetics, MSc Human Nutrition and Dietetics at the University of Hong Kong (HKU) School of Professional and Continuing Education (SPACE) (Mins 09.46, 09.63, 09.109, 09.141)

The Sub-Committee noted that, although a CA3 had been submitted for revisions required to the HKU SPACE provision, as a consequence of revisions to the University's parent courses in Subject Unit 3D, clarification was being sought regarding a number of points and the process had not yet been finalised.

AGREED: that Professor Cook ask the Faculty to complete the process as quickly as possible in order to permit an intake to the provision at HKU SPACE.

10.06 Revalidation Subject Unit 6A2: Communication (Postgraduate/Jordanstown) (Mins 09.87, 09.114, 09.143)

It was noted that the Faculty had not yet responded to the Sub-Committee's request for clarification regarding the rationale for the proposed minimum entry standard of a lower second class Honours degree for the PgDip/MSc Communication, Advertising and Public Relations and the PgDip/MSc Political Lobbying and Public Affairs programmes.

AGREED: that Professor Erridge ask the Faculty to address this as a matter of urgency.

10.07 Revalidation Subject Unit 26A: Community Development (Mins 09.132, 09.145)

The Sub-Committee noted that the Faculty had confirmed that the maximum cohort size for the CertHE Community Development at Belfast Metropolitan College was 18 students.

10.08 LLM Human Rights Law and Transitional Justice (Min 09.155)

It was reported that the Faculty had confirmed that the change in title of the LLM Human Rights Law to 'Human Rights Law and Transitional Justice', with effect from 2010/11, would also apply to the Postgraduate Certificate and Postgraduate Diploma exit awards and that revised programme learning outcomes had been provided to the Academic Office.

10.09 International Development Minor (Min 09.160)

It was noted that the Faculty was working on a response to the Sub-Committee's request for more information on the proposed transfer of the Undergraduate Honours Subject: International Development (Minor) from the School of Education to Student Marketing – International.

CHAIR'S COMMUNICATIONS

10.10 Progression from HND Business Studies at North West Regional College to the University's BSc Hons Business Studies (with Options) (ME)

The Chair reported that it had come to her attention that students wishing to progress from the HND Business Studies at North West Regional College to the University's BSc Hons Business Studies were permitted to enrol as part-time 'credit-bearing module' students of the University and undertake the module, BMG423 'Applied Project Management' as a bridging module during the second semester of their HND studies. In addition, students were required to achieve specified entry criteria of three Distinctions, four Merits and one Pass in order to be eligible for a place on the final year of the Honours degree at Magee.

AGREED: that the Faculty provide a report on this matter.

10.11 COURSE APPROVAL

The Sub-Committee considered business from each faculty and from Access and Distributed Learning (papers CASC/10/1 - CASC/10/7) and noted revisions approved as detailed in the appendix.

ACCESS AND DISTRIBUTED LEARNING

10.12 Revalidation Subject Unit 31C: Higher Education Practice

RECEIVED: the report of the Revalidation Panel for the Postgraduate Certificate in Higher Education Practice (PT) (BT/CE/JN/ME).

- NOTED:
- (a) that the programme, or an equivalent programme from another institution, was a requirement for all new permanent full-time lecturers and teaching fellows, and that fixed-term contract staff were required to undertake at least one module; two routes were available depending on the participant's employment status;
 - (b) that the provision had previously been located in the School of Education, with modules being delivered by staff from the School and Staff Development, but that it was now delivered exclusively by Staff Development under the academic governance arrangements provided by Access and Distributed Learning;
 - (c) that owing to a lack of demand, the Postgraduate Diploma and Master's stages of the previous programme had recently been withdrawn;
 - (d) that candidates successfully completing the Postgraduate Certificate reached Standard 2 of the UK Professional Standards Framework (UKPSF) for teaching and supporting learning in Higher Education and could avail of national accreditation as Fellows of the Higher Education Academy (HEA); successful completion of two stand-alone modules led to Associate membership of the Academy (Standard 1 of the UKPSF); individual modules were recognised by the Staff and Educational Development Association (SEDA) and led to awards under the SEDA Professional Development Framework;
 - (e) that there was no choice of modules for newly appointed academic staff, but flexibility existed within the modules to accommodate the needs of the individual;
 - (f) that the programme was delivered by blended learning involving a combination of face-to-face and online teaching and learning and that the directors and staff of three Research Institutes were involved in the delivery of the 'Supporting Research Practice' module;
 - (g) that the external examiner's report for 2006/07 had referred to instances of plagiarism, but this had not recurred in 2007/08.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014).

