

UNIVERSITY OF ULSTER

COURSE APPROVAL SUB-COMMITTEE

Minutes of the meeting held on 3 June 2008 at the Jordanstown campus

PRESENT

Professor D McAlister (Chair), Dr A Cook, Professor C Curran, Mrs H Farley, Professor E M Lillie, Mr M McKinney

APOLOGIES

Dr B Dass, Professor A Erridge

IN ATTENDANCE

Mr A G Faulkner, Mrs A Garland

08.60 MINUTES

The confirmed minutes of the meeting held on 13 March 2008 were signed and dated by the Chair, subject to the following corrections:

Min 08.44 BEng Hons Engineering (Elect/Elect) / MEng Engineering (Elect/Elect) and BEng Hons Engineering (Mechanical) / MEng Engineering (Mechanical)

Remove references to BEng (Hons) Engineering (Mechanical) in heading and minute.

APPENDIX: Under FACULTY OF COMPUTING AND ENGINEERING add:

BEng Hons Engineering (Mechanical)

To delete the intake stream as BEng Hons Mechanical Engineering already exists.

MATTERS ARISING

08.61 BA Hons Media Studies (Min 07.121, 08.04, 08.25)

It was noted that the programme specification for 'BA Hons Media Studies and Production' had now been received by the Academic Office and had been forwarded to the Chair for approval as agreed at the November 2007 meeting of the Sub-Committee.

08.62 Proposed Part-time Pre-Registration Degree in Nursing (Min 07.133 (c), 08.05, 08.26)

The Sub-Committee noted that the Academic Office had received a copy of the School of Nursing's proposals for APEL arrangements relating to students to be admitted to the

BSc Hons Nursing in the Mental Health branch and had sought further clarification on a number of points.

08.63 Advanced Certificate in Credit Union Practice (Min 08.08, 08.27)

It was reported that no response had been received from the Ulster Business School in relation to the request for clarification regarding the academic induction and staff development to be undertaken by the Recognised Teachers.

The Ulster Business School had also been asked to clarify whether the Agreement with the Irish League of Credit Unions (ILCU) included the standard expectations regarding access to outcentre facilities and indemnity for the University. It was noted that the Agreement was currently with Governance Services for review.

AGREED: that a further reminder be sent to the Ulster Business School.

08.64 COURSE APPROVAL

The Sub-Committee considered business from each faculty (papers CASC/08/17 – CASC/08/22) and noted revisions approved by the faculties as detailed in the Appendix.

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

08.65 FdSc in Building Services and Renewable Energies (FT/PT) at Belfast Metropolitan College (Millfield and Castlereagh campuses)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that the programme represented a major initiative in the provision of an intermediate qualification in the field of the Built Environment in Northern Ireland;
 - (b) that graduates would be able to progress to a dedicated Honours degree at the University;
 - (c) that it had been proposed that the placement and project modules be condonable but that the Panel had set as one of the conditions of approval that the Supervised Work Based Learning and the Year 2 Renewable Energy Project modules not be condonable;
 - (d) that the Panel had also set as one of the conditions of approval that the planned technical and library resources be made available for students to complete their studies.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of three years (intakes 2008 – 2010), in line with the period of approval for Subject Unit 4A6, with maximum cohort sizes of 20 full-time and 10 part-time students.

08.66 Revalidation Subject Unit 2F: Art and Design (Colleges)

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that the provision consisted of a linked CertHE/AB in Fine and Applied Arts at North West Regional College (Limavady campus), but that the CertHE and AB were offered as distinct programmes and students graduating from the CertHE received an award even if they progressed to the AB degree;
 - (b) that the Course Team had been advised that this was not in line with University regulations for a linked programme and students should receive only one award during a continuous period of study;
 - (c) that the Panel had set as one of the conditions of approval that sufficient copies of required reading texts be provided and an appropriate borrowing policy developed in order to ensure that a reference copy was always available in the library;
 - (d) that the Panel had also set as one of the conditions of approval that new resources be acquired in the areas of digital photography and printmaking to allow for strategic growth and development of the programmes;
 - (e) that students were required to undergo a formal interview as part of the admissions process;
 - (f) that the Course Team had not had sight of the external examiner's previous report and that the Panel had required that a formal mechanism be introduced to allow consideration of the external examiner's annual report.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following programme be approved for a further period of five years (intakes 2008 – 2012):

CertHE/AB in Fine and Applied Arts (PT) at North West Regional College (Limavady) (maximum cohort sizes: 20 students for CertHE stage and 15 students for AB);

- (ii) that the Faculty be asked to clarify whether the interview was part of the criteria for entry or a method of determining student support needs;
- (iii) that the Faculty be asked to clarify the year of the related University Honours degree to which graduates of the AB would be admitted.

FACULTY OF ARTS

08.67 Certificate in Creative Arts (PT) (ME)

RECEIVED: the report of the Evaluation Panel.

NOTED:

- (a) that the programme had developed from the Certificate in Foundation Studies in Music (now withdrawn) and met the need for a 'feeder' programme for new degree courses currently being developed by the School of Creative Arts and the School of Computing and Intelligent Systems at the Magee campus;
- (b) that the provision consisted of level A modules but that it was not an Access to Higher Education course;
- (c) that the 'Art Practices' module would be delivered at North West Regional College by a member of College staff;
- (d) that there were different admission requirements for the programme depending on the candidate's chosen pathway and that all candidates were required to undertake an audition or interview as part of the admissions process; that a high entry standard had been set for the Music pathway;
- (e) that the programme consisted of a large number of optional 5-credit point modules which were not permitted within the current or proposed new University regulatory framework;
- (f) that some of the modules had been developed as 'open-box' modules and would be shaped according to the cohort of students;
- (g) that the Panel had suggested that consideration be given to including a placement within the programme.

AGREED:

- (i) that, as 5-point modules were not permitted in an award-bearing programme, the Team either revise the structure of the programme or consider offering the modules as short courses within the CPPD framework;
- (ii) that it be recommended to the Teaching and Learning Committee that, subject to (i) above and the conditions of the Panel being met, the programme be approved for a period of five years (intakes 2008 – 2012);
- (iii) that the Recognised Teacher process be used in respect of the module to be delivered at NWRC (outcentre).

08.68 Certificate in Irish Immersion Education: Early Years (PT) at North West Regional College

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that the Panel had set as one of the conditions of approval that the admission criteria be clarified in relation to the Irish language requirements and the APEL process;
 - (b) that the Panel had also set as a condition of approval that the module learning outcomes be comprehensively revised, appropriate assessment methodologies be employed and that the early childhood learning component be reviewed in order to satisfy the Team and the University that no specialist qualification was a pre-requisite;
 - (c) that confirmation from the Faculty Head of Collaborative Courses that the necessary library arrangements were in place before the first intake of students had been required;
 - (d) that the Course Team had since requested that the first intake be January 2009 rather than September 2008.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being addressed, the programme be approved for a period of five years (intakes 2008/9 – 2012) with a maximum cohort of 20 students.