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

10.13 Revalidation Subject Unit 2E: FdA Graphic Communication (with CertHE exit award) at Belfast Metropolitan College (Castlereagh campus) (PT)

RECEIVED: the report of the Revalidation Panel for FdA Graphic Communication (with CertHE exit award) at Belfast Metropolitan College (Castlereagh campus) (PT).

NOTED: (a) that it had been proposed that the 120 credit points which comprised the CertHE exit award would include a Level 5 module; as University regulations stated that the overall grading of an award was determined by the results for the final level, this would mean that the CertHE award would be based on the result in one module only; the Panel had asked that the Team review this and the Level 5 module had subsequently been revised to Level 4;

(b) that the Panel had recommended that the Team keep the ongoing problem with software compatibility between the College and students working at home under review.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the condition and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014);

(ii) that the Faculty be asked to confirm the maximum cohort size.

10.14 Revalidation Subject Unit 2F: Art and Design (Colleges)

RECEIVED: the Faculty's response to the request to develop a formal rationale and process for determining the year of entry for graduates of the AB Fine and Applied Arts at North West Regional College (Limavady campus) to the University's BA Hons Fine and Applied Arts degree (min 09.142 refers).

NOTED: (a) that, at its meeting on 28 May 2009, the Sub-Committee had agreed that, given the close curriculum match between Years 1 and 2 of the AB programme and the Honours programme, students should expect to progress to the final year of the Honours degree programme without bridging;

(b) that the Faculty's response stated that the key areas of difference between the part-time AB degree at North West Regional College and Years 1 and 2 of the University's full-time Honours degree

were with regard to working hours, teaching contact and studio space;

- (c) that the Faculty was of the view that entry to Year 2 provided the means to acquire the necessary independence and self-direction and level of academic research and rigour, missing from the AB, before entering the final year;
- (d) that the Faculty's response appeared to suggest a gap in standards at Level 5 between the learning outcomes achieved in the AB degree and those achieved in the first two years of the Honours degree, which was not obvious if the AB met the standards of an FHEQ Level 5 qualification; it gave no information on any difference in curriculum; it was therefore not clear why an additional year of study was required.

AGREED: that the Faculty be asked to engage in discussion with North West Regional College in order to agree a clear progression route for students and report to the Sub-Committee.

FACULTY OF ARTS

10.15 Revalidation Subject Unit 13A: AB English and History (with CertHE exit award) at Southern Regional College (Newry (FT/PT), Portadown (PT only) and Armagh (PT only) campuses)

RECEIVED: the report of the Revalidation Panel for AB English and History (with CertHE exit award) at Southern Regional College (Newry, Portadown and Armagh campuses).

- NOTED:
- (a) that the AB English and History replaced the AB Humanities, in line with the change in title of the Level 6 outcentre provision, BA Hons Humanities to BA Hons English and History, a joint modular programme offered at Newry by the Faculty;
 - (b) that the provision was extended on a part-time basis to two additional campuses;
 - (c) that the Panel had raised a number of issues in relation to the content of the modules and had asked the Team to review the mapping of the programme learning outcomes to the modules;
 - (d) that students had expressed concern in relation to the level of noise in the library, access to work stations and the opening hours of the library, in particular for part-time students.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 – 2014);

- (ii) that the Faculty be asked to confirm the maximum cohort size for each campus, and each mode of study at the Newry campus.

10.16 Revalidation Subject Unit 19B: Media Studies (Postgraduate)

RECEIVED: the report of the Revalidation Panel for the following provision:

MA Journalism (with PgDip exit award) (FT) (CE)
MA Film and Television Management and Policy (with PgDip exit award) (FT/PT) (CE)
MA Documentary Practice (with PgDip exit award) (FT/PT) (CE).

- NOTED:
- (a) that the MA Journalism was accredited by the Broadcast Journalism Training Council (BJTC) and the National Council for the Training of Journalists (NCTJ); that the programme included a compulsory placement, which was a requirement of NCTJ;
 - (b) that the MA Film and Television Management and Policy programme received an annual sponsorship of £20,000 from Northern Ireland Screen;
 - (c) that there was some evidence of poor course management in relation to information provision to students;
 - (d) that a Postgraduate Diploma exit award within the MA Film and Television Management and Policy and the MA Documentary Practice had been introduced at the revalidation; the Panel had set as a condition of approval that a research skills learning outcome be added to the programme learning outcomes to distinguish the Master's award from the Postgraduate Diploma and that research skills be formally integrated within the dissertation;
 - (e) that the Panel had also set as a condition of approval that the module learning outcomes be reviewed to ensure they were appropriate for Level 7;
 - (f) that a score of IELTS 7.0 was required for admission of students whose first language was not English.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions and recommendations of the Panel being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

FACULTY OF COMPUTING AND ENGINEERING

10.17 MSc Industrial Practice

- NOTED: (a) that Chair's action had been taken on behalf of the Sub-Committee to grant a one-year extension to the period of approval

for MSc Industrial Practice, originally scheduled for revalidation in January 2010;

- (b) that no issues of concern had been raised in external examiner reports for 2007/08 and 2008/09.

AGREED: that it be recommended to the Teaching and Learning Committee that the request for a one-year extension to the period of approval be approved.

FACULTY OF LIFE AND HEALTH SCIENCES

10.18 Revalidation Subject Unit 3F1: Food (CAFRE)

RECEIVED: the report of the Panel for revalidation of the following provision at the College of Agriculture, Food and Rural Enterprise (CAFRE) (Loughry campus):

FdSc Food Manufacture (with CertHE exit award) (FT/PT)
FdSc Food Nutrition and Health (with CertHE exit award) (FT/PT)

and evaluation of the following provision at CAFRE (Loughry campus):

CertHE in Food (FT/PT)
Advanced Certificate in Food (PT)
Graduate Certificate in Food (PT)
Graduate Diploma in Food (PT).

- NOTED:
- (a) that the content of the new stand-alone CertHE programme was identical to that of the CertHE exit awards available within the existing Foundation degrees;
 - (b) that the two Foundation degrees were identical except for the final three specialist modules;
 - (c) that students successfully completing the Foundation degrees could progress to one of CAFRE's three Food-related Honours degree programmes validated by the University;
 - (d) that the shorter Certificate and Diploma programmes were tailored to meet particular market needs at each level;
 - (e) that the Panel had required the Team to revise the proposed structure for the part-time Graduate Certificate which allowed students to study three 20-point modules, equating to a full-time study load, in one semester;
 - (f) that the Panel had recommended that, where there was a requirement to work in groups to complete the assessment for a module, this be reflected in the module learning outcomes.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's condition and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014) for the following cohort sizes:

<u>Programme</u>	<u>Maximum cohort sizes</u>
FdSc Food Manufacture) FdSc Food Nutrition and) Health) CertHE in Food)	15 full-time and 15 part-time
Advanced Certificate in Food)	30 part-time
Graduate Certificate in Food)	15 part-time
Graduate Diploma in Food)	2010 – no intake Subsequent intakes: 15 part-time.

10.19 Revalidation Subject Unit 12C: Equine Management at CAFRE

RECEIVED: the report of the Revalidation Panel for the following provision at CAFRE (Enniskillen campus):

FdSc in Equine Management (with CertHE exit award) (FT/PT)
BSc Hons Equine Management (with CertHE and AB exit awards) (FT).