08.69 Undergraduate Honours Subject Strand in Photo Imaging (Minor) (FT/PT) (CE)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that it was anticipated that Photo Imaging Minor would not only combine with subjects within the School and Faculty of Arts, but also with subjects in other Faculties;
 - (b) that the report suggested that Photo Imaging had been advertised as being available in combination with Computing but that this combination had not been approved by APSC;
 - (c) that the programme did not include a placement, but that day release had been organised for students through the NI Skillset Academy during Year 2;
 - (d) that the Panel had set as one of the conditions of approval that the maximum intake be capped at 20 students pending additional resources and improvements to technical facilities, but it was reported that those responsible for recruitment had not been made aware of this restriction on numbers;

(e) that the Panel had recommended that the Course Team review resource levels, in particular those related to the digital darkroom.

AGREED:

- (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the undergraduate Honours subject: Photo Imaging (Minor) be approved for a period of two years (intakes 2008 – 2009);
- (ii) that the Campus Co-ordinating Group be asked to identify possible combinations for recommendation to APSC.

08.70 BA Hons Creative Technologies (FT/PT) (ME)

RECEIVED: the report of the Evaluation Panel.

NOTED:

- (a) that 30 scholarships had been assigned to the programme;
- (b) that the Panel had expressed concern about the final year of the programme which consisted of two 60-credit point project modules, assessed through group work, but that students who did not consider themselves ready to undertake the 60-point project in semester 1 could opt to do a 20 or 40-point project instead, and had noted that this structure would require the approval of the Teaching and Learning Committee under the current regulatory framework;
- (c) that the Panel had recommended that the possibility of including a placement element within the programme be kept under review.

AGREED:

- (i) that, given the concerns regarding the reliance on group work in final year and its organisation, the Sub-Committee would expect a more conventional final year structure to be presented in the revised documentation;
- (ii) that, subject to (i) above and the conditions of the Panel being met, it be recommended to the Teaching and Learning Committee that the programme be approved for a period of five years (intakes 2008 – 2012) with initial offer standard of a minimum of 240 UCAS tariff points to include grades B and C;
- (iii) that, in the second year of the programme, as part of the Annual Subject Monitoring, a meeting with students be held in order to ensure that they were adequately prepared for their final year and that the programme was working as intended.

08.71 Postgraduate Diploma/MA in Modern Irish (PT) (BT)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that, subject to demand, the provision might be extended to the Magee campus;
 - (b) that the provision included a 60-credit point Dissertation which exceeded the maximum study load in one semester for part-time students and that the Course Team had, therefore, agreed to increase the duration of the course from five to six semesters;
 - (c) that the admissions process would include a selection interview in order to establish candidates' competence in the Irish language and that it was assumed that candidates would have a cognate degree;
 - (d) that the Panel had recommended that the Course Team explore opportunities for residential trips to the Gaeltacht for induction and for teaching.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of five years (intakes 2008 – 2012).

08.72 MRes in Cultural Heritages (with PgDip exit award) (ME)

- NOTED:
- (a) that Chair's action was being considered regarding a request to approve the revision of the title of the course to MRes in Arts (with PgDip in Research exit award) from 2008/09; that the request had been approved by APSC at its meeting in April, subject to CASC approval; that the support of the external examiner had been obtained and the Research Degrees Committee had endorsed the proposal;
 - (b) that the Chair had sought further clarification on a number of points but that no reply had yet been received;
 - (c) that, at its meeting on 4 June, APSC would consider a request to extend the availability of the course to the Coleraine campus;
 - (d) that the regulations had been revised to set a 2i entry standard to reflect the higher standard set by the Research Degrees Committee for research degrees at Master's level.

AGREED: that a reminder be sent to the Faculty.

08.73 Course Withdrawals

NOTED: that the following courses had been withdrawn:

PgDip/MA Culture, Place, Identity (ME) (deemed withdrawn)
Certificate in Foundation Studies in Music (ME).

FACULTY OF COMPUTING AND ENGINEERING

08.74 Revalidation Subject Unit 16A: Computing (Postgraduate)

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that, given the general decline in demand for postgraduate Computing provision, the Panel had expressed concern regarding the viability of the programmes;
 - (b) that it was envisaged that the recruitment of overseas students would contribute to the sustainability of the programmes;
 - (c) that NICENT accreditation would be sought for the 'Design Entrepreneurship Awareness' and 'Design Entrepreneurship Applied' modules included within the provision offered by the School of Computing and Intelligent Systems;
 - (d) that the Panel had expressed concern that the move towards online delivery of the PgDip/MSc Telecommunications and Internet Systems programme, which would still involve some face-to-face contact, would not be attractive to full-time overseas students and that the Panel had set as one of the conditions of approval that a clear, evidence-based rationale for not offering the PgDip/MSc Telecommunications and Internet programme as a fully online programme be submitted for consideration by the Chair of the Panel;
 - (e) that the Panel had suggested that consideration be given to how the 'Research Methods' modules could be delivered more efficiently across the three schools;
 - (f) that accreditation would be sought from the British Computer Society (BCS), at its next visit during the summer of 2008 for the provision, with the exception of the MSc e-Learning Interactive Teaching Technologies programme as its significant education focus meant that it did not meet the criteria for BCS accreditation.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met:

- (i) the following provision within Subject Unit 16A be approved for a further period of five years (intakes 2008 – 2012):

PgD/MSc e-Learning: Interactive Teaching Technologies (with PgCert exit award) (PT) (DL)
PgCert Health Informatics (PT) (JN)
PgD/MSc Computing and Creative Technologies (FT/PT) (ME) (previously PgD/MSc Computing and Design)
PgD/MSc Computing for Financial Services (FT/PT) (ME)
PgD/MSc Telecommunications and Internet Systems (FT/PT) (CE);

- (ii) the following provision be approved for a period of five years (intakes 2008 – 2012):

PgC/PgD/MSc Computing (FT/PT) (JN)
PgD/MSc Computing with Specialisms (Communications / Web Technology / Artificial Intelligence / Health Informatics) (FT/PT) (JN)
PgD/MSc Computing and Intelligent Systems (FT/PT) (ME).

08.75 Revalidation Subject Unit 16C: Computing (UG/CE)

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that the event had included the evaluation of BSc Hons Computing (Internet Systems) with DIS;
 - (b) that Years 1 and 2 of the Honours degree programmes were the same across the provision with all Year 1 and Year 2 modules being compulsory; that in Year 2 of each programme students would undertake a module in each of the three specialism areas;
 - (c) that students did not encounter their specialism until Year 2 but that opportunities existed to carry out coursework in their specialism area during both Year 1 and Year 2;
 - (d) that students could register on the generic BSc Hons Computing course or on their preferred 'specialism' programme;
 - (e) that it was envisaged that 60% of students on the Integrated Foundation Year would progress into Year 1 of the Honours degree programme;
 - (f) that the placement was a compulsory element of all of the Honours programmes, with the exception of the Minor strand;

- (g) that the curriculum had been developed in line with the British Computer Society (BCS) requirements and that opportunities for Chartered status for graduates (Chartered Information Technology Professional (CIPT) were opening up;
- (h) that there had been difficulty in maintaining resources at the appropriate level owing to the decline in student numbers.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met:

- (i) the following provision within Subject Unit 16C be approved for a further period of five years (intakes 2008 – 2012):

Undergraduate Honours Subject: Computing (Major/Minor) (FT)
 BSc Hons Computing with DIS (with AB exit award) (FT)
 BSc Hons Computing (Artificial Intelligence) with DIS (with AB exit award) (FT)
 BSc Hons Computing (Games Development) with DIS (with AB exit award) (FT)
 Integrated Foundation Year for BSc Hons Computing with DIS (FT);

- (ii) the following programme be approved for a period of five years (intakes 2008 – 2012) with initial offer standard of a minimum of 260 UCAS tariff points to include grades B and C:

BSc Hons Computing (Internet Systems) with DIS (with AB exit award) (FT).

08.76 Revalidation Subject Unit 16G4: Computing (North West Regional College and South West College

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that the FdSc Computing at South West College (SWC) had only been offered in alternate years and that intakes had been modest;
 - (b) that the provision at SWC relied heavily on one member of staff and that the Panel had set as one of the conditions of approval that a strategy be provided to address the risks associated with the dependence on one member of staff as Course Director and Module Co-ordinator for five modules;
 - (c) that there were two articulation routes available for students successfully completing the provision at SWC: progression to the BSc Hons Computing Science (FT) (Year 2) and BSc

Hons Computing and Information Systems (PT) at the Jordanstown campus;

- (d) that there had been modest intakes to the full-time mode of the FdSc Computing (Software Development) at North West Regional College (NWRC), with no intake in the current academic year;
- (e) that the FdSc Multimedia at NWRC had not run since its approval for intakes in 2006 and 2007 and that the College was focusing on its HND in Interactive Multimedia which commenced in 2005;
- (f) that the part-time route of the FdSc Multimedia would not be offered in the first year;
- (g) that the FdSc Computing (Software Development) programme at NWRC offered an articulation route to the BSc Hons Computer Science (FT/PT) at the Magee campus, and that the FdSc Multimedia offered an articulation route to the BSc Hons Multimedia Computing and Design programme in full-time mode only at the Magee campus;
- (h) that the Panel had noted with concern that the external examiner for the FdSc Computing (Software Development) had stated in the 2005/06 and 2006/07 reports that she had not seen coursework briefs before they were set, but that the Team had assured the Panel that this had now been addressed;
- (i) that the Panel had set as one of the conditions of approval for the provision at NWRC and SWC that there be a minimum intake of 10 students per class in order to ensure an appropriate educational experience for students;
- (j) that the Panel had also set as a condition of approval that all required and recommended reading be purchased in sufficient numbers to provide good access for students.

AGREED:

that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision within Subject Unit 16G4 be approved for a further period of five years (intakes 2008 – 2012):

FdSc Computing (Software Development) (with CertHE exit award) (FT/PT) at North West Regional College (Strand Road campus) (maximum annual cohort: 20 students per mode)
FdSc Multimedia (with CertHE exit award) (FT/PT) at North West Regional College (Limavady campus) (maximum annual cohort: 20 students per mode)

FdSc Computing (with CertHE exit award (FT/PT) at South West College (Enniskillen campus) (maximum annual cohort: 20 students per mode).

08.77 Revalidation Subject Unit 16D: Computing (UG/ME)

RECEIVED: the Faculty's response to the Sub-Committee's request for a more convincing and objectively justifiable case for the exemption of overseas students from the compulsory placement year and for the continuing requirement for this component for home students (Min 08.40 refers).

NOTED: (a) that the Faculty had undertaken a mapping exercise and visits to Fujian Normal University (FJNU) and was satisfied that the three years of study in China equipped these students to cope with the academic demands of final year of the BSc Hons Computer Science programme; that the performance of students and the external examiner's comments had confirmed this;

(b) that the Faculty's response stated that the FJNU students would not be equipped to undertake a work placement in the UK or Ireland and that it was the expectation, and the requirements of the students' visas, that students would return to China to work;

(c) that it was Faculty policy to incorporate a compulsory placement within its provision and that the intention was to retain the placement year as a compulsory part of the BSc Hons Computer Science programme for all home students.

08.78 Course Withdrawals

NOTED: that the following courses had been withdrawn:

FdSc Computing (Belfast Metropolitan College (Castlereagh) and South Eastern Regional College (Lisburn))
FdSc Information Communication Technology: Software Engineering (Southern Regional College (Armagh)).

FACULTY OF LIFE AND HEALTH SCIENCES

08.79 BSc Hons and PgDip Specialist Community Public Health Nursing (FT/PT) (JN)

RECEIVED: the report of the Joint University Evaluation and HLSP Approval Panel.

NOTED: (a) that the event had included meetings with student representatives and Practice Teachers;

(b) that the programmes would replace the pathways of Health Visiting, Occupational Health Nursing and School Nursing

within the current Community and Public Health Nursing programmes and that they were designed to meet new Nursing and Midwifery Council (NMC) standards of proficiency for Specialist Community Public Health Nursing;

- (c) that a number of modules would be offered using shared delivery in the morning, followed by pathway-specific seminars in the afternoon and that the Faculty had noted the advantages of undergraduate and postgraduate students being taught together;
- (d) that it was envisaged that demand for the undergraduate programme would diminish over time as pre-registration training was now at degree level;
- (e) that Postgraduate Diploma holders could progress to the current MSc in Community and Public Health Nursing programme;
- (f) that it had been proposed that the classification of the BSc Hons degree be based on the six level 3 modules contributing to the NMC professional qualification, rather than on performance in all level 3 modules in accordance with University regulations; that a case had been considered by the Teaching and Learning Committee at its meeting on 23 April and it had recommended to Senate that the Honours degree regulation 28 be amended to accommodate variations and that, subject to this being approved by Senate, the classification of the BSc Hons degree be based on the final modules taken at level 3 amounting to 120 credit points;
- (g) that the Panel had considered that a review of assessment expectations should be undertaken to ensure fitness for purpose for the learning outcomes and to check for disparity in terms of consistency across modules at the same level and differentiation between the two levels.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programmes be approved for a period of one year (2008 intake) in line with the revalidation schedule for Subject Unit 22B2 (the other pathways).

08.80 MSc in Physical Activity and Population Health (with PgDip exit award) (FT/PT) (JN)

RECEIVED: the report of the Evaluation Panel.

NOTED: (a) that the Faculty had already met with the Chief Executive Designate of the new body which would be created by the merger of the Royal Institute of Public Health (RIPH) and the

Royal Society of Health (RSH) and intended to investigate the possibility of recognition of the programme in the future;

- (b) that the initial proposal had been for a linked PgDip/MSc in Physical Activity and Health, but that the Panel had been supportive of the inclusion of 'Population' in the title and of a Master's programme with a Postgraduate Diploma exit award;
- (c) that the Panel had made a number of suggestions in relation to the content of the modules.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of five years (intakes 2008 – 2012).

08.81 Doctor of Biomedical Sciences (PT) (DL)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that students would undertake four structured research modules alongside the development and completion of a research thesis by distance learning;
 - (b) that three modules ('Advanced Evidence Based Healthcare Practices', 'Biomedical Sciences Research Studies 1' and 'Biomedical Sciences Research Studies 2') would be made available as CPD study;
 - (c) that it was proposed that the intake be capped at 12 students per year but that the first intake would be restricted to between four and six students;
 - (d) that all students would be admitted to the programme with accreditation of prior learning (APL) on the basis of their 180 point Master's degree;
 - (e) that the Panel had set as one of the conditions of approval that consideration for initial entry by APEL be delayed and that the granting of exemptions for individual modules by APEL be deferred until examples of coursework were available with which comparisons could be made;
 - (f) that the regulations for the programme would require Senate approval through the Research and Innovation Committee;
 - (g) that the proposed arrangements in relation to intellectual property and deposit of raw data and samples for students working in other institutions were not in accordance with the University's Intellectual Property Policy and Code of Practice for Professional Integrity in the Conduct of Research

respectively but that the Team had undertaken to review these matters;

(h) that the Panel had also noted other proposed departures regarding the restriction of access to the thesis for up to five years in exceptional circumstances.