- NOTED:
- (a) that the part-time version of the Foundation degree would not be offered at the College in the immediate future;
 - (b) that Foundation degree graduates could progress to Year 3 of the College's BSc Hons Equine Management via a '2 + summer bridging + 1' model;
 - (c) that the building of new accommodation and teaching facilities would commence in 2010/11 and be complete in 2012, when the equine and associated College facilities on the Necarne Estate would close;
 - (d) that the provision was supported by an industry advisory group, Equine Units for the Education of Students (EQUES Board), which met regularly with students;
 - (e) that students on the Foundation degree and the Honours degree studied many of the same modules in Year 1 and the Panel had set as a condition of approval that the shared modules be reviewed in order to ensure sufficient differentiation between the programmes;
 - (f) that the Level 5 research methods module had been proposed as an optional module, but that the Panel had set as a condition of

approval that this module be included in the Honours degree as compulsory, but optional in the Foundation degree;

- (g) that the Panel had recommended that the possible introduction of a placement year in the Honours degree be kept under review.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014) for the following cohort sizes:

<u>Programme</u>	<u>Maximum cohort sizes</u>
FdSc in Equine Management)	20 full-time
BSc Hons Equine Management)	25 full-time.

10.20 Course Withdrawals

NOTED: that the following courses had been withdrawn:

FdSc Nursing Sciences at Beeches Management Centre (Belfast) and Educare (now NEDC) (Antrim and Altnagelvin) (Outcentre) [last intake: 2009/10]

FdSc Sports, Exercise and Fitness at Southern Regional College (Armagh Campus) [immediate withdrawal].

FACULTY OF SOCIAL SCIENCES

10.21 Revalidation Subject Unit 26F: Social Work

RECEIVED: the report of the Panel for the revalidation of the following provision:

BSc Hons Social Work [Levels 4, 5 & 6] (3-year programme and 2-year accelerated programme [Levels 5 & 6 only]) (FT) (ME)

BSc Hons Social Work (Levels 4 & 5) (FT) at Belfast Metropolitan College (Gerald Moag campus) and South West College (Dungannon campus)

and the evaluation of

BSc Hons Social Work in part-time mode at the Magee campus.

NOTED: (a) that Levels 4 and 5 of the degree were currently offered at North West Regional College (NWRC), South Eastern Regional College (SERC), South West College (SWC) and Belfast Metropolitan College (BMC), with Level 6 also currently being offered at BMC by the Faculty under an outcentre arrangement, but that, from 2010, Levels 4 and 5 would only be offered at SWC and BMC and the Level 6 provision at BMC would be phased out;

- (b) that the full-time provision had recently been re-accredited by the Northern Ireland Social Care Council (NISCC) and the new part-time route would be considered for accreditation through a paper-based exercise;
- (c) that students at BMC had expressed concern regarding availability of online journals and the Panel had set a condition of approval that the colleges provide access to a sufficient range of online journals;
- (d) that the credit levels proposed for the part-time degree were very unusual, with 170 credit points at Level 4, only 60 credit points at Level 5 and 130 credit points at Level 6, while the full-time course had the same value (120 credits) at each level; this required different levels for a number of modules with the same content, although learning outcomes and assessment had not been clearly differentiated;
- (e) that there was an imbalance in the number of credit points taken in each semester of the part-time provision, with students being required to take 50 credit points in the second semester of Year 1; this specific load exceeded the University's normal maximum for part-time students;
- (f) that there was an uneven study load in the first year of the full-time programme, which was not in accordance with University expectations, with students taking 50 credit points in the first semester and 70 points in the second; the Panel had been supportive of this arrangement;
- (g) that candidates seeking entry to the two-year accelerated programme were required to have achieved a second class Honours degree in a cognate subject; this admission requirement had been set by the DHSSPSNI;
- (h) that students on the accelerated programme achieved the Honours degree after completion of 240 credit points and that a mapping process was used to APL students with the 120 credit points at Level 4;
- (i) that the Panel had not been convinced of the benefit to students of holding two Honours degrees and had recommended that the respective merits of the accelerated undergraduate degree and a Master's degree be raised at regional level;
- (j) that it had been proposed that Level 5 would contribute 30% to the classification of the final award, but the Teaching and Learning Committee, at its meeting on 2 December 2009, had asked the Faculty to move to a 25% contribution;