AGREED:

(i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of three years (intakes 2008 – 2010);

(ii) that the Faculty monitor the programme closely.

08.82 Revalidation Subject Unit 3E: Nutrition – HKU

RECEIVED:

a request from the Faculty for a five-year extension to the period of approval for the following provision within Subject Unit 3E offered by the University of Hong Kong through its School of Professional and Continuing Education (SPACE):

PgDip/MSc in Human Nutrition
PgDip in Dietetics
MSc in Human Nutrition and Dietetics.

NOTED:

(a) that Subject Unit 3E was due for revalidation in 2008/09, but that the Faculty was requesting that the revalidation be rescheduled to the next revalidation cycle to coincide with the revalidation of the parent courses in 2013/14;

(b) that the provision within Subject Unit 3E had been revalidated for intakes from 2004/05, but that owing to a delay in the completion of the final documentation at Ulster, there had only been one intake during the period of approval and that the next intake was planned for May 2009;

(c) that to date no Annual Course Review documentation had been submitted and that HKU SPACE had advised that this was owing to difficulties in the matching of procedural and course timescales between HKU SPACE and Ulster; that submission dates had now been agreed;

(d) that the parent courses within Subject Unit 3D were scheduled for revalidation in October 2008 and that at this time a number of revisions would be introduced in order to address the revised professional body requirements;

(e) that the Faculty had recommended that the revised curriculum be introduced at HKU SPACE through the CA3 process, from the May 2009 intake, but that if the extent of the revisions were more than 25%, HKU SPACE would require a revalidation.

- AGREED:
- (i) that it be recommended to the Teaching and Learning Committee that the Faculty's request for a five-year extension to the period of approval be approved;
 - (ii) that a mapping of the revised provision to the current provision be carried out and that if HKU agreed that the revisions were less than 25%, the provision be modified through the CA3 process; if more, a revalidation should be undertaken.

08.83 Course Withdrawal

NOTED: that the following course had been withdrawn:

MSc Physiotherapy (Pre-Reg) (JN).

FACULTY OF SOCIAL SCIENCES

08.84 Diploma in Foundation English for Academic Purposes (FT) (ME)

RECEIVED: the report of the Evaluation Panel.

- NOTED:
- (a) that the provision was being presented by the Centre for English Language Teaching (CELT) but, as this was not an academic department, the programme was included in the School of Education's portfolio;
 - (b) that there would only be one entry point to the programme and that candidates would be required to have achieved an English language standard of IELTS 4.5, with a score of 4 in all contributing bands;
 - (c) that the programme had been developed to enable students to reach the required standard of IELTS 6.0 for entry to their chosen degree programme, but that there was no requirement for students to have been offered a place on a degree course at the University;
 - (d) that the Diploma comprised 150 credit points instead of the usual 120 credit point, but that this structure was accommodated by an extended second semester;
 - (e) that the Diploma would be included in the next round of EiBAS (English in Britain Accreditation Scheme) quality assessment in 2009;
 - (f) that the programme was to be offered at the Magee campus but that there was currently no permanent CELT presence at this campus;

- (g) that the Course Director planned to relocate to the Magee campus and that additional support would be provided by the School of Education, the Faculty Office and the part-time International Office staff member who was located at the Magee campus;
- (h) that the Panel had expressed concern at the small number of staff involved in the delivery of the programme and had set as one of the conditions of approval that a minimum of one additional full-time member of staff be located at the Magee campus and that further consideration be given to the resourcing of the programme;
- (i) that the Panel had set as one of the conditions of approval that the Team engage in further discussions in order to determine the optimal arrangements for the academic management and governance of the programme, including consideration of where CELT should be located within the University's structure.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of five years (intakes 2008 – 2012).

08.85 Revalidation Subject Unit 26C2: Politics and Government (Criminology)

RECEIVED: the report of the Revalidation Panel.

NOTED: that it was expected that 12 students from the China Criminal Police University (CPPU) would join Year 3 of this degree.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision within Subject Unit 26C2 be approved for a further period of five years (intakes 2008 – 2012):

BSc Hons Criminology and Criminal Justice (Single Hons) (FT/PT) (JN)
Undergraduate Honours Subject: Criminology (Minor) (FT/PT) (JN).

08.86 Revalidation Subject Unit 26G3: Social Work (Post Qualification/Postgraduate)

RECEIVED: the report of the Revalidation Panel.

NOTED: (a) that the provision would be submitted for formal accreditation to the British Association for Behavioural and Cognitive Psychotherapies (BABCP) at the earliest opportunity;

- (b) that the provision had also been submitted for professional accreditation at the Advanced Award level by the Northern Ireland Post Qualifying Education and Training Partnership (NIPQETP) in April 2008.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision within Subject Unit 26G3 be approved for a further period of five years (intakes 2008 – 2012):

PgDip/MSc in Cognitive Therapy (PT) (ME).

08.87 Revalidation Subject Unit 26F: Social Work (Pre-Qualifying)

RECEIVED: a request from the Faculty for a one-year extension to the period of approval, to include the 2009/10 intake, for the following provision within Subject Unit 26F:

BSc Hons Social Work (3-year) (ME and Belfast Metropolitan College [Level 3 – outcentre])
BSc Hons Social Work (2-year course for relevant graduates) (ME)
BSc Hons Social Work (Levels 1 and 2) at Belfast Metropolitan College, South West College, South East Regional College, North West Regional College.

- NOTED:
- (a) that the Northern Ireland Social Care Council (NISCC) was currently undertaking a review of Degrees related to their Fitness for Purpose and Practice and a review of Roles and Tasks of Social Workers in Northern Ireland, which would be complete by January 2009;
 - (b) that both reviews would impact on curriculum development, practice learning and collaborative arrangements;
 - (c) that the external examiners and Annual Subject Monitoring had confirmed the quality and standards of the programmes;
 - (d) that the Faculty was awaiting a response from the NISCC;
 - (e) that the Faculty had requested a revalidation in semester 2 of 2010.

AGREED: that, subject to NISCC endorsement, it be recommended to the Teaching and Learning Committee that the Faculty's request be approved and that the revalidation of the provision within Subject Unit 26F be scheduled for semester 2 of 2009/10.

08.88 Course Withdrawals

NOTED: that the following courses had been withdrawn:

Access Diploma in IT Studies and Professional Development (JN)
Access Diploma in IT Studies and Professional Development at
North West Regional College
CertHE in Telematics and Management Studies (JN)
PgCert/PgDip/MSc Lifelong Learning (DL)
MSc in Professional and Management Development (JN).

Course Revisions

08.89 LLM Human Rights Law

NOTED: that major revisions to the programme had been carried out through the CA3 process.

08.90 Advanced Diploma in Management Practice

NOTED:

- (a) that, at its meeting in November 2007, the Sub-Committee had received a CA3 form requesting the introduction of an Advanced Diploma in Management Practice (Community Safety) based on the combination of the three modules in the Advanced Certificate in Community Safety and three modules from the Advanced Diploma in Management Practice (Min 07.132 refers);
- (b) that the Sub-Committee had noted in November 2007 that the three Community Safety modules were at level 1, level 2 and level 3 respectively and that it was the intention to submit a further CA3 form to revise the level and content of these modules;
- (c) that the Sub-Committee had suggested that a distinct award title might be proposed for students taking a Management Practice (Community Safety) pathway;
- (d) that the CA3 form had now been received to introduce three optional 20-point modules to form a specific Community Safety pathway leading to the award of 'Advanced Diploma in Management Practice in Community Safety'.

ULSTER BUSINESS SCHOOL

08.91 PgDip/MSc in Financial Services (FT/CE, PT/BT)

RECEIVED: the report of the Evaluation Panel.

NOTED:

- (a) that the programme was initially to be offered from September 2008 in full-time mode on the Coleraine campus and from September 2009 in part-time mode on the Belfast campus, with the use of the Jordanstown library;
- (b) that students could undertake either a Dissertation or a Work-based Project;

- (c) that negotiations were ongoing with the Securities and Investment Institute (SII) regarding accreditation of the programme and that if accreditation was achieved, graduates of the Postgraduate Diploma would become associate members of the Institute and Master's graduates would become full members of the Institute.

AGREED: that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the programme be approved for a period of five years (intakes 2008 – 2012).

08.92 Revalidation Subject Unit 5C1: Business and Management (UG/JN) including Evaluation of BSc Hons Leadership and Management

RECEIVED: the report of the Revalidation/Evaluation Panel.

- NOTED:
- (a) that students taking the BSc Hons Human Resource Management programme were currently required to take certain electives in Year 4 in order to gain Licentiate Membership of the Chartered Institute of Personnel and Development (CIPD) and that these students also gained exemption from elements of the Graduate Membership programme;
 - (b) that from 2010, under the new CIPD arrangements, students would no longer be given exemptions from the Graduate Membership programme and would therefore not be required to take the CIPD electives;
 - (c) that placement was a compulsory and integral part of the course for full-time students and that the number of overseas placement opportunities had increased;
 - (d) that the Panel had not been convinced from the documentation and the discussions with the Team that the innovative design and delivery of the proposed BSc Hons Leadership and Management had been fully thought through or sufficiently explicated in the submission and did not therefore recommend approval; that the Panel was scheduled to reconvene on 4 June 2008.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision within Subject Unit 5C1 be approved for a further period of five years (intakes 2008 – 2012):

BSc Hons Human Resource Management with DIS (FT) (JN)
BSc Hons Human Resource Management (PT) (JN);

- (ii) that a recommendation regarding the BSc Hons Management and Leadership be made in light of the report of the reconvened Panel.

08.93 Revalidation Subject Unit 15A1: Hospitality, Leisure and Consumer Studies (UG/CE/Outcentres)

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that the programmes had been presented with DipHE exit awards, but the Team had been advised that it should be replaced with an Associate Bachelor's award;
 - (b) that all of the programmes, with the exception of the BSc Hons Consumer Studies, had been accredited by the Institute of Hospitality and included a compulsory placement year;
 - (c) that the Panel had set as one of the conditions of approval that the approval of the 'link programmes' be subject to a robust financial agreement being put in place between the University and the Colleges;
 - (d) that a case to offer four 10-point modules in Year 2 of the BSc Hons Leisure and Events Management and the BSc Hons International Travel and Tourism Management (Single Hons/Major), in order to give better differentiation of core material and to provide a common Research Methods module and an Entrepreneurship Awareness module, had been approved by the Teaching and Learning Committee at its meeting in April 2008.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision within Subject Unit 15A1 be approved for a further period of five years (intakes 2008 – 2012):

BSc Hons Consumer Studies (with AB exit award) with optional DIS/DAS (FT/PT)

BSc Hons Leisure and Events Management (previously BSc Hons Leisure, Events and Cultural Management) (with AB exit award) with DIS/DAS (FT/PT)

BSc Hons International Travel and Tourism Management (with AB exit award) with DIS/DAS (FT/PT)

BSc Hons International Travel and Tourism Studies (Major) (with AB exit award) with DIS/DAS (FT/PT)

BSc Hons Travel and Tourism Management (with AB exit award) (Level 2 Link Year) at Belfast Metropolitan College, North West Regional College and South West College (Outcentres);

- (ii) that the Faculty be asked to clarify its strategic rationale with regard to the Outcentre provision and how this fits within the Faculty's overall plans.

08.94 Revalidation Subject Unit 15A2: Hospitality, Leisure and Consumer Studies (UG/BT/Outcentres)

RECEIVED: the report of the Revalidation Panel.

- NOTED:
- (a) that since the last revalidation exercise the School had withdrawn a number of programmes at both Honours and Foundation/Associate Bachelor's degree level owing to insufficient demand;
 - (b) that the programmes had been presented with DipHE exit awards, but the Team had been advised that it should be replaced with an Associate Bachelor's award;
 - (c) that the Panel had recommended that the School support the Course Team in efforts to create a clear differentiation in learning outcomes between the final years of International Hospitality Management and Hotel and Tourism Management;
 - (d) that the Panel had recommended that the Team consider the inclusion of language modules across the programmes;
 - (e) that there was a common first year across the provision;
 - (f) that arrangements for articulation included a part-time level 2 link year at partner institutions followed by final year level 3 at Ulster or alternatively full-time levels 2 and 3 at Ulster, but that direct progression to final year at institutions in England was very popular with students; that the University's new 2 + bridging + 1 model for articulation (with bridging at the University) would allow considerable flexibility of between 0 and 120 credits in the bridging component depending on the match between the Foundation and Honours degrees.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that, subject to the conditions of the Panel being met, the following provision with Subject Unit 15A2 be approved for a further period of five years (intakes 2008 – 2012):

- BSc Hons Culinary Arts Management (previously Culinary Arts) (with AB exit award) (FT/PT)
- BSc Hons International Hospitality Management (with AB exit award) (FT/PT)
- BSc Hons International Hotel and Tourism Management (with AB exit award) (FT/PT)

BSc Hons Hotel and Tourism Management Level 2 Link Year at Belfast Metropolitan College (Belfast campus), South West College (Fermanagh campus) and North West Regional College (Derry campus) (Outcentres)

BSc Hons Hospitality Management Level 2 Link Year at Belfast Metropolitan College (Belfast campus), South West College (Fermanagh campus) and North West Regional College (Derry campus)(Outcentres)

BSc Hons International Hotel and Tourism Management (Level 3) at Southern Regional College (Newry campus) (Outcentre);

- (ii) that, in light of the transfer of the University's provision to the Belfast campus, the Faculty be asked to clarify as part of its strategic overview the rationale for bringing the Outcentre provision forward for revalidation (Min 08.93 refers).

08.95 Revalidation Subject Unit 15G: BSc Hons International Hotel and Tourism Management (Level 3) at HTMi, School of International Hotel and Tourism Management, Switzerland

RECEIVED: a request from the Ulster Business School for a three-year extension to the period of approval for the BSc Hons International Hotel and Tourism Management (Level 3) at HTMi.