(k) that, with the exception of the two-year programme, no exemptions were permitted as students were required to demonstrate competence in all areas of the programme;

(l) that students failing the *Assessed Practice* modules were normally to be permitted one further opportunity only to repeat the module, which was not in line with University regulations.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years and that the part-time degree be approved for a period of five years (intakes 2010 - 2014);

(ii) that the following cohort sizes be approved at the colleges:

<u>Programme</u>	<u>Maximum cohort sizes</u>
BSc Hons Social Work (Levels 4 & 5) (FT) at BMC (Gerald Moag campus)	40 full-time
BSc Hons Social Work (Levels 4 & 5) (FT) at SWC (Dungannon campus);	20 full-time

(iii) that a paper be submitted for consideration by the Teaching and Learning Committee in relation to (e), (f) and (l) above;

(iv) that the Faculty either revisit the number of credit points taken at each level of study in the part-time degree or provide a rationale to the Sub-Committee for this non-standard approach (point (d) refers).

10.22 Revalidation Subject Unit 9A: Education (PGCE) and Revalidation Subject Unit 9F: Education (Minor)

RECEIVED: the report of the Revalidation Panel for the following provision:

Subject Unit 9A: Education (PGCE)

Postgraduate Certificate in Education – Primary (FT) (CE)

Postgraduate Certificate in Education – Post-Primary (FT) with the following pathways: Art and Design (CE), English with Drama and Media Studies (CE), Geography (CE), History (CE), Home Economics (CE), Music Education (CE), Physical Education (JN), Technology and Design (JN/Mountcollyer Technology Resource Centre - Outcentre)

Subject Unit 9F: Education (Minor)

Undergraduate Honours Subject: Education (Minor) (FT) (CE).

- NOTED:
- (a) that the PGCE was a competency-based programme based on the General Teaching Council for Northern Ireland's (GTCNI) competence framework;
 - (b) that there were three versions of the PGCE: the PGCE Primary taken over 38 weeks, the PGCE Post Primary taken over 36 weeks and the PGCE Post Primary (Technology and Design) taken over 42 weeks;
 - (c) that, with regard to the Education Minor, there was a suggestion that attendance contributed to marks in Year 1 modules, but that this was not stated in the module descriptions;
 - (d) that the Panel had recommended that consideration be given to extending placement opportunities within the module 'Tutoring in Schools' beyond the standard school system;
 - (e) that the students had raised a number of points regarding the provision, which the Team would be expected to consider.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's condition and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.23 Revalidation Subject Unit 26M: Restorative Practices

RECEIVED: the Team's response to the Sub-Committee's request for a report on the review of the learning outcomes of the undergraduate Certificate in Restorative Practices and the Postgraduate Diploma, which had not been clearly differentiated in the revalidation document, and the strategic approach to, and management of, the joint teaching of Levels 4 and 7, including the number of students at each level in a class and the assessment of each group (min 09.154 refers).

- NOTED:
- (a) that the Team's response stated that, although some of the students did not hold a degree, the majority of students were graduates, working in community organisations, the Prison Service or Police Service;
 - (b) that the Team was of the view that it did not make sense to divide the group, who worked together in employment, as there did not tend to be a significant difference in intellectual terms between the Certificate and the PgDip/MSc students;
 - (c) that the teaching methods were experiential and participative rather than didactic and formal; undergraduate students received more support and only completed three practice-related modules;
 - (d) that, although the Revalidation Panel had considered the differentiation between the Certificate learning outcomes and the PgDip/MSc learning outcomes to be unclear, the Team claimed

that the learning outcomes were distinguished and that undergraduate students were not expected to achieve the same depth of learning and there were different standards in relation to assessment.

AGREED: that the Faculty be asked to revisit this response and, if there was in fact limited demand for a Certificate programme, consider admitting exceptional candidates who did not hold an Honours degree to the Postgraduate Diploma through a robust APL process.