- NOTED:
- (a) that the final Honours year of the programme had been approved at revalidation in April 2007 to be delivered in an intensive 20-week period, enabling two intakes per academic year;
 - (b) that the provision had been approved for one year, with the possibility of extension to the period of approval, subject to the receipt of satisfactory data on student achievement and satisfactory external examiner and Annual Monitoring reports;
 - (c) that the Faculty Head of Collaborative Courses had met with both cohorts and had reported that students appeared to be coping well with the intensive 60 hours of study per week;
 - (d) that the external examiner was generally satisfied with the results of the first cohort, a high proportion of which had achieved first class Honours;
 - (e) that colleagues from HTMi had been involved in discussions about revisions to the parent programme.

AGREED: (i) that it be recommended to the Teaching and Learning Committee that the Faculty's request be approved and that the period of approval be extended to include 2010/11 intakes;

- (ii) that the revisions to the parent programme be incorporated into the HTMi provision through the CA3 process and that a mapping exercise of HTMi's Diploma and Higher Diploma courses to levels 1 and 2 of the revised BSc (Hons) International Hotel and Tourism Management programme offered at Ulster be carried out;
- (iii) that the provision would be kept under review to ensure that the level of student achievement was maintained.

08.96 Course Withdrawals

NOTED: that the following course had been withdrawn:

CertHE in Social Enterprise (JN).

08.97 LATE REPORTS

- NOTED:
- (a) that the report of the Evaluation Panel for the CertHE in Combined Social and Behavioural Sciences at Southern Regional College (Portadown campus) had not yet been provided to the Sub-Committee and that this report would be received at the first meeting of the Sub-Committee in 2008/09;
 - (b) that five events were scheduled to take place in June 2008 and that these reports would be received at the first meeting of the Sub-Committee in 2008/09.

AGREED: that authority be granted to the Chair to approve outstanding reports from Panels on the Sub-Committee's behalf as follows:

CertHE in Combined Social and Behavioural Sciences at Southern Regional College (Portadown campus)
 BSc Hons Management and Leadership
 Postgraduate Certificate in Professional Development (Researchers)
 Master of Landscape Architecture (MLA) (June 2008 event)
 Master of Science (MSci) in Planning and Property Development
 Revalidation Subject Unit 4A5: BSc Hons Environmental Health (Joint CIEH).

08.98 REPORT ON ACADEMIC DEVELOPMENT AND STUDENT SERVICES COMMITTEE BUSINESS

RECEIVED: a report of new proposals and other relevant business considered by the Academic Planning Sub-Committee at its meeting on 3 April 2008 and endorsed by the Academic Development and Student Services Committee at its meeting on 28 April 2008 (CASC/08/23).

NOTED: (a) that the following two new programmes had been proposed for a September 2008 start:

Postgraduate Certificate in Professional Development (Researchers) (event scheduled for 20 June 2008)
MSci in Planning and Property Development (event scheduled for 23 June 2008);

(b) that additional proposals would be considered by APSC on 4 June 2008.

08.99 STATEMENT ON SUBMISSION OF FINAL DOCUMENTS 2007/08, 2006/07 AND 2003/04

RECEIVED: a statement on the submission of final documents from 2003/04, 2006/07 and 2007/08 (CASC/08/24).

NOTED: (a) that the following were still outstanding:

2003/04: 1 document
2006/07: 8 documents;

(b) that for 2007/08, 10 documents had been signed off and 5 documents had not been received by the stipulated deadline.

AGREED: that Faculties continue to work to clear outstanding documents.

08.100 ANNUAL REPORT ON EVALUATION AND REVALIDATION ACTIVITY 2007/08

RECEIVED: the annual report on evaluation and revalidation activity in 2007/08 (CASC/08/25).

NOTED: (a) that 52 events will have been held during 2007/08 (29 revalidations [98 courses] and 23 evaluations);

(b) that one Subject Unit had been given a one-year extension to the period of approval to include the 2008 intake;

(c) that there had been six joint University / PSRB events, two of which had involved more than two PSRBs;

(d) that one course had not been approved, but the Panel would reconvene to consider it in June;

(e) that five events were still to be held in June 2008;

(f) that the following recommendations had been made to improve the process in 2008/09:

(i) that the Administrative Officer, Academic Planning, advise the Academic Office of follow-up responses to address outstanding matters raised by APSC at least 4

weeks in advance of the evaluation event. Any outstanding matters not addressed or considered further by APSC would be referred to the PVC (Teaching and Learning) for a decision on whether to proceed with or postpone the evaluation event;

(ii) that the CA4 form should be further amended for the FHCC to confirm the articulation route(s) for the Foundation degree to Honours degrees programmes and also the proposed Fd entry standard. Where progression to degree programmes in more than one Faculty was identified, confirmation of articulation would be required from each FHCC;

(g) that the paper identified key changes endorsed by the Teaching and Learning Committee at its April meeting for implementation with effect from the 2008/9 academic year.

AGREED:

(i) that the recommendations be endorsed;

(ii) that this very comprehensive report be brought to the Teaching and Learning Committee at its next meeting on 18 June 2008 as an appendix to the report;

(iii) that faculty representatives disseminate the report within their faculties;

(iv) that, in future, areas of good practice and innovation be identified in the annual report;

(v) that in addition to the regular briefing seminar for evaluation/revalidation, an event be held at each campus to inform Course/Subject Directors about the changes to the evaluation/revalidation process (and the regulatory framework) in response to the Teaching and Learning Strategy from the 2008/09 academic year, and that these events include input from Teaching Development Advisers.

08.101 EVALUATION AND REVALIDATION SCHEDULE 2008/09

RECEIVED: the evaluation and revalidation schedule for 2008/09 (CASC/08/26).

NOTED: (a) that to date 28 events were scheduled for 2008/09 (21 revalidations [79 courses] and seven evaluations);

(b) that a request had been received from the Faculty of Life and Health Sciences for the revalidation of Subject Units 28E: Podiatry and 28H: Sport (Colleges) to be delayed within the year;

- (c) that a request had been received from the Faculty of Life and Health Sciences for the revalidation of Subject Unit 28B: Clinical Physiology to be brought forward to the 2008/09 academic year instead of the 2009/10 academic year as scheduled;
- (d) that a request had been received from the Faculty of Life and Health Sciences for a one-year extension to the period of approval, to include the 2009/10 intake, of the provision within Subject Unit 22B1: Specialist Practice Nursing as the Nursing and Midwifery Council is currently undertaking a revision of the standards for this element of the profession.

AGREED:

- (i) that requests for delays in the revalidation of Subject Units 28E and 28H to later in the 2008/09 academic year be approved;
- (ii) that the revalidation of Subject Unit 28B be brought forward to the 2008/09 academic year;
- (iii) that it be recommended to the Teaching and Learning Committee that the request for a one-year extension to the period of approval for the provision within Subject Unit 22B1 be approved, subject to the receipt of satisfactory evidence of the health of the provision in the form of external examiners' reports and Annual Subject Monitoring reports;
- (iv) that Faculties be reminded to submit outstanding CA6 forms.

08.102 TERMS OF REFERENCE AND MEMBERSHIP

RECEIVED: the Sub-Committee's Terms of Reference and Membership (CASC/08/27).

NOTED: that the following revisions to the Terms of Reference were being proposed in light of the changes to the Pro-Vice-Chancellors' portfolios and Senate committees structure:

1. To ~~consider decisions~~ note the recommendations of the Academic Development and ~~Student Services~~ Enhancement Committee made on the advice of the Academic Planning Sub-Committee regarding the evaluation of new proposals;
4. To consider proposed revisions to titles or aims and objectives of programmes or major changes to their overall curriculum and make recommendations to the Teaching and Learning Committee, and to note other revisions approved by Faculties or the Academic Development and ~~Student Services~~ Enhancement Committee or Academic Planning Sub-Committee.