10.24 Course Withdrawals

NOTED: that the following course had been withdrawn:

PgDip/Master of Education (with Specialisms) at Athlone Education Centre and Donegal Teachers' Centre (Outcentres) [last intake: 2009/10].

ULSTER BUSINESS SCHOOL

10.25 Revalidation Subject Unit 1A: Accounting (Undergraduate/Jordanstown)

RECEIVED: the report of the Revalidation Panel for the following provision:

BSc Hons Accounting (with AB exit award) with optional DIS/DAS (FT/PT) (JN)

Undergraduate Hons Subject: Accountancy Studies (Minor) (FT) (JN) [previously Accounting Studies (Minor)]

Graduate Diploma in Accounting (FT) (JN).

- NOTED:
- (a) that students had expressed concern about the number of multiple choice question tests used, highlighting issues of guesswork and mark allocation, but it was noted that the Subject Team reported that such tests were used in only six of 32 modules;
 - (b) that exemplars of good practice in the use of multiple choice question tests (MCQs) had been developed within WebCT and in providing feedback from MCQs within the Faculty of Computing and Engineering;
 - (c) that group work involved peer assessment for the individual mark;
 - (d) that the Panel had set as a condition of approval that the assessment strategy in the Single Honours programme be reviewed to articulate clearly the progression across subjects and levels;
 - (e) that there was no dissertation module in the final year of the Single Honours programme, but the Panel had been satisfied that the learning outcomes normally associated with a dissertation were achieved elsewhere in the programme.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.26 Revalidation Subject Unit 5E1: Business and Management (Postgraduate/Magee)

RECEIVED: the report of the Revalidation Panel for the following provision:

MSc International Business (with PgCert and PgDip exit awards) (FT/PT) (ME) / (PT - DL) [replacing PgDip/MSc International Business].

NOTED: (a) that the Panel had required the aims of the Master's and the Postgraduate Certificate and Postgraduate Diploma exit awards to be reviewed as they were considered overly ambitious and the purpose of the programme and its international focus needed to be made more explicit;

(b) that some modules were only available in the on-campus version of the programme, but that distance learning students could attend certain classes of the campus-based programme; similarly campus-based students could take the online version of a module provided the correct fee was paid.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.27 Revalidation Subject Unit 5F: MSc Business Improvement (with Postgraduate Diploma exit award) (PT) (JN)

NOTED: (a) that the modules were delivered using three-day block teaching, supported by learning sets;

(b) that not all students appeared to benefit equally from the learning sets and the Panel had recommended that they be kept under review.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the Panel's conditions and recommendations being addressed, the provision be approved for a further period of five years (intakes 2010 - 2014).

10.28 MSc Service Quality Management

RECEIVED: a request from the Faculty for a two-year extension to the period of approval for MSc Service Quality Management to include the 2011 and 2012 intakes.

- NOTED:
- (a) that the programme had been designed for a specific client in Dubai but that, owing to the downturn in the economy, it had failed to recruit successfully;
 - (b) that the revalidation had originally been scheduled for 2010/11, but that the Faculty wished to postpone the revalidation exercise until one intake had successfully completed the programme;
 - (c) that the programme had been evaluated in 2008/09 and had been given two years' approval in line with Revalidation Subject Unit 5K.

AGREED: that it be recommended to the Teaching and Learning Committee that the period of approval be extended for two years to include intakes 2011 – 2012.

10.29 ACADEMIC DEVELOPMENT AND ENHANCEMENT COMMITTEE BUSINESS

RECEIVED: a report of new proposals and other relevant business considered by the Academic Planning Sub-Committee (APSC) at its meeting on 4 December (CASC/10/8).

NOTED: that four new proposals had been approved to proceed for a September 2010 start.

10.30 SUBMISSION OF FINAL DOCUMENTS

RECEIVED: a statement on the submission of final documents from 2006/07 and 2007/08 (CASC/10/9 (a)) and 2008/09 (CASC/10/9 (b)).

- NOTED:
- (a) that one document was still outstanding for 2006/07 and two documents for 2007/08;
 - (b) that the 2006/07 and 2008/09 outstanding documents from the Faculty of Arts were being progressed;
 - (c) that 32 documents had now been signed off for 2008/09, three documents were currently with the Chairs of the Panels for approval, six were being checked by the Academic Office and two documents were past their deadline.

AGREED: that faculties continue to work to clear outstanding documents.

10.31 STATEMENT OF SECOND ENROLMENTS ON NEW PROGRAMMES VALIDATED IN 2007/08

RECEIVED: a statement of second enrolments on new courses validated in 2007/08 (CASC/10/10).

NOTED: (a) that, when the statement of first enrolments on these programmes had been received at the meeting of the Sub-Committee in June 2009, it had been agreed that it would be

useful to receive information on second intakes, as many programmes, particularly if they had been validated late, had failed to recruit or had low intakes in their first year (min 09.100 refers);

- (b) that a number of programmes had not recruited in their second year.

AGREED: that the paper be considered within faculties.

DURATION: 1 hour 45 minutes

AGF/AG 15.01.10

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

14 January 2010

ACCESS AND DISTRIBUTED LEARNING

Certificate of Personal and Professional Development

To introduce a 10-point level 4 module 'Reflect on Me' based on PDP within the CPPD framework.

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

MSci Planning and Property Development

To revise the assessment weighting within module SUR525; to revise the assessment weightings in module SUR112; to revise content and assessment of module SUR331J2;

MSci Property Investment and Development

To introduce three new compulsory modules, 'Research Methods and Project Preparation', 'Construction Economics for Property Development' and 'Spatial Planning for Surveyors'.

FACULTY OF ARTS

Certificate of Personal and Professional Development

To revise module PPD121 'Ulster and Ireland: History, Cultures and Identities' to a 20-credit point module from 2008/09;

Undergraduate Hons Subject: Drama

To make module DRA312 available in semester 2 as well as semester 1;

Undergraduate Hons Subject: History

To add an additional optional level 6 module;

Undergraduate Hons Subject: Irish (CE)

BA Hons Irish Language & Literature

BA Hons Irish Studies

To introduce two modules in 'Transitional Irish' for students who do not meet A level standard (currently grade B).

FACULTY OF COMPUTING AND ENGINEERING

BSc Hons Computing Science

BEng Hons Software Engineering

BSc Hons Computing Science (Artificial Intelligence)

BSc Hons Computing Science (Enterprise Technologies)

BSc Hons Computing Science (Healthcare Technologies)

BSc Hons Computing Science (Network Technologies)

To revise the assessment strategy in module COM333.

FACULTY OF LIFE AND HEALTH SCIENCES

FdSc Sports Coaching

To change level of one module and semester/year of two modules;

BSc Hons Psychology

To change assessment strategy in PSY126M2 'Research Design and Analysis II' from 60% examination and 40% coursework to 100% coursework;

MSc Biomedical Science

To introduce a module in 'Ethics and Research Governance in Healthcare Science' and to remove a module;

Master of Pharmacy

To revise the level and year of 20-point module 'Drug Discovery and Development' to level 7, year 4.

FACULTY OF SOCIAL SCIENCES

Access Diploma in Adult Learning at SRC (Newry campus)

To make an optional module available in both semesters;

Access Diploma in Combined Studies at NRC (Newtownabbey campus)

To revise semester of two modules;

Access Diploma in Humanities and Social Sciences at SERC (Lisburn campus)

To make two modules available in semesters 1 and 2;

Access Diploma in Social Sciences at SRC (Armagh campus)

To introduce an additional optional module in the full-time version of the course;

MSc Professional Development in Social Work (with PgCert & PgDip exit awards)

To introduce an optional module in 'Professional Practice with Adults with Complex Needs'; to revise the titles of four modules.

ULSTER BUSINESS SCHOOL

BSc Hons Culinary Arts Management

To modify the specified contact hours in three modules;

MSc Sport Management

To revise module SLS704;

Master of Business Administration

To introduce a 'dissertation pathway' by adding a 15-point research methods module and a 45-point dissertation.