- AGREED:
- (i) that it be recommended to the Teaching and Learning Committee that the proposed revisions to the Sub-Committee's Terms of Reference be approved;
 - (ii) that Faculties be asked to advise of any changes to representatives for 2008/09;
 - (iii) that Professor Lillie would be in attendance at the 2008/09 meetings.

08.103 DATES OF MEETINGS 2008/09

NOTED: that the dates of meetings for 2008/09 would be as follows:

COURSE APPROVAL SUB-COMMITTEE		
TIME	DATE	LOCATION
10:15	Wednesday 17 September 2008	CE
10:15	Thursday 20 November 2008	JN
10:15	Thursday 15 January 2009	CE
10:15	Thursday 12 March 2009	JN
10:15	Thursday 28 May 2009	CE

DURATION: 2 hours 15 minutes

AGF/AG 06.06.08

COURSE APPROVAL SUB-COMMITTEE

3 June 2008

FACULTY OF ART, DESIGN AND THE BUILT ENVIRONMENT

BSc Hons Urban Planning and Property Development

To introduce a replacement module, 'Principles of Urban Design' (level 2) and to revise SUR113J1 (level 1);

BSc Hons Property Investment and Development

To revise module SUR113J1;

BSc Hons Building Surveying (FT/PT)

To revise module SUR109J4.

FACULTY OF ARTS

Undergraduate Hons Subject: History

To introduce seven optional modules;

Undergraduate Hons Subject: Journalism (Major)

To introduce a compulsory 'Journalism Practice 1' module in Year 1;

Undergraduate Hons Subject: Drama

To revise two modules;

Undergraduate Hons Subject: Dance

To revise the structure of the final level of the Single Honours degree with a change to three modules and removal of DAN502M1;

Undergraduate Hons Subject: Design Main

To replace three modules;

Undergraduate Hons Subject: Film Studies

To introduce a new compulsory level 3 module, 'Critical Readings in Film Studies' for Major/Main students and to change the semester of delivery of FLM301C1;

BMus Hons

To divide two 20-point modules into 10-point modules; to introduce seven optional 10-point modules and three optional 20-point modules; to introduce a harmony strand in the four Musicology modules; to make minor change to content of four modules;

BA Hons Media Studies and Production

To revise the title of one module; to replace a compulsory level 1 module;

BA Hons Interactive Media Arts

To introduce a new compulsory replacement level 1 module; to change the titles of two modules.

FACULTY OF COMPUTING AND ENGINEERING

BEng/BEng Hons Engineering Management

To replace one first year module with two 10-point modules; to move a first year module to semester 1; to add an additional optional module and to reduce semester availability of one option; to restructure final year (Honours – compulsory/optional status) and to change semester of two modules in non-honours degrees; to update three modules;

BSc Hons Technology with Design

To replace one 20-point module by two 10 point modules in Year 1; to replace two 10-point and one 20-point modules in Year 2; to update the content of two modules;

BSc Hons Computing Science BEng Hons Software Engineering

To revise module COM374J2;

BEng Hons Computer Games Development

To replace one Year 2 module; to add two optional modules in Year 1 to replace two modules;

BSc Hons Multimedia Computer Games (Year 4)

To change semester of delivery of one module; to add two optional modules; to replace one module;

Undergraduate Hons Subject: Computing (Major/Main) (ME)

Computing Main: To add two optional modules;

Computing Major: To add two optional modules and to remove two;

PgDip/MSc in Informatics

To introduce a new optional module in 'Advanced Web Technologies'.

FACULTY OF LIFE AND HEALTH SCIENCES

Certificate of Personal and Professional Development

To introduce three short course 10-point modules at level 1 in the School of Health Sciences; to introduce seven 10-credit point short courses and two 5-point short courses within the CPPD framework in the School of Sports Studies;

FdSc Equine Management at CAFRE

To change two level 1 modules to 'long thin' delivery; to amalgamate three 10-point modules into one 20-point module; to amalgamate two 10-point modules into one 20-point module; to move one level 1 module to Year 2, semester 2; to move 'Work Placement' and 'Project' modules into semester 1 Year 2 and to move semester 1 modules to semester 2; to introduce a new compulsory module in Year 1; to amend the content of a level A module; to amend the content of a level 1 module and to deliver at level 2 in Year 2;

FdSc Horticulture at CAFRE

To move one optional module from Year 2 to Year 1 semester 2 (to continue at level 1); to move one optional module from Year 1 to Year 2 semester 2 (and to maintain its level at level 1); to offer three modules to part-time students in both semesters 1 and 2; to make the project module available to part-time students in all three semesters; to

introduce two new level 1 optional modules and two new level 2 optional modules – to be available in all three semesters;

FdSc Food Manufacture

FdSc Rural & Countryside Management

FdSc Horticulture

FdSc Equine Management

BSc Equine Management at CAFRE

To make module 'Inspiring Business Opportunities' available in both semesters and to change the assessment strategy;

FdSc Rural and Countryside Management at CAFRE

To change semester of two modules: Year 1 of full-time mode; to revise two modules; to introduce two additional optional modules;

FdSc Nursing Science

To introduce an optional level 2 module 'Introduction to Transformational Leadership' through the In-Service Nursing Education Consortium;

BSc Hons Equine Management at CAFRE

To change two level 1 modules to 'long thin' delivery; to amalgamate three 10-point modules into one 20-point module; to amalgamate two 10-point modules into one 20-point module; to revise the content of 'Introduction to Principles of Horse Management' and to deliver 'long thin'; to move five level 2 modules to semester 2; to introduce a new compulsory 10-point module in Year 1 semester 1; to revise the content of a level 1 module to level 2 for delivery in Year 2; to revise the content of the project module and to reduce to 20 credit points; to revise the content of two level 3 modules to level 2 for delivery in Year 2; to revise the content of one level 2 module to level 3 for delivery in Year 3; to revise the content and title of one level 3 module; to amalgamate two 10-point modules; to rename one module;

BSc Hons Biology

To replace one module;

BSc Hons Sports Studies

BSc Hons Sport & Exercise Sciences

To change the semester of module SLS325J2; to introduce Year 2 of the revalidated degrees in 2008/09 (and Year 3 in 2009/10);

BSc Hons Radiography

To revise three first year modules; to revise the titles for three modules;

BSc Hons Applied Biosciences

To make induction fully online and to cease to provide face-to-face induction at Coleraine or HKCT; to commence each module in week 2 of the semester; to allow students to opt for the use of the 'Examinations Guarantor System' in accordance with the School's protocol; to offer module BMS530C2X in semester 3 as well as 2;

BSc Hons Nursing Sciences (ISEC)

To introduce an additional level 3 optional module;

BSc Hons Nursing Sciences
BSc Hons Health & Social Care
PgDip/MSc Health & Social Care

To introduce three new modules in the undergraduate degrees at level 3 and three at level M in the postgraduate programme in 'Health Assessment', 'Management of People with Long Term Conditions' and 'Case Management';

BSc Hons Nursing Sciences
BSc Hons Health & Social Care
PgDip Health & Social Care

To revise content of 14 modules (and title of six of these) (seven at level 3 and seven at level M); to introduce two new modules (one at level 3 and one at level M); to convert all modules to fully online mode; to provide a coherent continence pathway;

PgDip/MSc Bioinformatics

To replace BMS853C1 by an updated module 'Introduction to Statistics and Genomic Data Analysis using R';

MSc Health Science

To introduce an additional module 'Rehabilitation in Palliative Care'.

FACULTY OF SOCIAL SCIENCES

Access Diploma in Combined Studies at NRC (Newtownabbey and Larne campuses)

To remove a separate ICT module in Year 1; to revise descriptions of modules to ensure explicit assessment of ICT; to make 'Curriculum Studies' a compulsory module;
[Subject to APSC approval to offer the course at the Armagh campus]

Access Diploma in Social Sciences at SRC (Armagh campus)

To replace, on part-time route, 'Irish History' with a 'Psychology' module (from Brownlow campus) and 'Literature' with a 'Software Applications' module (from Newry campus); to replace on the full-time route, 'Human Biology' with 'Human Resource Management' (from Newry) and 'Sociology' with 'Irish History';

Certificate of Personal and Professional Development

To introduce a short course, 'Issues in Law Enforcement', at the Police Rehabilitation and Retraining Trust's premises as an outcentre; to introduce three 5-point and two 10-point modules at level 1 on all campuses: 'Career Progression Skills'; 'Developing your Employability Skills'; 'Exploring your Career Options'; 'Communication and Career Management Skills'; 'Enhancing Employability through Class Representation'; to introduce a 20-point short course module at level 1 'Journeys Out: From Conflict to Participation';

Certificate in Counselling Studies at five Regional Colleges

To raise the level of two of the three modules to level 1;

DipHE in Counselling at five Regional Colleges (six campuses)

To revise the learning outcomes, assessment criteria and assessment strategy in the 'Ethics and Professional Practice' module and to make it a non-condonable module;

Advanced Diploma in Management Practice

To introduce three optional 20-point modules to form a specific Community Safety pathway which will lead to a named award 'Advanced Diploma in Management Practice in Community Safety';

BSc Hons Language and Linguistics; Linguistics (Major/Minor)

To replace module CMM123J with a revised version of previously withdrawn CMM125; to make two first year modules non-condonable;

BSc Hons Language and Linguistics Undergraduate Hons Subject: Linguistics

To introduce 'Application of Linguistics' as an optional level 1 module in the Single Hons degree as a compulsory module in the Major subject;

BSc Hons Politics

To offer 'International Politics' module at level 2 for 2008 only; to offer a level 3 version of 'Globalisation and Governance' module;

BSc Hons Public Relations

To introduce an optional placement year;

BSc Hons Communication (Major) with Counselling (Minor)

To make two level 2 modules, CMM346 and CMM347 available in the summer semester as well as semester 1 for the benefit of part-time students taking this combination;

BSc Hons Social Work

To introduce an optional year of study/placement abroad leading to DAS award;

Undergraduate Hons Subject: Economics

To revise structure and timing of seven modules; to revise titles of three modules; to change status of two modules; to change assessment of one module; to introduce three new modules;

Undergraduate Hons Subject: Politics

BSc Hons Criminology, Sociology, Social Policy, Health & Social Care Policy

To revise the assessment strategy in modules PUP105J1 and PUP104J2;

Undergraduate Hons Subject: Law (Major) (ME)

To replace LAW136M2 with LAW132M2; to revise content of LAW134M1;

LLB Law Single Hons (ME)

To revise the content of modules LAW134M1 and LAW135M1; to introduce for 2008/09 only a revised 'Land Law' module;

Undergraduate Hons Subject: Law (Major) (JN)

To withdraw LAW118J2; to include LAW132J2; to revise content of LAW129J1;

Undergraduate Hons Subject: Law (JN)

To move module LAW547J2 to semester 1;

Undergraduate Hons Subject: Law (Single Hons and Major) (JN)

To revise the title of module LAW547J1 from 'Law and Visual Culture' to 'Law, Film and Visual Culture';

Undergraduate Hons Subject: Social Policy

To swap semesters of two modules;

LLB Law Single Hons (JN)

To introduce further changes to the degree (from 2008/09) to meet the requirements of the professional body: to reduce LAW118J2 to a 10 point module; to introduce a 10-point module: 'Law, State and Society'; to introduce a 2008/09 version of LAW311J2; to revise content of LAW129J1;

LLM in Human Rights

To restructure all but two 30-point module into 15-point modules; to revise one 30-point module, to modify delivery in the 30-point modules to 12 x 3 hour weekly sessions and in the 15-point modules to 3 x 6 hour blocks or 6 x 3 hour classes; to add new options; to remove the module LAW824J2/M2; to modify attendance requirements for Dissertation module; to introduce a PgCert exit award;

PgDip/MSc Professional Development in Social Work

To amend regulations so that students are not required to have completed a professional award before being eligible for an academic exit award of PgCertificate or PgDiploma;

MSc Professional Development in Social Work

To introduce fifteen 10-point modules to provide an 'Individual Assessment Route' for social workers who wish to obtain academic credit for post qualifying studies associated with professional awards of the NI Social Care Council.

ULSTER BUSINESS SCHOOL**Advanced Diploma in Management Practice**

To introduce an additional elective module: 'Project Management for Contact Centres'; to introduce two optional modules 'Governance in the Public Sector' and 'Managing Conflict';

Undergraduate Hons Subject: Business**BSc Hons Business with Computing**

To withdraw optional module 'Managing Creativity, Innovation and Change';

Undergraduate Hons Subject: Business (CE)

To change semester of module BMG591C2 and to remove BMG590C1;

BSc Hons Business Studies with Computing

To add five optional modules, withdraw one and change semesters of two modules;

BSc Hons Management (FT/PT)

To add three optional modules;

BSc Hons Business Finance and Investment

To withdraw one optional module 'Contemporary Issues in Management';

BSc Hons Marketing**BSc Hons Business Studies**

To revise the title and content of module 'Accounting for Non-Accountants'; to change the assessment strategy in the 'Business Economics' module;

BSc Hons Human Resource Management

To change the assessment strategy in module 'Business Economics' ECO109J1/2;

BSc Hons Management (FT/PT)

To change semester of one module; to replace two modules;

BSc Hons Business (FT/PT)

To make two modules compulsory;

BSc Hons Retail, Marketing and Customer Services Management**BSc Hons Management****Undergraduate Hons Subject: Business (CE)**

To reverse semesters of two modules;

BSc Hons Business, Finance and Investment**Undergraduate Hons Subject: Business**

To introduce a new level 1 module 'Skills for Studying Business'; to introduce a replacement 'Human Resource Management' module which will be a pre-requisite for this optional 'Employment Relations' module (BMG419C1);

PgDip Management and Corporate Governance

To revise three modules; to change timing of delivery (with first semester to start December); to offer three modules using block delivery; **[Subject to APSC approval to offer the course in Dublin at an outcentre]**

MSc in Executive Leadership

To revise regulations;

MSc International Hotel & Tourism Management

To expand the entry criteria to permit non-cognate graduates; to introduce two new modules; to identify the status of modules as compulsory or optional according to the relevance of the student's entry qualification and past experience in the industry;

Master of Business Administration

To change the forms of assessment in module BMG913J2 to introduce a 20 minute MCQ test worth 20% of the marks.